

# RAJKOT MUNICIPAL CORPORATION

## Solid Waste Management Department

EOI No. RMC/SWM/2021-22/04



**PUBLIC TOILET COMPREHENSIVE OPERATION & MAINTENANCE CONTRACT AT PUSHKARDHAM MAIN ROAD HAWKER ZONES OF RAJKOT CITY AS PER TERMS & CONDITIONS.**

**The milestone dates of EOI are as under :**

1	Download of EOI documents	Up to 15-12-2021, 16:00 hours
2	Pre-Bid Meeting	Dt. 04-12-2021, 11:30 hrs.
4	Online submission of EOI	Up to 15-12-2021, 18:00 hours
5	Physical submission of EMD, EOI fee and other documents by R.P.A.D./Speed Post Only.	Up to 18-12-2021, 18:00 hours
6	Verification of submitted documents (EMD, EOI fee, Etc.)	Up to 20-12-2021, 16:00 hours
7	Opening of online EOI	From 21-12-2021, 16:30 hours

**For further particulars, visit us on [rmc.nprocure.com](http://rmc.nprocure.com)**

**ENVIRONMENT ENGINEER  
SOLID WASTE MANAGEMENT DEPARTMENT  
RAJKOT MUNICIPAL CORPORATION  
RAJKOT (GUJARAT)**

## **TECHNICAL PROPOSAL**

### **Disclaimer**

The information contained in this Expression of Interest (the "EOI") or subsequently provided to Bidder(s), whether verbally or in documentary or any other form by or on behalf of the Authority or any of its employees or advisors, is provided to Bidder(s) on the terms and conditions set out in this EOI and such other terms and conditions subject to which such information is provided.

This EOI is not an agreement and is neither an offer nor invitation by the Rajkot Municipal Corporation to the prospective Bidders or any other person. The purpose of this EOI is to provide interested parties with information that may be useful to them in making their key submissions, technical bid and financial bid (**Bids**) pursuant to this EOI. This EOI includes statements, which reflect various assumptions and assessments arrived at by the Rajkot Municipal Corporation in relation to the Project. Such assumptions, assessments and statements do not purport to contain all the information that each Bidder may require. This EOI may not be appropriate for all persons, and it is not possible for the Rajkot Municipal Corporation, its employees or advisors to consider the investment objectives, financial situation and particular needs of each party who reads or uses this EOI. The assumptions, assessments, statements and information contained in the Bidding Documents, especially the [Feasibility Report], may not be complete, accurate, adequate or correct. Each Bidder should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments, statements and information contained in this EOI and obtain independent advice from appropriate sources.

Information provided in this EOI to the Bidder(s) is on a wide range of matters, some of which may depend upon interpretation of law. The information given is not intended to be an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The Rajkot Municipal Corporation accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on law expressed herein.

Rajkot Municipal Corporation, its employees and advisors make no representation or warranty and shall have no liability to any person, including any Applicant or Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this EOI or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the EOI and any assessment, assumption, statement or information contained therein or deemed to form part of this EOI or arising in any way for participation in this Bid Stage.

Rajkot Municipal Corporation also accepts no liability of any nature whether resulting from negligence or otherwise howsoever caused arising from reliance of any Bidder upon the statements contained in this EOI.

Rajkot Municipal Corporation may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this EOI.

The issue of this EOI does not imply that the Authority is bound to select a Bidder or to appoint the Selected Bidder or Concessionaire, as the case may be, for the Project and the Authority reserves the right to reject all or any of the Bidders or Bids without assigning any reason whatsoever.

The Bidder shall bear all its costs associated with or relating to the preparation and submission of its Bid including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by Rajkot Municipal Corporation or any other costs incurred in connection with or relating to its Bid. All such costs and expenses will remain with the Bidder and the Rajkot Municipal Corporation shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a Bidder in preparation for submission of the Bid, regardless of the conduct or

outcome of the Bidding Process.

## **1 NOTICE INVITING EXPRESSION OF INTEREST**

Rajkot Municipal Corporation invites expression of interest (EOI) for Public Toilet Comprehensive Operation & Maintenance Contract at PUSHKARDHAM MAIN ROAD HAWKER ZONES Of Rajkot City As Per Terms & Conditions of EOI as per specifications & terms for Rajkot Municipal Corporation.

The EOI is to be submitted in closed covers and addressed to the Environment Engineer, Solid Waste Management, Rajkot Municipal Corporation, Central Zone, Third Floor, Room No.3, Dhebarbhai Road, Rajkot (Gujarat) on or before 18:00 hrs. Up to 18-12-2021 through RPAD/Speed Post Only.

EOI document can be downloaded from the [www.rmc.gov.in](http://www.rmc.gov.in) website.

Other details can be seen in the EOI document.

**Environment Engineer  
Solid Waste Management  
Rajkot Municipal Corporation**

## 2 SCHEDULE OF EVENTS

SR. NO.	EVENT	DATE	VENUE
1	DATE FOR DOWNLOADING EOI DOCUMENT	Up to 15-12-2021 16.00 hrs.	
2	PRE-BID MEETING	Dt. 04-12-2021 12.30 hrs.	Rajkot Municipal Corporation, Central Zone, Third Floor, Room No.3, Dhebarbhai Road, Rajkot (Gujarat)
4	LAST DATE FOR SUBMISSION OF EXPRESSION OF INTEREST (HARD COPY)	Up to 18-12-2021 18.00 hrs.	
5	OPENING OF EOI	From 21-12-2021 16.30 hrs. onward	

1) If any date specified herein is a holiday, then the next working day will be considered for the activity and the time will remain the same.

2) The Schedule indicated above is tentative and Rajkot Municipal Corporation may change any or the entire schedule under intimation to bidder.

### 3 Project Background and Objectives

With an aim to make India clean, the Swachha Bharat Mission (Urban) was launched by the Government of India on 2nd October 2014. One of the key goals of the mission is to achieve Sustainable Sanitation of City.

As per the goals and objectives of the Swachha Bharat Mission, Rajkot Municipal Corporation wished to Comprehensive Operation & Maintenance contract for Public Toilet at PUSHKARDHAM MAIN ROAD HAWKER ZONES of Rajkot city, On Royalty basis.

#### Contract Period:

- The Project shall be awarded for a period of 10 (Ten) years .

### 4 Documents to be Submitted

The bidder should submit the following documents

- Any agency which has experience of O & M of Pay & Use Toilets (including completed and ongoing projects, in India)
- Company Registration certificate and in case of partnership firm, partnership deed with power of attorney.
- PAN Card of the firm
- GST No.
- PF registration No. (If Applicable)
- ESIC registration No. (If Applicable)
- C.A. Certificate for the last Seven financial years.
- List of clients presently being served/served in past for similar work, with Contact name, address and mobile no, accompanied by relevant work orders/client certificates
- Approach, methodology and time line schedule
- Non-judicial stamp paper of Rs.100/- duly Notarized regarding his firm is not black listed in anywhere in India at the time of submission.

#### Bid Evaluation Process:

The bids received shall be evaluated for two stages:

- 1) Technical Proposal
- 2) Financial Proposal

Financial offers of only those bidders shall be opened whose technical offer are to the satisfaction of Rajkot Municipal Corporation.

#### Submission of Offer

The offer shall be send in the manner as mentioned below

**Cover 1:** (To be clearly super scribed as “Technical Proposal” on the cover)

- 1) DD of EOI Fees and EMD
  - 2) Downloaded EOI documents all pages signed
  - 3) Cover Letter
  - 4) Work order/ Experience certificate of setting of Public Toilet.
  - 5) C.A. Certificate for the last seven financial years.
- All other relevant documents mentioned in clause 6.

**Cover 2:** (To be clearly super scribed as “Financial Proposal “on the cover )

- 1) Financial proposal

**Cover 3:** (To be clearly super scribed as “Main Cover” on the cover)

**Cover No. 1** and **Cover No.2** shall be placed in **Cover No. 3** and appropriately sealed and send.

All three covers shall be sealed and super scribed with the name of work as “Expression of Interest for Comprehensive Operation & Maintenance contract for Public Toilet at PUSHKARDHAM MAIN ROAD HAWKER ZONES of Rajkot city”

## **5 Contact Address for Queries**

- Any firm requiring any clarification may notify Rajkot Municipal Corporation in writing. Firms should send in their written queries in EXCEL format only latest by the Last Date for Receiving Queries as given in the Schedule of Events. Rajkot Municipal Corporation will respond to any request for clarification as per the calendar of the event prior to the deadline for submission of EOI Rajkot Municipal Corporation's response will be discussed in the pre-bid meeting.
- To facilitate evaluation of EOI, Rajkot Municipal Corporation may, at its sole discretion, seek clarifications in writing from any Firm regarding its EOI. Notwithstanding anything contained in the EOI Document, Rajkot Municipal Corporation reserves the right not to take into consideration any such clarifications sought by it for evaluation of the EOI and also reserves the right not to respond to any correspondence received from the Firm after the EOI Due Date.

### **Environment Engineer**

#### **Solid Waste Management Department**

**Central Zone, Third Floor, Room No.3,**

**Dhebarbhai Road, Rajkot (Gujarat) - India**

**Email: [nrparmar@rmc.gov.in](mailto:nrparmar@rmc.gov.in)**

## **6 Submission Details**

### **6.1 Validity of EOI**

The EOI shall be valid for a period of not less than 120 days from the EOI Due Date. Rajkot Municipal Corporation reserves the right to reject any EOI which does not meet the requirement.

### **6.2 EOI Fees**

EOI should be accompanied by a **DD of Rs. 1875/-in** favour Municipal Commissioner Rajkot of any Schedule Bank along with Hard Copy Submission.

EOI Fee (Demand Draft) should be kept in the envelope containing technical Bid. Any bid not accompanied with the requisite Application Fee shall be treated as non responsive and is liable to be rejected.

The Application Fee is non-refundable for all bidders.

### **6.3 Earnest Money Deposit (EMD)**

The bidder to submit the **EMD of Rs. 45,000/-** as Bid Security in the form of Demand Draft in favour of The Municipal Commissioner, Rajkot Municipal Corporation of any Schedule bank.

EMD may be forfeited in the event of withdrawal of bid during the period of bid validity or if successful bidder fails to sign the contract in accordance with the terms and conditions and other requirement specified in EOI or any act of bidder not in line with contract obligations.

EMD (Demand Draft) should be kept in the envelope containing technical bid. Any bid not accompanied with the requisite EMD shall be treated as non-responsive and is liable to be rejected.

The EMD of the unsuccessful bidders will be return as early as possible. Successful bidder EMD will be returned upon the signing the concession agreement and submitting the performance security.

No interest is payable on the amount of EMD.

If EMD is forfeited for any reason, the concerned bidder may be debarred from further appointment with RMC for O & M of Public Toilet.

**6.3 Performance Security against Execution of Public Toilet Comprehensive Operation & Maintenance Contract At PUSHKARDHAM MAIN ROAD HAWKER ZONES Of Rajkot City :**

On award of contract, the successful bidder will have to produce an F.D.R. Scheduled or Nationalized Bank of Rs. 75,000/- security deposit, in favour of Rajkot Municipal Corporation, must be submitted in the S.W.M. Branch. In case of F.D.R. submission, an agreement deed in favour of Rajkot Municipal Corporation on the Stamp Paper at prevailing rate (At Present) 4.90% of FDR amount must be submitted and if the agency fails to submit the agreement deed in the stipulated time limit, the E.M.D. for this contract will be forfeited and the agency will be black listed for this work of RMC. This will be returned only after successful completion of warranty period

**6.5 Submission of EOI**

The agencies fulfilling the eligibility criteria may submit their application in respect to this EOI as per Performa attached to this document together with requisite documents as mention in EOI Through RPAD/Speed Post only to the Environment Engineer, Solid Waste Management Department, Central Zone, Third Floor, Room No.3, Dhebarbhai Road, Rajkot (Gujarat), Email-[nrparmar@rmc.gov.in](mailto:nrparmar@rmc.gov.in) in a sealed envelope, clearly mentioning on the envelope:

**“EOI Notice No.: RMC/SWM/2021-22/04 FOR PUBLIC TOILET COMPREHENSIVE OPERATION & MAINTENANCE CONTRACT AT PUSHKARDHAM MAIN ROAD HAWKER ZONES OF RAJKOT CITY AS PER TERMS & AND CONDITIONS OF RAJKOT MUNICIPAL CORPORATION”**

**To: ENVIRONMENT ENGINEER, SOLID WASTE MANAGEMENT DEPARTMENT, RAJKOT**

**From: M/s**

**Contact No.:**

**Email ID:**

**Your sealed cover shall contain:**

DD of EOI Fees

Downloaded EOI documents all pages signed with seal.

Cover Letter

Documents as shown in the EOI

**7 General Terms and Conditions**

- Bidders are solely responsible for timely delivery of the responses to the above-mentioned address and are solely responsible for delays in receipt. Responses not received on or before the last date and time of submission will not be considered.
- The response to this EOI notice should be full and complete in all respects. RMC may summarily reject the incomplete or partial responses.
- The bidder shall bear all costs associated with the preparation and submission of the EOI, including cost of presentation for the purposes of clarification of the response, if so desired by RMC. RMC will in no case be responsible or liable for such costs, regardless of the conduct or outcome of the evaluation process.
- The EOI response shall be signed and on each page by the authorized representative of the bidder and a copy of the power of attorney of the authorized signatory to be attached.
- EOI should be in Indian Rupees only; and EOI in foreign currency shall not be accepted in any case.
- The EOI responses submitted by bidder/s will be a property of RMC. RMC will not return the same to the bidders.
- RMC reserves the rights to accept or reject any EOI without assigning any reason thereof.
- RMC reserves the rights to change in conditions.
- The decision of Municipal Commissioner, Rajkot Municipal Corporation will be final in case of dispute.
- The shortlisted agencies shall be declared and notified in writing by Rajkot Municipal Corporation and may be invited to participate in subsequent EOI process.



## **GENERAL INSTRUCTIONS**

1. The cost of Bid document i.e. EOI fees will not be refunded under any circumstances.
2. EMD in the form specified in Bid document only shall be accepted.
3. The offer shall be valid for 120 days from the date of opening of Technical Bid.
4. EOI offers without EOI fees, Earnest Money Deposit (EMD) and which do not fulfil all or any of the condition or submitted incomplete in any respect will be rejected.
5. Conditional EOI shall not be accepted. Municipal Commissioner, Rajkot reserves the right to accept or reject such EOIs without assigning any reason thereof.
6. Bidders shall submit necessary registration certificate like GST number registration copy & any other if required for execution of such work as per government rules along with EOI document.

Municipal Commissioner, Rajkot reserves the right to accept or reject any or all EOIs without assigning any reason thereof. This EOI notice shall form a part of contract document. The interested party are advised to read carefully the "Instructions to Bidder" and "Qualification Criteria" contained in the EOI documents.

**Environment Engineer**  
**Rajkot Municipal Corporation**

# Rajkot Municipal Corporation

## INSTRUCTIONS FOR BIDDER

- 1.0 **Rajkot Municipal Corporation invites EOI for Public Toilet Comprehensive Operation & Maintenance Contract At PUSHKARDHAM MAIN ROAD HAWKER ZONES of Rajkot City As Per Terms & Conditions of EOI.**
- 2.0 **The requirement for Public Toilet Comprehensive Operation & Maintenance Contract at PUSHKARDHAM MAIN ROAD HAWKER ZONES of Rajkot City as per Technical Specifications & Terms of EOI as per Terms & Conditions specifications & terms and their detailed Interested and experienced parties are requested to submit information about bidder prescribed and a financial Quotation/price bid in a manner prescribed Separately.**
- 3.0 If any dispute arises about the contract or any terms of contract, Municipal Commissioner, RMC shall be the sole arbitration and his decision would be final and binding to all the parties.
- 4.0 The Terms & Conditions for Public Toilet Comprehensive Operation & Maintenance Contract at PUSHKARDHAM MAIN ROAD HAWKER ZONES of Rajkot City As Per Terms & Conditions of EOI, however bidder are advice to personally visit the RMC, SWM Dept for better understanding of requirement of RMC.
- 5.0 The Municipal Commissioner, Rajkot Municipal Corporation reserves the right to reject all or any of the EOI including the Highest EOI or part of the EOI which in the judgment of the Municipal Commissioner, Rajkot Municipal Corporation does not appear to be in the best interest of Rajkot Municipal Corporation and the agency shall have no cause of action or claim against the Rajkot Municipal Corporation, its officers, employees, successors, or assignees for rejection of his EOI
- 6.0 **Special Conditions**
  - a) On failure of H1 for approval of sample/execution of order the H2 shall be invited for negotiation if required.
  - b) The Interested Party shall quote for complete job. The Interested Party that does not include the complete job as specified in schedule of EOI (specification) will be rejected.
  - c) This EOI is for finalizing annual rate contract of Public Toilet Unit as per PD.
  - d) The Terms & Conditions of RMC for Public Toilet Unit are given in EOI; however bidder is advice to personally visit the RMC site for better understanding of requirement of RMC.
  - e) Subject to Rajkot Jurisdiction.

**Environment Engineer  
Rajkot Municipal Corporation**

**Scope of Work :**

Comprehensive Operation & Maintenance Contract At PUSHKARDHAM MAIN ROAD HAWKER ZONES Of Rajkot City As Per Terms & Conditions of EOI.

Bidder will have to quote royalty rate per month for following locations given to RMC in price bid. However RMC will not pay any amount to bidder for this work.

- Facility provided by Agency to each part user :
  1. Dustbin
  2. Paper Napkin
  3. Electric operated Hand dryer
  4. Sanitary Pad destroyed machine.
  5. Sanitary Pad vending machine.
  6. Air Freshener to each unit.
  7. Mirror, Table top wash basin and Liquid hand wash dispenser.
  8. Electronic feedback machine should be installed.
- Electric connection will be obtained by bidder and Electricity bill expenses will be borne by the bidder.
- User charge of Rs. 5/- for toilet purpose and Rs. 10/- bath per person for both gender and urinal is free.

**RMC's Scope:**

- RMC will provide public toilets units with caretaker room
- To facilitate to obtain electric connection from PGVCL. However charges of electric connection as well as electricity bill will be born by bidder.

**Pre-Qualification/ Eligibility Criteria:**

- The bidder should have experience of Public Toilet Operation and Maintenance of public Toilet for period of minimum one year/five such operational facilities in any city of India.
- The bidder must have average annual turnover of at least **10 Lakhs** Indian Rupees in last 7 financial years. The separate CA Certificate should be attached.
- Should not have been blacklisted or debarred from participating in tenders by any Central/State Government agencies or autonomous bodies or universities/institutions. (An undertaking to this affect should be furnished).

## O & M CONTRACT

### **SCOPE OF WORK for O & M WORK**

The scope of work is Comprehensive Operation & Maintenance Contract For Public Toilet at PUSHKARDHAM MAIN ROAD HAWKER ZONES of Rajkot City for MSW activity related work including Operation & Maintenance of public toilet for the period of 10 (Ten) years and can be extended up to 5(Five) years subject to satisfactory performance to the successful bidder as per conditions mentioned in the EOI document. The agency shall have to commence the O & M work within 15 Days from the date of order. The O & M Contract will be for a period of 10 (Ten) years from the date of work order subject to annual renewal as mentioned in the document. The same can be extended for a further period of 5 (Five) Years by the corporation and on the terms and conditions mutually agreed upon in writing.

Successful bidder will be required to carry out following works/to render the services as described below under comprehensive Operation and Maintenance contract:

#### **(A) OPERATION:**

- i) As the operation of the public toilet on everyday basis is required, it would be the responsibility of the successful bidder to provide one labour known to all operational activities of the Public Toilet for all the 365 days of the calendar year.
- ii) Planning of rendering the services shall be based on 24 hours operational.
- iii) To maintain the disciplined and efficient services, it would be necessary to appoint supervisors in addition to operators and provide them uniforms, safety gears & mobile facilities.
- vi) A successful bidder shall maintain checklist sheet (Round the Clock) to enter the information about the day to day works allotted to them by the representative of their concerned Environment Engineer.
- vii) For any default of service performance a penalty of amount specific of EOI by RMC has to pay by agency in RMC. The details of the events of default and the exact rate of penalties shall be as specified in EOI terms.
- viii) As a disciplinary measure, following penalties would be levy able so that the defaults are not recurred.

#### **(B) COMPREHENSIVE MAINTENANCE:**

The precise and regular timely maintenance plays the key role in keeping the Public Toilet in the operative status at all the times and as such these activities are to be shouldered by the successful bidder as described below;

- 1) They shall arrange for all the labourers and technical staff at their level and at their own cost.
- 2) They shall arrange for all the consumables, all components at their level and at their own cost. The tentative schedule of their preventive and schedule maintenance which successful bidder will be required to carry out as per as manufacturer's recommendations and in consultation with SWM Department, RMC, RAJKOT.
- 3) As regards break down and accidental maintenance of the each Public Toilet, the same shall be carried out by the successful bidder through their field maintenance staff as well as in house staff as and when required.

#### **OTHERS**

In order to maintain high standard of public image, the successful Interested Party shall fix a schedule for cleanliness and maintenance of the Public Toilet.

The Interested Party/agency shall keep the vehicles in perfect working condition to the satisfaction of SWM Department, RMC.

**OPERATION AND MAINTENANCE PUBLIC TOILET:**

The agency shall be responsible for smooth and satisfactory Comprehensive Operation & Maintenance Contract For Public Toilet at PUSHKARDHAM MAIN ROAD HAWKER ZONES of Rajkot City for 365 days round the year for a period of 10 (Ten) years from the date of work start of Comprehensive Operation & Maintenance Contract.

More specifically, the agency shall be responsible for the following: -

1. The agency shall prepare and implement an effective operation and maintenance programme in consultation with Solid Waste Management Department, RMC. RMC will not provide any skilled or unskilled work force, machinery or equipment other than that specified in the EOI. It is absolute responsibility of agency to look after all sorts of maintenance whether preventive or breakdown.
2. The agency shall maintain separate checklist register for daily, weekly, fortnightly, monthly, quarter yearly, half yearly and yearly activities. Also during checking if any abnormalities found it must be brought to the notice of RMC officer in charge and rectified by the agency.
3. The agency shall have to issue identity cards with photographs, uniform to all the staff employed for operation and maintenance including transportation.

**IMPORTANT NOTE:**

- As per the goals and objectives of the Swachha Bharat Mission, Rajkot Municipal Corporation wished to Comprehensive Operation & Maintenance contract for Public Toilet at PUSHKARDHAM MAIN ROAD HAWKER ZONES of Rajkot city, On Royalty basis.
- The Agency shall not reassign the work under the contract to any other party without prior written approval of the corporation
- The agency shall employ all required staff including technical experts, skilled labours, etc. required for such services.
- Agency shall comply with all safety rules and regulations and all inter disciplinary measures as followed by the RMC.
- The RMC shall not be responsible for any accident/injury to the staff of the agency. It is agency's responsibility to take insurance of his employee, medical facility, work compensation etc. as per workman compensation act and all other relevant laws. Further the RMC will not provide any insurance, medical facility, workman compensation, etc. to the staff of agency.
- All Central/State Government/Semi-Government/Local Body's Rules and Regulations pertaining to this contract shall be strictly followed and observed by the agency without any extra cost to the RMC.
- The duration of the contract shall be from the date of commissioning of Public Toilet. However RMC reserves the right to terminate the contract at any time by giving 02 months (60 days) notice to the agency.
- All these works shall be done as per standard practices and by following SWM rules 2016, labour, factory, electrical, GPCB, and all other old and new law and order, Indian standards etc. as applied by Local, State and Central Govt. of India.
- At the end of O & M contract period, agency shall hand over the Public Toilet in satisfactory working conditions acceptable to Municipal Commissioner &/or Solid Waste Management Department/their authorized representative. Otherwise penalty equivalent to the cost of repairs will be imposed by RMC at the discretion of Municipal Commissioner & shall be binding to the agency.

**PENALTY:**

The agency shall be liable to penalty as under if he fails to perform his contractual obligations besides any other action; the Municipal Commissioner may decide to take as per the terms of the contract. Penalty shall be imposed on the agency for delay in work or for non-maintenance of pay and use toilet, also

- All minor repairing & preventive maintenance shall be carried out within 7 Days otherwise penalty will be imposed as per penalty shown in penalty table, which will be deducted from the monthly bill of the agency. Preventive maintenance schedule shall be prepared in coordination with central workshop department.
- All major repairing shall be carried out within 30 days otherwise penalty will be imposed as per penalty shown in penalty table, which will be deducted from the monthly bill of the agency.

**Minor work:** Routine service, electrical work, normal fabrication/body work, external leakages mechanical settings, repairing/replacement, etc., cleaning, electrical fault etc. for Public Toilet.

**Major work:** Structural damages, Control panel repairing &/or replacement, major work etc.

Other than above repair job (for minor/major), it will be decided by SWM department based on the job and will be binding to agency.

- The agency shall be required to take full insurance for all the Public Toilet etc during the contract period. It will be the responsibility of the successful Interested Party to have insurance coverage of their operating staff also. There will not be any reimbursement in this regard by RMC. If any mishap/accident occurs on the road or at site, the successful Interested Party will have to shoulder the complete responsibility of the same, right from registration of Police complaint, lodging/follow up of the insurance claim and facing the court trials etc.

**Note:-**

**All major repairing shall be carried out by Rajkot Municipal Corporation if the amount of particular items is above 20,000 Rs.**

Sr.	Type of default	Penalty to be imposed
1	If cleaning is not done properly of Public	Rs. 500/- per such incidence
2	Non use of mobile by any of Supervisor/Manager &/Or Operator.	Rs. 50/- for each of such event.
3	If the supervisor is not found on the work during the prescribed working hours	Rs. 100/- per such incidence
4	If the minor and major repairing work is not carried out as per the schedule given in EOI	Rs. 500/- per day/ per unit for minor repairing Rs. 1000/- per day/ per unit for major repairing
5	Dustbin	Rs. 100/- Per Day
6	Paper Napkin	Rs. 100/- Per Day
7	Electric operated Hand dryer	Rs. 100/- Per Day
8	Sanitary Pad destroyed machine.	Rs. 100/- Per Day
9	Sanitary Pad vending machine.	Rs. 100/- Per Day
10	Air Freshener to each unit.	Rs. 100/- Per Day
11	Mirror, Table top wash basin and Liquid hand wash	Rs. 100/- Per Day

**Environment Engineer  
Rajkot Municipal Corporation**

## Cover Letter

Date:

EOI Notice No.:

To,  
Environment Engineer  
Solid Waste Management Department  
Central Zone, Third Floor, Room No.3,  
Rajkot Municipal Corporation (RMC), Dhebar Road,  
Rajkot- Gujarat

**SUBJECT: PUBLIC TOILET COMPREHENSIVE OPERATION & MAINTENANCE CONTRACT AT PUSHKARDHAM  
MAIN ROAD HAWKER ZONES OF RAJKOT CITY AS PER TERMS & CONDITIONS.**

Sir,

Having examined the EOI document, we, the undersigned, offer our Expression of Interest and undertake that the information submitted in the EOI is correct to the best of our knowledge. We agree to the terms and conditions mentioned in the EOI document.

Yours faithfully,

(Signature) Name:

For and on behalf of:

Contact Details:

1. Name and Address of the Company

Name:

Address:

Telephone No. :

Fax:

E-mail :

2. Name and Address of the Contact Person

Name:

Address:

Direct Telephone No. :

Mobile No.:

Fax:

E-mail :

### General Information

Sr. No	General Information	Details (Firm/ company or of each partner in consortium, if applicable)
1.	Name of Agency	
2.	Address	
3.	Tel Number	
	Fax Number	
	Email id	
	Website: (if any)	
4.	Name of contact Person	
	Designation	
	Mobile Number	
	Email id	
5.	Type of agency (Private Ltd, Public Ltd etc)	
6.	Nature of the business	
7.	Profile of the Firm/ company	
8.	GSTIN	
	certificate & its Number	
9.	Income Tax Permanent Account	
	Number and date	
10.	Are you submitting this offer in a Joint	
	Venture / Consortium?	
	If yes,	
	1) Who is the Lead Partner?	
	2) Who is the technology provider?	
	3) What is the share of a lead member in this?	
	Submit a copy of such Joint Venture /	
	Consortium agreement	
11.	Present Net worth of the agency (the computation of net-worth shall be based on unconsolidated audited annual accounts of any of the last three financial years, submit Chartered Accountant's certificate and last 3 years audited reports)	

12. Any other information:



13. List of documents attached (refer list elsewhere in this EOI, a set of documents must be submitted for each partner, in case of consortium):

I do hereby declare that the above information is true to my knowledge and my expression of interest will be treated as cancelled if any information is found incorrect.

Date: Designation & Signature of Authorized Representative

*Note: All responding agencies may be invited to make detailed presentations on their proposed technology/methodology before the Technical Committee.*

**PRICE BID**

I /We hereby undertake Rate for Public Toilet Comprehensive Operation & Maintenance Contract At PUSHKARDHAM MAIN ROAD HAWKER ZONES of Rajkot City As Per Technical Specifications & Terms of EOI and agreement as under:

Sr. No.	Description	Location	Rate Per Month in Rs.
1.	Public Toilet Comprehensive Operation & Maintenance Contract At PUSHKARDHAM MAIN ROAD HAWKER ZONES of Rajkot City As Per Terms & Conditions of EOI	PUSHKARDHAM MAIN ROAD HAWKER ZONES	1) Royalty given to RMC in Rs. .... (In word) .....

Authorized Person : \_\_\_\_\_

Signature: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Environment Engineer  
Rajkot Municipal Corporation