

RAJKOT MUNICIPAL CORPORATION



Drainage Project Department

Technical Bid

E-Tender No: RMC/DRN-EM/SPS/OM/23-24/01

Name of Work: Operation & Maintenance of Mavdi & Raiya-1 Sewage Pumping Stations for 02 Years.

ESTIMATED COST: Rs. 56,87,441/- (For Two Years)

Milestone dates for e-tendering are as under	
1. Downloading of e-Tender documents	12-09-2023 to 03-10-2023 up to 17:00 Hrs.
2. Last date & time for Online submission of e – Tender	03-10-2023 up to 18:00 Hrs.
3. Physical submission of EMD, Tender fee and other documents as per tender	05-10-2023 up to 17:00 Hrs.
4. Verification of submitted documents (EMD, e - Tender fee, Tech Bid etc.) If possible	06-10-2023 Onwards.
5. Opening of online Tech bid tender (if possible)	06-10-2023 at 10:30 Hrs Onwards.
6. Opening of online Price Bid (If possible)	09-10-2023 at 10:30 Hrs Onwards.
7. Bid Validity	180 (One Hundred Eighty) Days from the date of opening of price bid

For further particulars, visit us on (1) <https://rmc.nprocure.com> (2) www.rmc.gov.in

**City Engineer
Drainage Project Department
Room No-3
Rajkot Municipal Corporation
Shree Harisinhji Gohil Bhavan
West Zone Office, 150' Ring Road.
Rajkot - 360 005**

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Rajkot Municipal Corporation
e-Tender Notice

The e-tenders are invited with two bid system (Technical bid-Online/physical and Price bid-Online) by Drainage Project Department, Rajkot Municipal Corporation, Shree Harisinhji Gohil Bhavan, West Zone Office, 150' Ring Road Rajkot-360005, from the experienced & financially sound contractors registered in appropriate class & possessing necessary equipments and having trained personals for the below mentioned works:

Sr No	Name of work	1) Estimated cost in Rs. for Three years. 2) EMD 3) E-TENDER fee 4) Time limit of work
1	Operation & Maintenance of Mavdi & Raiya-1 Sewage Pumping Stations for 02 Years. e-Tender no.: RMC/DRN-EM/SPS/OM/23-24/01	1. 56,87,441/- 2. 1,70,623/- 3. 3000/- 4. 2 Year

Abstract

Sr. No	Name of Sewage Pumping Station	Estimated Cost for 2 Years
1	Operation & Maintenance of Mavdi Sewage Pumping Station for 02 Years.	Rs. 26,27,179 /-
2	Operation & Maintenance of Raiya Main Sewage Pumping Station for 02 Years.	Rs. 30,60,262/-
	TOTAL COST FOR 2 YEARS	Rs. 56,87,441/-

Milestone dates for e-tendering are as under

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The e-Tender fee (Non Refundable) & Bid Security (EMD) will be accepted in form of Demand Draft only, in favor of "Rajkot Municipal Corporation", Rajkot, from any Nationalized or Scheduled bank (except Co-operative Bank) in India.

The agency submitting the tender shall have to produce documentary evidence for full filling of pre-qualification criteria mentioned in the technical bid. Failing which bid of such agency shall be consider as Non-responsive & stands to cancelled.

Financial Pre-Qualification for this work should be match with value of estimate for 1st year of work & relevant required other certificates as bellow.

The pre-qualification requirement is as under:

01. Financial capacity of the agency.

1. Average annual turnover of last seven years should not be less than 50% (i.e. 13.54 lakhs) of the estimated cost of 1st year tender cost (i.e. 27.08 lakhs).
2. Working capital (to be demonstrated by the bidder in form of confirmed credit line from reputed Bank or the bidder's own audited financial statement taking into account current commitment) must not be less than 25% (i.e. 6.77 lakhs) of 1st year tender amount.
3. Solvency must not be less than Rs. 2.00 Lakh.

Note :

1. Enhancement factor at 10 % per year for last seven years will be applicable to arrive average annual turnover and finalize the magnitude of work done in last seven years.

02. Experience Criteria.

The bidder should posses following minimum experience.

1. Bidder should have completed at least one work similar nature (i.e. Municipal services like Operation & Maintenance works of Water supply pumping station, Drainage Pumping station, Sewage Treatment Plant, Water treatment plant, Swimming pool, Head works, Annual Mechanical & Electrical maintenance rate contracts) of 60% magnitude (i.e. 16.24 lakhs) or two works of 50% (i.e. 13.54 lakhs) magnitude of 1st year's tender amount in either government or semi-government dept. in last seven years.
2. Bidder should have enough machinery and experienced personnel to supervise the work.
3. The bidder / firm must have Electrical Contractor License and have registration in "E-1" or higher equivalent Class with Electrical Division of any State Government /Central Government authority.
4. Joint-Venture is not permitted.

03. Availability of tools, plant, & manpower.

1. The agency should have adequate number of tools, safety kits & plant along with adequate numbers of experienced staff for carrying out the work.
(Details of staff & tools with agency must be submitted in tech bid.)

04. Notarized/Self Certified Copy of certificates/Documents as followed must be physically submit with authorized sign & stamp on each page of tech bid document

1. The bidder / firm must have Electrical Contractor License and have registration in Class E-1 or higher equivalent with Electrical Division of R&B of Gujarat state or in equal class of any State Government /Central Government authority.
2. Valid Electrical contractor license.
3. Provident Fund registration certificate.
4. Employee State Insurance (ESI) registration.
5. GST Registration certificate.
6. Professional tax registration certificate.
7. The Chartered Accountant's audited financial reports of last seven years for supporting financial strength of the bidder.

8. Solvency certificate from any Nationalized or Scheduled Bank (Except co-op Bank)
9. Work Experience certificates in 3-A form only regarding this work issued by competent authority not below the rank of Executive Engineer.
10. The agency should submit DECLARATION regarding No Black List anywhere in India, for which, agency will have to submit fresh Notarized Affidavit as per format given.
11. Site visit & fully aware with nature of work confirmation letter.

The agency shall also have to submit the documentary evidence for possessing the all other required documents during the physical submission within the stipulated date and time. The physical submission of Technical bid shall be made in Sealed Envelope by Reg AD / Speed Post and the name of work shall be super scribed on the top of the envelope.

If the agency fails to submit the documents specified in pre qualification criteria in the technical bid tender document, their tender will be treated as non-responsive and price bid will not be opened.

After opening of online technical bid with physical submission, the procedure for the pre-qualification on 1st year's tender amount shall be adopted and the e-Price-Bid of only successful qualified bidder(s) shall be opened for final evaluation of the contract. The decision of Municipal Commissioner regarding the pre-qualification shall be final and binding to the all bidder.

Conditional tender in any manner will be out rightly rejected.

Commissioner, Rajkot Municipal Corporation, Rajkot, reserves the right to accept / reject any or all e-Tender(s) without assigning any reasons thereof.

**City Engineer
Drainage Project
Rajkot Municipal Corporation**

Rajkot Municipal Corporation
Drainage Department

Information of the Tenderer

Name of Work : **Operation & Maintenance of Mavdi & Raiya-1 Sewage Pumping Stations for 02 Years.**

Earnest Money :

Tender Fee :

Name of contractor :

Official Address :

Tel.No./Mobile No :

Official E-mail id :

Date of filling Tender :

Witness :

Occupation :

Address :

Time Limit of work : Two years (If the work is found satisfactory,
Contract can be extend for further 12 months with
mutual understanding)

Details of Earnest Money (Bid Security):

Earnest Money Deposit (Bid Security) in favor of Commissioner, Rajkot Municipal Corporation, Rajkot, amounting to Rs._____ bearing No._____ dated _____ of _____ Bank.

Electrical Contractor License No. :

Provident Fund Reg. No. :

PAN No :

GST No.

Bank A/c Detail :

Seal & Signature of Contractor

DETAILED PRE QUALIFICATION CRITERIA

As per Order No.: RMC/C/497,Dt:07.01.2014 & RMC/C/554 Dt.03.02.2014

Pre-Qualification for this work should be match with value of estimate of work & relevant required certificates / documentary evidence are as below

01. Financial capacity of the agency.

1. Average annual turnover of last seven years should not be less than 50% (i.e. 13.54 lakhs) of the estimated cost of 1st year tender cost (i.e. 27.08 lakhs).
2. Working capital (to be demonstrated by the bidder in form of confirmed credit line from reputed Bank or the bidder's own audited financial statement taking into account current commitment) must not be less than 25% (i.e. 6.77 lakhs) of 1st year tender amount.
3. Solvency must not be less than Rs. 2.00 Lakh.

Note :

1. Enhancement factor at 10 % per year for last seven years will be applicable to arrive average annual turnover and finalize the magnitude of work done in last seven years.

02. Experience Criteria.

The bidder should posses following minimum experience.

1. Bidder should have completed at least one work similar nature (i.e. Municipal services like Operation & Maintenance works of Water supply pumping station, Drainage Pumping station, Sewage Treatment Plant, Water treatment plant, Swimming pool, Head works, Annual Mechanical & Electrical maintenance rate contracts) of 60% magnitude (i.e. 16.24 lakhs) or two works of 50% (i.e. 13.54 lakhs) magnitude of 1st year's tender amount in either government or semi-government dept. in last seven years.
2. Bidder should have enough machinery and experienced personnel to supervise the work.
3. The bidder / firm must have Electrical Contractor License and have registration in "E-1" or higher equivalent Class with Electrical Division of any State Government /Central Government authority.
4. Joint-Venture is not permitted.

03. Availability of tools, plant, & manpower.

1. The agency should have adequate number of tools, safety kits & plant along with adequate numbers of experienced staff for carrying out the work.
(Details of staff & tools with agency must be submitted in tech bid.)

04. Notarized copy of certificates/Self Certified Documents as followed must be physically submit with authorized sign & stamp on each page of tech bid document

1. The bidder / firm must have Electrical Contractor License and have registration in Class E-1 or higher equivalent with Electrical Division of R&B of Gujarat state or in equal class of any State Government /Central Government authority.
2. Valid Electrical contractor license.

3. Provident Fund registration certificate.
4. Employee State Insurance (ESI) registration.
5. GST and PAN Registration certificate.
6. Professional tax registration certificate.
7. The Chartered Accountant's audited financial reports of last seven years for supporting financial strength of the bidder.
8. Solvency certificate from any Nationalize or Schedule bank (Except co-op bank)
9. Work Experience certificates in 3-A form only regarding this work issued by competent authority not below the rank of Executive Engineer.
10. The agency should submit DECLARATION regarding No Black List anywhere in India, for which, agency will have to submit fresh Notarized Affidavit as per format given
11. Site visit & fully aware with nature of work confirmation letter.

All above criteria must be full filled by the Agency & its supporting documents with certified copy must be submit with tech bid documents in physical, failing which bid will be evaluated as per the documents submitted, and Without necessary such documents, bid will be considered as non-responsive & treated as cancelled & price bid of such agency will not be open.

Seal & Signature of Contractor.

**Rajkot Municipal Corporation
Drainage Department**

SCHEDULE – A

Estimate, Scope of work, & Staff requirement

Name of Work : **Operation & Maintenance of Mavdi & Raiya-1 Sewage Pumping Stations for 02 Years.**

Sr No	Description	Estimate Amount in Rs. for Two Year	
		1 st year amount	2 nd year amount
1	Operation & Maintenance of MAVDI Sewage Pumping station for 02 Years.	12,51,038/-	13,76,141/-
		14,57,263/-	16,02,999/-
2	Operation & Maintenance of RAIYA MAIN Sewage Pumping station for 02 Years.	14,57,263/-	16,02,999/-
		16,02,999/-	

I/We agree to carry out the above mentioned work at the rate I/We mentioned in online price bid..

Note:

1. The work is to be done in 3 shifts with each shift of 8 hours. The timing of each shift will be as under:

General Shift : 08.00 to 16.00 hours
First Shift : 06.00 to 14.00 hours
Second shift : 14.00 to 22.00 hours
Third Shift : 22.00 to 06.00 hours

2. If the pumping station remains closed due to any reason, contractor shall have to arrange for Security Guard separately, for which, Rajkot Municipal Corporation will make the payment separately for each shift as per the prevailing norms. However, Rajkot Municipal Corporation will not make any payment to other workers under above circumstances.

Seal & Signature of Contractor

:: SCOPE OF WORK ::

➤ **Sewage Pumping station :**

1. Providing skilled / unskilled workers as per tender for running of Sewage pumping station and all works like; On – Off machinery, Inlet – Outlet Valve operation, Inlet Screen cleaning, sweeping/cleaning, of Pump Room(In door) /Pumping station premises(Out Door) /Terrace/Switch Yard etc, daily regular operation of all electrical and mechanical machineries, Loading & un-loading of machineries etc while under repairing, as well as minor maintenance work in three shifts should be done.
2. If Diesel operated power generator set is there than work of D.G. set On/Off during the period of non-supply of power and D.G. set to be operated once in a week as per instruction.
3. To maintain all required registers, log books, records etc as instructed by engineer in charge of RMC.
4. Minor mechanical repairing works like gland tightening of pumps & valves & even if required replacing of gland packing's, Gland nut bolts, Tightening of couple pulley bolts, Greasing & lubricating of pumps & valves, cleaning of pumping machinery etc.
5. Minor electrical repairing works like G.O/D.O fuse operating & repairing, Regular blower operation of panel, all electrical termination/connection tightening, and minor labor works regarding electrical maintenance.
6. Minor Civil repairing works like foundation/thrust block repairing, Minor civil repairing works related to pumping station.
7. Regular check & preventive maintenance of all equipments installed at pumping station & necessary corrective measures & preventive maintenance to be carried out by contracting agency.
8. For the minor repairing works of above, all required material like Oil, Grease, Gland, Brooms, Cotton waste, phenyl etc. & required tools for minor maintenance etc or any other consumable shall be in the scope of contractor & required quantity stock shall be maintained by contractor at his own cost.
9. De-silt & Wet well cleaning is also a part of contract, for this work separate work order shall be issued & payment shall be made extra accordingly Price Schedule – B & as per terms & conditions mentioned in this tender.
10. Silt & garbage must be removed from screening chamber/Pumping station site & disposed at suggested site by Engineer in-charge. Transportation cost shall be paid extra as per prevailing SOR rate of RMC on actual trip carried out. While labor cost shall be borne by contracting agency.
11. If RMC provides/install DG Set in any SPS in future, agency has to carry necessary diesel transportation, decanting and filling of diesel in such DG Set and conduct relevant O&M as per tender scope.
12. All other works deemed fit for smooth operation of pumping station.

Seal & Signature of Contractor.

Rajkot Municipal Corporation
Drainage Department

SCHEDULE – A

The minimum numbers of skilled / unskilled labors for each shift for operation and maintenance of the Sewage Pumping Station will be as under:

1) Name of SPS: Mavdi SPS

Sr No	Name of post	Nos.	Minimum Qualification	Age	Experience
1	Pump Operator 03 nos.	1 (One) In each Shifts	Std 12th Pass	More than 20 years	2 years experience of O&M of pumping machinery & operation of D.G. set & HT- LT work
2	Helper (Unskilled) 02 nos.	1 (One) In two Shifts	Std. VIII th Pass	More than 20 years	Experience in valve operation & other mechanical work
3	Sweeper 01 nos.	1 (One) General Shift	--	More than 20 years	--

2) Name of SPS: Raiya Main SPS

Sr No	Name of post	Nos.	Minimum Qualification	Age	Experience
1	Pump Operator 03 nos.	1 (One) In each Shifts	Std 12th Pass	More than 20 years	2 years experience of O&M of pumping machinery & operation of D.G. set & HT- LT work
2	Helper (Unskilled) 03 nos.	1 (One) In each Shifts	Std. VIII th Pass	More than 20 years	Experience in valve operation & other mechanical work
3	Sweeper 01 nos.	1 (One) General Shift	--	More than 20 years	--

The presence of staff as per instruction on pumping station is compulsory. If while checking, any staff is found absent, the prevailing wages and penalty shall deduct per person as per the penalty provision or as per decision of City Engineer . Also, in case of breach of any condition of contract or work is not found satisfactory, penalty will be imposed as deem fit by the City Engineer , which will be binding to the contractor.

Seal & Signature of Contractor

Rajkot Municipal Corporation
Drainage Department

SCHEDULE – B

Details of machinery

1) Name of SPS: Mavdi SPS

SR. NO.	PARTICULARS	QUANTITY
1.	VSCF Sewage Pumps Capacity : a) 260 M ³ /Hr(02-NOS.) b) 225 M ³ /Hr(01-NOS.) Head : 15 mtr - Pump Make : AQUA	3 Nos (2 W + 1 S)
2.	Motor rating: a) 21 KW b) 22 KW c) 19 KW Voltage variation : 415 V \pm 10% Frequency variation: 50 Hz. \pm 3% Motor :a) PULLAN b) AQUA	3 Nos (2 W + 1 S)
3.	Sluice Valves / Non return Valves / Manual screens / Pipes, fittings, bends, distance pieces, metallic expansion bellows, bypass arrangement etc.	Lot
4.	E O T Crane with electric hoist Capacity : 3 Ton	Lot
5.	All other miscellaneous items necessary for completing the installation and commissioning of the equipment under this contract, as per the existing code of practice	Lot
6	Power Generator Set (DG Set) (50 KVA)	1
7	LT Panel and Starter Panels	Lot
8	Electrical Wiring, Lighting and LCS	Lot
9	Type of existing Electrical Connection	LT Connection – 90 HP

2) Name of SPS: Raiya Main SPS

SR. NO.	PARTICULARS	QUANTITY
1.	Horizontal Non Clog Centrifugal Sewage Pumps Capacity : a) 1200 M ³ /Hr, b) 950 M ³ /Hr Head : a) 15 mtr -, b) 17 mtr -, Pump Make : a) Mather platt b) BEAKON WEAR	6 Nos (4 W + 2 S)
2.	TEFC Squirrel Cage Induction Motor Motor rating: 75 KW Voltage variation : 415 V \pm 10% Frequency variation: 50 Hz. \pm 3% Motor : Crompton Greaves	6 Nos (4 W + 2 S)
3.	Sluice Valves / Non return Valves / Manual screens / Pipes, fittings, bends, distance pieces, metallic expansion bellows, bypass arrangement etc.	Lot
4.	E O T Crane with electric hoist Capacity : 3 Ton	Lot
5.	All other miscellaneous items necessary for completing the installation and commissioning of the equipment under this contract, as per the existing code of practice	Lot
6	Power Generator Set (DG Set)	01
7	Transformer, 400KVA	01
8	LT Panel, APFC Panel and Starter Panels	Lot
9	Electrical Wiring, Lighting and LCS	Lot
10	Type of existing Electrical Connection	HT Connection – 400 KVA

Note:

- 1) Above mentioned machinery with allied starter panel, cables, accessories, MCCB, Transformer/Switch yard, VCB & allied electrifications etc.
- 2) Rajkot Municipal corporation reserves rights to make any suitable change / modification / alteration / adding or removing any of the machinery at any time during contract period & such machineries operation & required routine maintenance shall be bound to the contractor.

Seal & Signature of Contractor

Rajkot Municipal Corporation
Drainage Department

SCHEDULE - C

Details of tools required on site for O&M

Sr No	Details of Tools and Plants with Name (To be kept by the Agency during the period of contract)	Qty.
1	6 mm to 52 mm size Fix Spanner Set	01 Set
2	6 mm to 52 mm size Ring Spanner Set	01 Set
3	6 mm to 38 mm size Box Spanner Set	01 Set
4	Pipe wrench of 24" and 36" size	01+01 No.
5	Screw Driver of size 6", 9" and 12"	2 Nos. each size
6	Insulated Pliers of 12" size	02 Nos.
7	Long Nose Plier 12"	02 Nos.
8	Adjustable screw spanner size 12" and 18"	01+01 No.
9	Hammer 1 Kg and 2 Kg	01+01 No.
10	Testers	02 Nos.
11	Chisels 12" x 6" (2 Nos. of each size)	02 Nos.
12	Hacksaw frame with Hacksaw blade	02 Nos.
13	Hand gloves for 11 KV, D.O. Rod and Tin coated D.O. Wire	01 Set
14	Phawara	03 Nos.
15	Bowls	03 Nos.
16	Trikam	03 Nos.
17	Plastic bucket 10 liters	04 Nos.
18	1/2" cord	30 Mtrs.
19	Torch / Battery (Chargeable)	02 Nos.
20	Digital Multi meter (clamp on type)	01 No.
21	Earth Tester	01 No.
22	Insulation Tester (Megger)	01 No.
23	Hand Blower	01 No.
24	Rubber Tube, Wooden Sticks, M-Seal, gasket/Any Other Tools (if Require)-Considering Pipeline Leakage Emergency.	Lot
25	Barrel for Diesel and Diesel Dispensing Pump	Set

Note:

The tools should be arranged and kept in the cupboard by the agency.

Above tools in good condition should be kept at filter plant, of which, if goes out of stock or get damaged in that case such material (Hacksaw Blade, D.O. Wire etc.) should be kept on site by purchasing it. The responsibility to look after the above tools and plants at site rests with the successful tenderer.

Seal & Signature of Contractor

INSTRUCTIONS TO THE TENDERERS.

1. The intending tenderer should visit the site, examine the site details, including geological and geo hydrological conditions and verify the technical details given in the tender collect additional or supplementary data as may be required and formulate their offer accordingly.
2. **Intending tenderers can obtain Technical clarification relating to the work and the Tender Document by contacting following officers**

1) Shri H P Parmar, Dy. Engineer (Mech): email # hpparmar@rmc.gov.in

- 2.1 All Tenderers are cautioned that tenders containing any deviation from the contractual terms and conditions, specifications or other requirements will be treated as non-responsive and rejected outright.
 - 2.2 Conditional tenders shall be treated as non-responsive and rejected outrightly.
 - 2.3 Contractors will have to quote for the entire work and all items mentioned in the schedules containing bill of quantities and scope of work. Alternative offer is not acceptable and such offers will be considered non-responsive and outrightly rejected.
- 2) Contractors should invariably give elaborate and correct information in Schedules enclosed with this Post qualification Bid. They should also give whatever additional information in support of their claim for qualifying them as technically competent and financially sound agency to carry out the work under this contract and for evaluation of Post qualification Bid and selection of contractors for opening of the Technical Bid.
- 3.1 Technical Bid shall be opened by City Engineer , Rajkot Municipal Corporation at Rajkot as per the prescribed date and time.
 - 3.2 After opening the Technical Bid, the procedure of Pre-qualification will be adopted and Price Bid of only such Pre qualified contractors will be opened.

4. CRITERIA FOR PRE QUALIFICATION

Tenderers who have submitted the tenders will be evaluated for Pre qualification on the basis of information supplied by them in Proformas provided in this volume of the tender and on the basis of any additional information they may have submitted with the tender.

Pre qualification will be based on assessing the contractor's ability to carry out the M & R work of the projects put to tender, and within the stipulated time. the weight age of different criteria is given in this bid.

The factors affecting the contractor's Pre qualification will be the contractor's experience of carrying out similar works, his financial soundness, equipment and personnel available with him and which he intends to spare for the project put to tender quality of works carried out and performance of similar works carried out by him in the past.

5. The contractor should invariably give a brief note on their methodology and work plan for operation and maintenance of the work. This should include:
 - a. Plan for deployment of machinery
 - b. Quantity planning.
 - c. Details of manpower
6. The total tendered cost including prices for all materials and labour will be firm and fixed. No escalation/variation shall be allowed under any circumstances.
7. Physical submission of e-Tenders arriving later than prescribed date and time shall not be accepted.
8. Pre qualification details and Price-bid should be filled online and required documents shall have to be submitted physically in separate cover.
9. Tenderers who are partnership firms should attach certified copy of partnership deed. Tenderers who are limited companies should enclose the certified copies of the certificate of incorporation, Memorandum and Articles of association and Resolution of company authorizing the person who shall sign and submit the tender documents.
10. RMC reserves right to allot all the works for O & M work to the lowest tendered or any of the tenderers at the approved rate.
11. No part of this contract or any share or interest therein shall be in any manner or extent be transferred or assigned or sublet, directly or indirectly to any persons / firms or organization what so ever.
12. Total responsibility towards fulfillment of Employee's Provident Fund (E.P.F.) & Employee's State Insurance (E.S.I.) /Labor laws/ Minimum Wages act or any other applicable law /Act for the employees engaged by the contractor under this contract shall on the part of contractor/bidder/employer. Rajkot Municipal Corporation will not be responsible / answerable for the E.P.F & E.S.I. or fulfillments of any other laws / Acts applicable for this work contract & employees engaged by the contractor under this tender work.

Seal & signature of Contractor

TECHNICAL CRITERIA

1. The bidders should state in detail about the contracts where delay has occurred, the period of delay and the reasons thereof. Details of works under litigation must also be furnished. Details of works that have been abandoned for reasons whatsoever should also be furnished.
2. Even though the bidder meets the above qualifying criteria, he shall be disqualified if **he has made misleading or false representation in the forms, statements and attachments submitted in proof of the qualification requirements** and / or record of poor performance such as abandoning the works, not properly completing the contract, inordinate delays in completion, litigation history or financial failures etc.
3. The above experience will be taken into consideration only for completed works carried out for Central / State Government Agencies as a main agency.
4. The evaluation will be done only on the basis of information submitted with the tender.
5. The bidder is requested to furnish their Technical & Financial details in the prescribed format given in this bid by the department.
6. All certificates & reports regarding financial & technical capacity & experience shall be Notarized only..
7. Original Certificate / Balance sheet shall have to be produced by the Contractor at the time of evaluation of tender.
8. Tenderers shall have minimum “Key Personnel” on their employment roll (“The key personnel”) shall mean as defined in category of manpower schedule.
9. Any organization or firm interested to quote the tender **must have registration of their firm – organization in appropriate class..**
10. Experience of an individual person will not be considered as an experience of firm or organization. **Only organization / firm’s experience will be considered.**
11. **EXAMINATION BY TENDERERS**
12. 12.1 Prior to submitting the tender, each tenderer shall
 - (a) Examine all instructions, eligibility criteria, and specifications in the tendering document.
 - (b) Visit the site & determine local conditions which may affect the work including prevailing wages & other pertinent cost factors. Site visit & fully aware with work confirmation letter must be submit with technical bid.
 - (c) Familiarize himself with all central, state & local laws, ordinance, rules, regulations & codes affecting the material supply & services including the cost of permits & licenses required for the work at site.
 - (d) Co-relate his observations, investigations & determinations with the requirement of the tender documents.

- i. No additional claim, discrepancy etc shall be entertained after opening of tender.

13. TENDER PRICES

- (a) The Tenderer shall fill in the prices in the schedules provided online for this tender. On acceptance, the prices shall be valid throughout the period of contract i.e. **Twenty Four (24) months**.

14. DOCUMENTS COMPRISING THE TENDER:

14.1 The Tender documents prepared by the Tenderer shall be in two parts comprise the following components:

- i. Part I : Technical and Part –II Financial, contents of Part I and Part II

15. EARNEST MONEY DEPOSIT

16. The Tenderer shall furnish, as part of its Tender, Earnest Money Deposit for the amount as indicated in the invitation for tender.

- (a) 15.1 The EMD shall be denominated in Indian rupees and shall be in form of: (A) A demand draft payable to "Rajkot Municipal Corporation", Rajkot" of any Nationalized bank or scheduled bank (except Co-operative bank) having branch in Rajkot.
- (b) 15.2 Any Tender without EMD will be rejected by the RMC as non-responsive.
- (c) 15.3 Unsuccessful Tenderer's Earnest Money will be discharged / returned only after work is awarded to successful bidder.
 - i. The successful Tenderer's Earnest Money will be discharged upon the Tenderer signing the Contract and furnishing the performance/security deposit.
- (d) 15.4 No interest will be paid on Earnest Money Deposit.

17. FORMAT AND SIGNING OF TENDER

- (a) Tenders signed by the Tenderer or a person or persons duly authorized to sign the Tender. The power of Attorney in favor of the person authorized to sign the Tender shall accompany the Tender. All pages of the Tender, shall be initiated by the person or persons signing the Tender.

18. EMPLOYER'S RIGHT TO VARY QUANTITIES AT TIME OF AWARD:

- (a) The employer reserves the right at the time of award of contract to increase or decrease the "Scope of Work" without any change in price or other terms and conditions.

19. EMPLOYER'S RIGHT TO ACCEPT ANY TENDER AND TO REJECT ANY OR ALL TENDERS.

- (a) The employer reserves the right to accept or reject any tender. The employer

reserves the right to annul the e-Tendering process and reject all tenders at any time prior to award of Contract, without thereby incurring any liability to the affected Tenderer or Tenderers of any obligations to inform the affected Tenderer or Tenderers of the grounds for the Employer's action.

20. The Contractor will not be entitled to sub contract any part of his obligation to any third party.

Seal & Signature of contractor

APPENDIX – A

STATEMENT OF FINANCIAL PARAMETERS

1. Annual turnover for last financial seven years

Sr No.	Financial Year	Turnover in Rupees.	Enhance factor	Turnover after applying Enhance factor.
01	2016-17		1.77	
02	2017-18		1.61	
03	2018-19		1.46	
04	2019-20		1.33	
05	2020-21		1.21	
06	2021-22		1.10	
07	2022-23		1.00	
	Average of seven year			

2. Working Capital

Working Capital As on date :- 31-03-2023	Rs. _____
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Note :- The bidder shall have to submit the copies of Audited Report of last seven Financial Years. The bidder shall also have to submit the Certificate regarding Turnover and Working Capital from the registered Chartered Accountant

Seal & Signature of contractor

APPENDIX : B

DETAILS OF EQUIPMENT - OWNED/HIRED

Sr. No.	Name of the equipments	Name and number of equipment	Make and year of Manufacturing	Working Condition

Seal & Signature of contractor

APPENDIX : C

Details of Personnel to be deployed

Sr. No.	Name of the Person	Qualification	Designation	Age	Experience	Date of appointment

Seal & Signature of contractor

APPENDIX D

O&M, Experience of Electro - Mechanical Plant and Machineries in last 7 (seven) years

Sr. No.	Name of Project	Owner/ Client	Installed Capacity of machinery in KW	No. of units	Type of machineries	Power in KW
1	2	3	4	6	7	9

Seal & Signature of contractor

Rajkot Municipal Corporation
Drainage Department

Special Instruction to the tenderer

During electrical maintenance of pumping stations, if any electrical parts to be required for replacement, same will be supplied by contractor, if required with prior order in orally or in written by competent authority or engineer in-charge. Amount of that part will be made according to company's price list. No other extra labour charge or tender percentage will be given to contractor.

NO	ITEMS	MAKE
1	Switchgear and its component, starter/contactor/relay etc.	L&T, Siemens, Havells, Schneider, C&S, ABB
2	Lugs	DOWELS, HEX
3	Meters	MECO, MULTISPAN, IMP, AEI, L&T
4	CAPACITORS	L&T, Crompton, Khatau, Jankar, Samcap, Samrat
5	Wires and Cables	Finolex, Polycab, KEI, Havells, AVOCAB
6	11 kv H.T. Insulator and other HT components	P.G.V.C.L. Approved, NATIONAL

Price will be count as per List Price of company mentioned above. It means all applicable taxes on that price list will be given. Fresh price list it means price list at the time of supply the components will be approved and taxes according to at that time will be given.

If any other components require from any other company not mentioned in above list, contractor shall have to arrange for that. Payment will be done as per describe above.

Seal & Signature of Contractor

Rajkot Municipal Corporation
Drainage Department

Special Instruction to the tenderer

1. Tender fees are non-refundable.
2. The Earnest Money Deposit will be refunded to the bidders only after an award has been finalized.
3. All bidders must submit a Earnest Money Deposit in form of Demand draft only in favor of "Rajkot Municipal Corporation", Rajkot, from any Scheduled bank or Nationalized Bank (except Co-operative Bank) in India.
4. The Earnest Money Deposit (E-Tender Guarantee) will be forfeited in the event, the successful bidder fails to accept the contract and fails to submit the "Performance Guarantee Bonds to the Owner as stipulated in this e - Tender documents within seven days. (7) days after receipt of notice of award of contract.
5. The Earnest Money Deposit of the successful bidder shall be returned after the performance guarantee bond, as required, is furnished by the contractor.
6. No interest shall be paid by the owner on any E-Tender guarantee (EMD).
7. The successful bidder shall have to pay the security deposit at the rate of **5%** of contract value or the estimate whichever is more in favor of "Rajkot Municipal Corporation" in terms of Fixed Deposit Receipt of Nationalized Bank, valid for the **period of 30 months** and enter into an agreement on stamp paper of amount as per stamp duty act & prevailing norms of RMC. It shall be incumbent on the Contractor to pay the stamp duty and the legal charges for the preparation of the contract agreement.
8. Conditional tender or tender submitted in other way will be summarily rejected.
9. Complete tender must be submit with sign & stamp on each page with required documents for qualifying their technical bid in the physical form.(Without Price-Bid or Price), before last date for physical submission by Reg. A.D / Speed post only.
10. Price bid must be submit only by e-Tendering procedure.
11. Bid evaluation shall be done as per the pre-qualification criteria and as per the documents submitted in physically within time limit & Municipal Commissioner's decision regarding bid evaluation shall be final and bounding to the contractor.
12. Rajkot Municipal Corporation reserves its right to reject all or any of the tender without assigning any reason thereof.
13. In the event of dispute Municipal Commissioner's decision shall be bound to bidder or contractor.
14. Legal litigation shall be done only at the Rajkot City Jurisdiction only.

15. The validity of the offer for the work shall be 180 (One hundred Eighty) days from the date of opening of Price Bid.
16. This work contract is for the most essential service of Rajkot Municipal Corporation for Drainage service to citizens of Rajkot city, so contractor should very clearly understand that no man made mistakes or negligence in O&M shall be tolerated, in such condition decision of the Municipal Commissioner shall be bound to the concern contractor.
17. The Employer may propose an extension to the O & M Period by obtaining approval from competent authority.

The O & M period can be extended for 1 Year or mutually agreed time span / quantity of agreement at approved rate of agreement & contract agreement shall be deemed applicable for that extended period..

18. 1 % of labor cess will be deducted from the Running bill of the contractor as per G R no. CWA/2004/841/M-3 Dt.30.01.2006 under the labour & employment department of Govt. of Gujarat. (If applicable)
19. No any other extra payment otherwise mentioned in this tender will be made towards any kind of tax or cess or levy whichever is in force or may be in future.
20. **Commissioner, Rajkot Municipal Corporation reserves the rights to terminate the contract with 15 day's prior termination notice without assigning any reason thereof.**

Special General Condition of the Contract.

1. The contractor shall depute the employees in each shift as per schedule, who can read and write & understand Gujarati language & also with Hindi & English. Knowledge of computer application will be preferable.
2. This contract is for operation of pumping station as well as routine operation & maintenance like; oiling, greasing, electric fault finding / repairing, tightening of loose connection in electric panel, motor & in the machinery of pumping station is to be done. In this connection, necessary oil, grease, cotton waste, is to be used of required Company/Brand as per instructions of engineer-in-charge on site. The contractor at his own cost shall keep in stock and make use of necessary ring, fix spanner set, insulated pliers, screw driver, tester, screw spanners as well as pipe spanners etc tools on the site as per Schedule. Cleaning of pump room & pumping station premises (Indoor/Outdoor) by sweeping & grass cutting.
3. Any type of fault, repairing, failure of power supply shall be informed immediately to the competent authority. In case of closure/failure of power supply by PGVCL should also be informed to PGVCL fault center in the respective area. During power failure at pumping station, the D.G. set shall have to be started immediately or as per the instructions of In charge -engineer. All necessary operation for on/off of D.G. set should be carried out as per instructions of Electrician or Pump Operator.
4. The contractor shall have to arrange for the skilled / unskilled staff as per tender requirement for operation of machinery of pumping station in each shift and also avail their group insurance / E.S.I. with medical benefits. P.F. should be deposited with Government as per rules in force and same should be informed to the competent authority of this work. Bidder has to quote his own rate taking in to consideration P.F. and E.S.I.C. for his employees all formalities pertaining to P.F. and E.S.I.C. are required to be fulfilled by the contractor. Responsibility will remain exclusively on the part of the contractor.
5. The pumping station campus, machinery room should always be kept neat and clean.
6. All buildings, bathrooms and toilets shall be cleaned daily with water. In this connection, necessary acid, harpic, phenyl, air freshener, washing powder, brooms, wire brush, duster, bamboo, toilet soap, Cotton waste, shall have to provide by the contractor and make use of them as and when required. All ventilation, doors-windows should be cleaned and kept in good condition.
7. The contractor should not depute any person below 18 years for the work. Also, if the behavior of any skilled / unskilled worker is found unsatisfactory, the contractor shall have to remove such worker from the work as may be instructed by Deputy Executive Engineer (Mech., Elect.) / City Engineer either orally or in writing and if Higher officials refuse to continue any staff then in that case the contractor should not continue such staff for this work.

If and whenever any of the Contractor's assistants or other employees shall, in the opinion of the Engineer-In-Charge, be guilty of any misconduct or be incompetent or insufficiently qualified or negligent in the performance of their duties or that in the opinion of the owner or Engineer-In-Charge, it is undesirable for administrative or any other reason for person or persons to be employed in the works, the Contractor if so directed by the Engineer-In-Charge, shall at once remove such

person or persons from employment thereon. Any person or persons so removed shall not again be re-employed in connection with the works without the written permission of the Engineer-In-Charge. Any person, so removed from the works shall be immediately replaced at the expense of the Contractor by a qualified and competent substitute. Should the Contractor be required to repatriate any person removed from the works he shall do so after approval of Engineer-In-Charge and shall bear all costs in connection there with.

The Contractor shall be responsible for the proper behavior of all the staff, foreman, workmen and others and shall exercise proper control over them and in particular and without prejudice to the said generality, the Contractor shall be bound to prohibit and prevent any employee from trespassing or acting in any way detrimental or prejudicial to the interest of the community or of the properties or occupiers of land and properties in the neighborhood and in the event of such employees so trespassing, the Contractor shall be responsible therefore and relieve the owner of all consequent claims, actions for damages or injury or any other ground whatsoever. The decision of the Engineer-In-Charge upon any matter arising under this claim shall be final.

Contractor shall be responsible for Any illegal activity done by the contractor's employee in the premises or at pumping station, & its legal police action must be followed by the contractor.

Contractor shall also responsible for any theft or at the time of unwanted event contractor has to complete all required police or any other procedure at contractor's own cost.

Rajkot Municipal Corporation will impose penalty in case of any type of misbehavior of staff and for bad workmanship.

8. The contractor shall have to provide Identity Cards to the staff deputed for this work as per the instruction. If and when required by the owner, the Contractor's personnel entering upon the owner's premises shall be properly identified.
9. The contractor shall have to depute experienced operator for operating the machinery and HT/LT panel. The successful tender at the time of entering into an agreement shall have to submit the details of the staff to be deployed for this work.
10. The contractor for their employees to be deputed for this work shall have to maintain Attendance Register, Leave Register, Salary Statement, Advance Statement, Penalty Statement and other Statements required as per the provisions of Labor Law. A format of Log Sheet will be provided by this office and the contractor shall have to prepare the log sheet accordingly.
11. On completion of time limit of the work, the contractor shall have to hand over the pumping station to Rajkot Municipal Corporation in fully working condition as per requirement. All the electrical, mechanical instrumentation (including standby) should be in working condition as per contract were awarded. De-watering pump, fans, tube lights etc. which hand over to contractor should be in working condition. By chance during contract period any tube light burnt out or became faulty, contractor shall have to repair. No any extra cost will be paid by corporation or corporation will repair said faulty lighting fixture and RMC may be deduct repairing charges from contractor's running bill.

12. Routine maintenance of Mechanical / Electrical machineries to be carried out by employees of contractor where major fault in any machinery like Pump, Starter control panel, Sluice valve, Gate Valve, Gear Boxes, DG set servicing, Transformer repairing etc shall be done by RMC through separate rate contract but regardless this contracted agency to take due care for operation of machinery with good industrial practice.

If the electrical, mechanical machinery needs to be taken away anywhere for the purpose of repair, the contractor shall have to make arrangement for loading and unloading of the same in the vehicle of Rajkot Municipal Corporation. After repairing of the same, unloading shall have to be carried out by the contractor as per instruction and at the place as instructed by the engineer-in-charge. No extra payment will be given for this work.

13. The contractor will be responsible for any incident of damage or injury to the staff during the work as well as the contractor will also be responsible for any claim etc. If the contractor fails to fulfill the claim to his staff for the injury or damage, Rajkot Municipal Corporation reserves the right to recover such amount of claim from the bill of contractor if the same is required to be fulfilled by Rajkot Municipal Corporation.
14. If any damage occurs to the machinery due to carelessness of the staff of the contractor, the contractor will have to bear the expense of repairing / replacement for the same. The competent authority will decide the responsibility of damage, which will be binding to the contractor.
15. The contractor shall have to avail W C policy for the employees under him.
16. City Engineer may order prior 7 day's for additional number of skilled/unskilled labour as per the requirement of work on contracted site or any other RMC's work site, which will be binding to the contractor and payment will be made as mentioned in mode of payment section.

If there is a any excess man power found during the contract period City Engineer will give 15 day's prior notice to the Contractor to remove such excess manpower from the work & payment deduction shall be made on pro-rate bases. (i.e, Min wage shall be deduct from R A Bill)

17. The contractor shall have to provide mobile phone / landline phone at the concerned pumping station at his own cost during the contract period & its number must be submit in written to the RMC.
18. The contractor shall remain present or authorize representative at the site of work.
19. If the contractor fails to carry out the work either partly or fully, Deputy Executive Engineer (Mech./ Elect.) of Rajkot Municipal Corporation will furnish notice to correct the same but even then if the contractor fails to do so, Rajkot Municipal Corporation will carry out the work at the risk and cost of the contractor by purchasing the material or Rajkot Municipal Corporation through other contractor or in any other way will carry out this work and the additional expenditure will be recovered from the contractor. If the work is carried out at the lower rates of the contractor then the contractor will not be entitled for any claim.
20. During the contract period employees deputed by the contractor go on strike and if there is be any damage to the material or property of Rajkot Municipal

Corporation. Under such circumstances, if any dispute arises, the decision of Exe Engineer will be final and bound to the contractor. If Rajkot Municipal Corporation is required to incur any expenditure for this, the same will be recovered from the bill / Security deposit of the contractor.

21. The period of contract is for **Two** years. Rajkot Municipal Corporation reserves the right to terminate this contract at any time, for which, 15 day's notice will be given to the contractor.
22. The Municipal Commissioner reserves his rights to extend or terminate the contract period for reasonable time & extended time shall be bound to the concerned contractor.
23. The decision of City Engineer regarding operation of pumping station will be final and if the work is not completed as per oral or written instructions then Commissioner, Rajkot Municipal Corporation, Rajkot, reserves the right to terminate this contract.
24. On completion of the contract, the contractor shall have to return all goods, material in good condition to Rajkot Municipal Corporation. The amount deposited in terms of Security Deposit will be returned after three months of completion of work and after giving final bill to the contractor. But during this period, if any work or machinery of pumping station is found defective or damaged, contractor shall have to rectify the same satisfactorily. If the contractor fails to do so, Rajkot Municipal Corporation will recover such expenses from the security deposit of the contractor.
25. The contractor will be responsible for all types of routine maintenance, preventive maintenance, any other types of maintenance. The contractor will also be responsible for maintaining equipments day-to-day and periodic maintenance resulting into running of pumping station in good and efficient manner.
26. If the leakage in any of the sluice valve is observed, graphite cord should be inserted and greasing should be done to stop the leakage. Graphite cord provided by contractor.
27. The payment towards bill of PGVCL will be done by Rajkot Municipal Corporation. The employees of contractor should take due care to avoid the expenditure towards penalty etc. Power factor shall be maintain such a way, so that Rajkot municipal corporation can get extra benefit from bill. If there will be any penalty due to poor power factor, penalty will be deducted from contractor's bill. If, any parts require for improve poor power factor, same will be provided by R.M.C. or if supplied by contractor, payment will be done for that as per Annexure-I.
28. In case of any dispute arising during the course of execution, the matter should be referred to Municipal Commissioner whose decisions will be final & bounding to the contractor and if any dispute arises regarding conditions of Tender/Agreement, matter shall be referred only to the civil court, Jurisdiction of Rajkot city only.
29. The employees / labors of the contractor will have no claim in Rajkot Municipal Corporation in any manner. Also, claim in any from the heirs of employees / labours will not be entertained.
30. The contractor will be responsible for any litigation arising out of any legal matter / petition / Labor Laws etc. for this work.

31. The contract is very important for providing underground sewerage facility to the city of Rajkot. The contractor shall have to carry out the work of operation, maintenance and repairing very carefully and within the stipulated period of time and completely by implementation of tender conditions, specifications and instructions given from time to time. The instructions given to the contractor should be followed scrupulously.
32. The contractor will be fully responsible financially for this work for any new taxes levied by the State or Central Government or local Government.
33. As per the Labor Act, only eight hours work shall have to be taken from any of the employee. Weekly off shall have to be given to the employees as per the rules and arrangement for off reliever is to be done accordingly by the contractor. If any worker / labor engaged for legal overtime work than proper record must be maintained.
34. The contractor shall have to arrange for all necessary skilled / unskilled staff for operation and maintenance of the pumping station. Any of the employees of contractor working in pumping station will not be treated as employee of Rajkot Municipal Corporation and also will not be entitled for submission of any claim or petition, for which, the legal responsibilities rests with the contractor.
35. Absence of man power or less man power found in pumping station during checking, penalty will be charged to contractor. Amount of penalty will be imposed as per the penalty clause.
36. The contractor needs to be contacted at any given time during 24 hours and as such the contractor shall have to provide his Mobile number, which shall have to be mentioned at the time of entering into an agreement.
37. The contractor shall have to submit the bills of PGVCL and Telephone bills at Office of The Dy Exe Engineer(mech), Drainage Mechanical division, West zone office, RMC, Rajkot, immediately. Also, it will be the responsibility of the contractor to see that the telephone is used only for the purpose of work of Rajkot Municipal Corporation. The amount of telephone bill for the work other than the work of Rajkot Municipal Corporation, shall have to be paid by the contractor.
38. The contractor cannot sublet this work. If it is found that the contractor has sublet this work, this contract will be summarily terminated and legal action will be taken against the contractor. In this connection, the decision of Municipal Commissioner, Rajkot Municipal Corporation, Rajkot, will be final and binding to the contractor for this work. If the contract is terminated then Rajkot Municipal Corporation will carry out this work through other agency at the risk and cost of the contractor. For the poor workmanship report in any manner, Municipal Commissioner reserves his right to put such contractor in black list of Rajkot Municipal Corporation for appropriate time.
39. The contractor shall have to carry out the operation, maintenance and repairing work of the existing machinery in the sewerage pumping station, however, if any other machinery over and above is provided in the pumping station then the contractor shall have to carry out the operation, maintenance and repairing work of the said machinery also.

40. In case of any ambiguity found in specifications etc., the decision of City Engineer or Municipal Commissioner shall be final and bound to the contractor.
41. Check and clean whole D G set with canopy.
42. Maintain registers correctly with proper details such as; No. of hours of operation, totalizer reading, stock of diesel etc.
43. For D.G. set, check coolant water level in Radiator and distilled water level in battery. If water level in Radiator and Battery get reduced, water should be added and the level should be maintained. The coolant and distilled water / engine oil etc should be arranged and procured by the RMC & its required stock shall be managed by O&M agency.

Separately RMC have DG Set, engine / alternator maintenance / servicing contract so agency requires making coordination with other contracting agency for smooth running of DG sets. Regardless this O&M agency shall be liable for operation of DG set properly as good industrial practice.

44. For D.G. set, in case the existing battery gets discharged; the contractor shall have to provide the service battery and also shall have to arrange for charging of the existing battery accordingly. No extra payment for the same will be made by Rajkot Municipal Corporation.
45. Contractor shall be responsible for operating all valves within pumping station premises & also to main intake / off take valve of sump outside of premises.
46. If necessary, in unavoidable circumstances, contractor shall operate valves outside pumping station premises also.
47. Contractor shall give fully attendance to maintain wet well water level as per requirement. If level not maintain, penalty shall be imposed.
48. As per Factory Act and as per the instructions of Factory Inspector, the Attendance Register, Salary Statement, Identity Card Register etc. for the employees on site should be prepared and maintained.

If applicable Contractor should avail labour license as per Contract Labour act 1970 (Regulation and Abolition)

If 10 or more employees are working under his agency, contractor must have E.S.I. number. As per the provisions under ESI act and must provide benefits to employees under E.S.I. act and provide details of the same to RMC.

Litigation

In the aggregate, there are no pending or, to the knowledge of Contractor, threatened actions, investigations or proceedings before any court, governmental authority or arbitrator, which would have material adverse effect on the ability of Contractor to perform its obligations under these Conditions. For this fresh affidavit must be submit with technical bid.

INSURANCE

1 General Conditions

1.1 Without limiting the Contractor's obligations, responsibilities and liabilities under these Conditions, the Contractor shall be required to provide and maintain in full force and effect, at his expense the insurance coverage's for the O&M Period. any deductibles on the insurance shall be to the account of the Contractor.

1.2 Maintenance of insurance shall not relieve the obligation of the Contractor to remedy or repair any damage to the Facility in case such damage is caused due to the fraud, negligence, willful misconduct or breach of any obligations of the Contractor under these Conditions (including failure to perform the O & M Services in accordance with Good Operating Practices) at the Contractors cost promptly and regardless of the extent of settlement of claims by the underwriters or the time taken for settlement of claims. Any amounts not insured or not recovered from the insurers shall be borne by the Contractor to the extent any such liability or damage is caused due any breach of any obligations of these Conditions (including failure of the Contractor to perform the O & M Services in accordance with the Good Operating Practices) by the Contractor or any willful misconduct, negligence on the part of the Contractor.

1.3 The terms of the Insurance shall be approved by the employer.

1.4 The Contractor shall not make any alteration to the terms of any insurance without the prior approval of the Employer. If the Contractor fails to effect and keep in force any of the insurance it is required to effect and maintain under these Conditions, or fails to provide satisfactory evidence and copies of policies in accordance with this Sub-Clause, the Employer may (at its option and without prejudice to any other right or remedy) effect insurance for the relevant coverage and pay the premiums due and may claim the same from the Contractor.

1.5 Contractor must purchase a valid Work Compensation insurance policy for their employee & its copy must be submit to RMC.

1.6 The insurances shall:

(a) Shall be in the name of the Employer and the Employer shall be the sole loss payee,

(b) Shall be extended to cover liability for all loss and damage to the Employer's property arising out of the Contractor's performance of his obligations or failure to do so under these Conditions and any fraud, gross negligence or willful misconduct on his part, and If the Contractor fails to effect and keep in force insurance which is required to be maintained under these Conditions, and the Employer neither approves the omission nor effects insurance for the coverage relevant to this default, any moneys which would have been recoverable pursuant to such insurance shall be paid by the Contractor.

1.7 The natural Calamity, Fire etc. Insurance shall be limited for Electrical/Mechanical equipments should be on Account of RMC "All Risk Type Policy" of manpower engaged to work by Tenderer should be on Account of Tenderer.

INDEMNIFICATION

7.1 Loss or Damage to Facilities

The Contractor shall at its own expense make good any physical loss or damage to the Facilities occasioned by it in the course of the performance of its obligations under these Conditions if and to the extent such loss or damage is caused by the negligence, willful default or breach of statutory duty or failure to follow Good Industry Practices by the Contractor.

7.2 Other Loss or Damage

7.2.1 Except as otherwise stated in this Clause 7.2 or covered by Clause 7.3, the Contractor shall indemnify, defend and hold harmless the Employer against any and all liabilities, losses, damages and claims of whatever kind and nature, including all related costs and expenses incurred in connection therewith, in respect of personal injury to or death of third parties or any employee of the Employer or the in respect of loss of or damage to any third party property or property belonging to employee of the Employer by: Any breach by the Contractor of its obligations hereunder; and

(ii) any negligence, willful default or breach of statutory duty on the part of Contractor.

7.2.2 Except as otherwise stated in this Clause 7.2 or covered by Clause 7.3, the Employer shall indemnify, defend and hold harmless the Contractor for all claims and losses of whatever kind and nature, including all related costs and expenses incurred in connection therewith, in respect of personal injury to or death of third parties or of any person employed by the Contractor in respect of loss of or damage to any third party property or property belonging to any person employed by the Contractor to the extent that the same arises out of any Employer's Risk.

7.3 Accidents or Injury to Workmen

7.3.1 The Contractor shall indemnify, defend and hold harmless the Employer or any Employer's Personnel against any and all claims for loss, damage and expense of whatever kind and nature (including all related costs and expenses) in respect of the death of or injury to any person employed by the Contractor in connection with the performance of the O&M Services and obligations hereunder except to the extent that such death or injury is caused by an Employer's Risk.

7.3.2 Neither Party shall be liable to the other Party for loss of use of the Facilities, loss of profit, loss of any contract or for any indirect or consequential loss or damage which in connection with the other Party in connection with the Contract may suffer, other than under this Clause [7].

7.3.3 The total liability of the Contractor to the Employer, under or in connection with these Conditions other than as provided in Clause 7.3.2 shall not exceed the sum of the O & M Price and the Delay Damages payable under these Conditions. This Sub-Clause shall not limit liability of the Contractor in case of fraud, willful default, gross negligence and liabilities arising due to breach of Applicable Law and the liability under any other Clause of these Conditions that might impose a greater liability on the Contractor.

FORCE MAJEURE

In this Clause, "Force Majeure" means an event or circumstance, which materially and adversely affects the ability of the affected Party to perform its obligations:

- (a) which is beyond a Party's control,
- (b) which such Party could not reasonably have provided against before entering into the O & M Contract,
- (c) which, having arisen, such Party could not reasonably have avoided or overcome, and
- (d) which is not attributable to the other Party.

Force Majeure may include, but is not limited to, exceptional events or circumstances of the kind listed below, so long as conditions (a) to (d) above are satisfied:

- (i) war, hostilities (whether war be declared or not), invasion, act of foreign enemies,
- (ii) rebellion, terrorism, revolution, insurrection, military or usurped power, or civil war,
- (iii) riot, commotion, disorder, strike or lockout by persons other than the Contractor's Personnel and other employees of the Contractor,
- (iv) Ammunitions of war, explosive materials, ionizing radiation or contamination by radio-activity, except as may be attributable to the Contractor's use of such munitions, explosives, radiation or radio-activity, and
- (v) Natural catastrophes such as earthquake, hurricane, typhoon or volcanic activity. heavy rainfall, cyclone, strike and lockout.

12.1 Notice of Force Majeure

12.1.1 If a Party is or shall be prevented from performing any of its obligations under these Conditions by Force Majeure, then it shall give notice to the other Party of the event or circumstances constituting Force Majeure and shall specify the obligations, the performance of which is or shall be prevented. The notice shall be given within 7 days after the Party became aware, or should have become aware, of the relevant event or circumstance constituting Force Majeure.

12.1.2 The Party shall, having given notice, be excused performance of such obligations for so long as such Force Majeure prevents it from performing them.

Notwithstanding any other provision of this Clause, Force Majeure shall not apply to obligations of either Party to make payments to the other Party under the Contract.

12.2 Duty to Minimize Delay

12.2.1 Each Party shall at all times use all reasonable endeavors to minimize any delay in the performance of the Contract as a result of Force Majeure.

12.2.2 A Party shall give notice to the other Party when it ceases to be affected by the Force Majeure.

12.2.3 Notwithstanding anything else herein contained the Employer may terminate the O & M Contract if the Force Majeure event continues for more than a period of 90 days.

Penalty provisions:

1. A) Without consent of Engineer in charge of RMC, or force Majeure contractor staff remains absent, penalty charge will be imposed by Dy Executive Engineer in the running bill as provided below.
 1. Pump Operator Rs.550/- Per day per person
 2. Helper Rs.500/- Per day per person
 3. Sweeper / Mali Rs.450/- Per day per person
 4. Non cleaning of Pumping Station premises Rs. 500/- Per day
 5. Non cleaning of screening chamber Rs. 500/- Per day.
2. For the breach of any other contract condition, City Engineer or Municipal Commissioner's decision shall be bound to the Contractor.
3. A) If any department of RMC asked for documentary evidence towards the fulfillment of any provisions made under any Act /Rules/ Regulations made by Government of India / Government of Gujarat/ RMC, it is mandatory for contractor to submit such documentary evidence within stipulated time frame of notice.

B) If contractor fails to provide / submit such documentary evidence for fulfillment of Acts / Provisions mentioned above within stipulated time frame of notice it shall leads to penalty shall be imposed to contract as may be deemed fit by Commissioner, RMC or City Engineer, which is bound to the contractor or entire security deposit can be forfeited.

Criteria Liquidate damages for termination of contract:

- a. When Total Liquidate damages shall exceed than 10% of the contract amount department can terminate the contract giving 8 Day's notice to contractor.
- b. In event of termination of contract, SD of the contractor shall be forfeited and department can make other suitable arrangement for the remaining work of contract on the risk & expense of contracted agency.
- c. The contractor whose contract has terminated such contractor shall not eligible to quote the tender of Rajkot Municipal Corporation.
- d. In general L.D. 0.1 % of contract value per day and shall be subject to the maximum amount of 10 % of the Contracted amount.

Mode of payment:

1. After satisfactory work completion running bill shall be prepared on monthly / Mutual Agree basis and payment will be made on availability of Funds.
The contractors request for payment shall be made to RMC in writing accompanies by invoice along with presence sheet of personals of particular month duly certified by RMC Asst Engineer Or supervisor or engineer in charge on site.
1.1 Monthly O&M report of pumping station as instructed by Engineer In-charge.
1.2 Any other supporting documents asked by Dept.
2. On the part of social responsibility towards employees of bidder / contractor should pay Minimum Wages preferably direct to employees bank account and or mandatory (if made mandatory by Government of India/Government of Gujarat/RMC) & all other benefits like P.F., Insurance, E.S.I. etc to his employee & for that purpose documentary evidence must be produce to RMC on demand.
3. Running bill shall be prepared according to below:

Monthly payment to the bidder will be given as per Approved Final Tender Rate against Estimated Rate as given in Schedule – A for each SPS

Sr No	Description	Estimate Amount in Rs. for Two Year		Monthly bill Payment to Bidder
1	Operation & Maintenance of MAVDI Sewage Pumping station for 02 Years.	1 st year amount	12,51,038/-	Approved Final Tender Rate /12
		2 nd year amount	13,76,141/-	Approved Final Tender Rate /12
2	Operation & Maintenance of RAIYA MAIN Sewage Pumping station for 02 Years.	1 st year amount	14,57,263/-	Approved Final Tender Rate /12
		2 nd year amount	16,02,999/-	Approved Final Tender Rate /12

<u>SPECIFIC RATE FOR DE-SILTING WORK</u>	For de-silting of entire Wet well and Screen Chamber, Rs. 55,000/- Lum sum Per Job per Sump.
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4. No any other payment shall be made towards advance payment or Down payment or any other taxes, levies or cess, contributions to any scheme what so ever by any Central Govt. / State Govt. / Local authority in force or may be in future.
5. Running bill shall be made as per the rules of RMC & its payments will be made as per the Rules of RMC at Time to Time.
6. If the any excess payment made to or any recovery from contractor by the RMC at any account shall be liable to be recovered from the amount payable to the contractor / supplier under this clause.
7. The RMC shall deduct from the amount payable to the Contractor, any amount paid by RMC on behalf of the Contractor e.g.(telephone bills, PGVCL penalty for

Power factor or any other dues and liquidated damages as per clause and, as per tender terms and condition. Any excess telephone bills submitted by telephone department, the cost of bills will be borne by Contractor.)

8. Agency should maintain attendance register for the employees provided for each work & copy of register certified by agency & concern supervisor must be submit to RMC every month with previous months EPF/ESI receipts.

I/We have read the above terms, conditions and specifications and agree to carry out the above work accordingly.

Seal & Signature of Contractor

Asst Engineer
Drainage Department
RMC

Dy Executive Engineer
Drainage Department
RMC

City Engineer
Drainage Department
Rajkot Municipal Corporation

SPECIAL CONDITION & SAFETY INSTRUCTIONS FOR WET WELL DE-SILTING WORK

Whenever required to do de-silting of wet well, Additional work order shall be issued to contractor for wet well de-silting work by concern in charge officer and contractor shall be responsible to complete work as per the instructions tender/work order.

At the time of wet well de-silting work the following safety measures shall be strictly followed by the concern agency/contractor.

- 1) Contractor have to check the level of hydrogen sulphide and oxygen with appropriate gas detector and test lamp before entering cleaning man power in to the wet well. If non workable situation found in wet well due to poisonous gases then same will be vented with blowing air by exhaust air blower by contractor. During wet well de-silting work fresh air circulation will remain continuous and necessary arrangement of Exhaust Fan/Air Blower, Lighting shall be done by contractor as per the requirement.
- 2) All concern wet well cleaning staff must use/wear artificial respiratory system before entering in to the wet well. Also all cleaning staff shall wear other necessary safety apparels for safety of body from harmful bacteria and other insects.
- 3) All cleaning staff shall must wear harness safety belt wet well cleaning work due to which any person can easily lift out incase in problem of respiration if possible staff will also wear gas mask for proper safety cause.
- 4) Any apparatus/tools/tackles and other items necessary for wet well cleaning will be provided to staff tide with Rope and slowly lower down if required.
- 5) After completion of wet well cleaning work each day/ at time of come back from wet well all staff shall provided with sufficient clean water and shop for bath/wash body in concern to hygienic matter. All required arrangement of clean water and shop shall be done by contractor.
- 6) During wet well cleaning work or during open wet well situation minimum 03 person/supervisor shall remain present to super wise work concern safety cause.
- 7) Before starting this type work contractor shall check and confirm health of all cleaning staff that all person should sufficient capable to carry out this work.
- 8) If contractor do not have toxic gas detector, harness belt/gas mask then RMC will provide all necessary appeals/items if it available with RMC otherwise same will arrange by contractor on his own cost.
- 9) For all wet well cleaning staff hall boot-helmet is mandatory to wear in wet well and it must be arranged by contractor.
- 10) Wet well de-silting work shall remain continue during night hours as in coming sewage quantity is low/less in night hours. During night hours all supervision of work and cleaning equipments shall be responsibility of contractor.
- 11) This work is concern with general public health, therefore wet well de-silting work remain continuous in all shifts with arrangement of labor. De-silting work will arrange

and carry out in such a way that it will complete in minimum possible time. If it requires more number of man power/labor person during work to complete work in time bound situation then contractor is responsible to increase Man power as per instruction of concern in charge Engineer.

- 12) De-silting work is carrying out with using Spinning Wheel bucket (Charkhee). 02 set of spinning wheel bucket (Charkhee) will be use for de-silting work if it require by RMC.
- 13) It may require performing de-silting work during running/operational Pumping Station then same will be performed by contractor.
- 14) Wet well de-silting work will also include cleaning of all incoming sump pipeline, manual coarse screen with screen chamber etc. as per satisfactorily to concern in charge Engineer and it will be responsibility of contractor.
- 15) All necessary arrangement of tool/tackles, Rope, Phavada, Ghamela, spinning wheel, halogen light fixtures, Fan etc. shall be done by Contractor as per RMC's staff instruction. Contractor can use necessary Electric Power supply of RMC for this work at free of cost.
- 16) All de-silting materials like rubbish/mud etc. of wet well will be disposed of by contractor as per instructions. For de-silting materials disposed purpose arrangement of vehicle, loading, unloading, etc. shall be done by contractor. For this work vehicle rent will be paid separately to contractor by RMC as per prevail rate of SOR.
- 17) All rubbish, mud or de-silt material must not spread out/fall on the way on road during transportation of material required care for that taken by contractor. For that Truck-Tractor shall be covered with tal-patri/plastic cloths.
- 18) After completion of this work any waste silt material is laying in wet well or not shall be properly checked by contractor. Also for this matter all work responsibility shall consider of contractor. After completion of all this work wet well's all manhole, opening will be covered/shut off/closed properly by contractor.
- 19) Eligible contractor to whom work rate is approved by RMC will approach/Contact to in charge engineer for planning of work, Numbers of labor, arrangement of tools, tackle, machineries etc. prior to mutual permission for this work.
- 20) During wet well de-silting work if any accident or unwanted injury happen with staff/person of contractor then its total responsibility will remain of contractor on his own cost. RMC will not be responsible and will not compensate any amount for such accident of injury of contractor's person/staff.
- 21) If it requires stopping in coming sewage water at inlet of sump with sand bags, obstacles, or any alternate arrangements than it will be arrange by contractor on his cost. Same obstacles, sand bags etc. will remove from inlet chamber, sump properly by him.

- 22) Rate shown in 'SPECIFIC RATE FOR DE-SILTING' is for whole cleaning of wet well to concern Sewage Pumping Station for one time. And this rate is on lump sum basis. **Tenders on/below percentage shall be applicable on approved lump sum rate of this de-silt work.**
- 23) No running bill shall issue to Contractor for this work. Contractors' work bill will process only after satisfactory completion work and cleaning of work site.
- 24) If any time delay beyond the stipulated period of this work then Rs. 500/- penalty shall be imposed per day in and the same will be deducted from the contractor's work bill. If there will be any effect of this work during cleaning of wet well on any other works then appropriate penalty will be decided by the City Engineer Drainage Department and it will be acceptable to contractor.

Seal & Signature of Contractor

Asst Engineer
Drainage Department
RMC

Dy Executive Engineer
Drainage Department
RMC

City Engineer
Drainage Department
Rajkot Municipal Corporation

Tender Form

(Bidders are required to fill up all blank spaces in this Bid Form)

**To,
City Engineer
Drainage Project Department-Room No - 3
Rajkot Municipal Corporation
Shree Harisinhji Gohil Bhavan
West Zone,150' Ring road.
Rajkot - 360 005**

**SUB: Operation & Maintenance of Mavdi & Raiya-1 Sewage Pumping
 Stations for 02 Years.**

Dear Sir,

Having visited all the site and examined the Bid Documents, Drawings, Conditions of Contract, Specifications, Schedules, Annexures, Preamble to Price Schedules, Price Schedules etc. including Addenda/Amendments to the above, for the execution of the above Contract, we the undersigned offer to carry out operation and maintenance the whole of the said Works for three years from the date of work order as given in Conditions of Contract and in conformity with the Drawings, Conditions of Contract, Specifications, Preamble to Price Schedules, Price Schedule for operation and maintenance for a period of three year or such other sum as may be ascertained in accordance with the condition.

-
1. I / We agree that
 - (a) if we fail to provide required facilities to the Employer's representative or any other person/agency by the employer to perform on his behalf for carrying out O & M work

or
 - (b) if we fail to deliver the treated water of required standard according to the conditions/stipulations of the Contract, RMC will be at liberty to take any action including termination of Contract and impose at his absolute discretion any penalties, and/or reject the work.

 2. We agree to abide by this Bid for a period of 180 days from the date fixed for receiving the same and it shall remain binding upon us and may be accepted at any time before the expiry of that period.

3. In the event of our Bid being accepted, we agree to enter into a formal Contract Agreement with you incorporating the conditions of Contract thereto annexed but until such agreement is prepared this Bid together with your written acceptance thereof shall constitute a binding Contract between us.
4. We agree, if our Bid is accepted, to furnish Performance Bond/Security in the forms and of value specified in the Conditions of Contract of a sum equivalent to 5 % of the Contract price for due performance of the Contract.
5. We understand that you are not bound to accept the lowest or any Bid you may receive.

Dated this _____ day of _____ 2023.

(Signature)

(Name of the person)

(In the capacity of)

Company Seal

(Name of firm)

Duly authorised to sign Bid for and on behalf of
(Fill in block capitals)

Witness

Signature

Name

Address

(Must be submitted on the letter head of bidder)

To,
City Engineer (Sp)
Rajkot Municipal Corporation,
Rajkot.

:: SITE VISIT CERTIFICATE ::

I / We certify that I/We have visited and inspected all the site locations of the proposed work before quoting my/our rates.

I/We certify that we have acquainted myself/ourselves of present conditions of all machineries, equipments, facilities and infrastructure of all the site locations.

I/We have also inspected, verified and satisfied myself/ourselves with the availability/non-availability of all the required labor, materials, plants, equipment, machineries etc. including transport and other facilities required for operation and maintenance of the said work.

Signature of contractor with seal.

Note: The Declaration submitted earlier to this office will not be considered as such a fresh original Declaration, shall have to be done as on the milestone dates of this tender document.

(Declaration to be submitted on duly notarized On Rs.300/- Non-Judicial Stamp paper)

Declaration

I/We _____ hereby declare that I/We am/are not partner(s) of black listed or terminated or debarred or connected with firm black listed or terminated or debarred in any States, CPWD/MES/Railways or any such Government, Semi-Government or PSUs. Also, there is no complaint lodged against our Firm/Company/Associates in this regard.

At present, I/We am/are registered as approved contractor(s), firms in _____ State, CPWD/MES/Railways.

I/We _____ hereby declare that all the documents submitted along with this tender are correct and genuine in every manner.

I/We, the partners of this firm, hereby give an undertaking that I/We am/are jointly and severally responsible to meet all the liabilities ever and above the business of this firm and make good the above financial loss sustained by the Rajkot Municipal Corporation as a result of our abandoning the works entrusted to us.

In the aggregate, I/We _____ the partners of this firm, hereby give an undertaking that there are no pending or, to the knowledge of Contractor, threatened actions, investigations or proceedings before any court, governmental authority or arbitrator, which would have material adverse effect on the ability of Contractor to perform its obligations under these Conditions.

Date:-

Place:-

Seal and Signature of the Bidder

PREAMBLE TO PRICE SCHEDULES

1. The bid is lump sum bid for operation & maintenance & Minor Repairs of civil, mechanical & electrical work.
2. The bidder shall quote his firm and fixed lump sum price for the entire work under this Contract, defined in more details in various sections of this bid document.
3. The rates and prices shall be submitted online in the given formats.
Prices received in any other formats will be rejected and the Bids will be disqualified.
4. It will be entirely at the discretion of the Employer to accept or reject the bidder's proposal, without giving any reasons whatsoever and the bidder shall not be permitted to withdraw his bid on this account.
5. In Price Schedule, bidder shall quote his lump sum price for entire work with break-up for items listed in the schedule. Prices quoted in Schedule only will be considered & shall form a part of the Contract Agreement.
6. Items not specifically listed in this Price Schedule, but required to be executed for satisfactory working of the system as specified, will not be separately paid for by the Employer when executed and shall be deemed to be already covered by other items and rates listed in the price sheets and Lump sum prices quoted in Schedule.
7. Bidder shall quote their percentage rate for period of **two** years in online price bid with respect to estimated cost.
8. The rates shall be deemed to include any works and setting out that may be required to be carried out for carrying out of all the works involved.
9. Prices shall be QUOTED online only. Where there is a discrepancy between the unit rates and the amount entered, the latter shall govern.
10. The Price Schedules are to be read in conjunction with the Conditions of Contract, the Specifications and other sections of these bid documents and these documents are to be taken as mutually explanatory of one another.
11. Prices quoted by the bidder shall be inclusive of GST and other levies, duties, taxes, cess etc whichever is in force or may be imposed during contract period. etc.
12. The bidder should acquaint himself with the site conditions including the access to Work site. The successful bidder shall have to make suitable access to work sites at his own cost. These accesses will be used by the other contractors working for RMC

Authorized Signature with seal of Agency

**City Engineer
Rajkot Municipal Corporation**

Rajkot Municipal Corporation
Drainage Department

Name of Work : **Operation & Maintenance of Mavdi & Raiya-1 Sewage Pumping Stations for 02 Years.**

Estimated cost : Rs. **56,87,441/-** for Three Years

Period of O & M : **24** months from the date of work order

PRICE SCHEDULE (TO BE QUOTED ONLINE)

Qty.	Unit	Item	Rate in Percentage	
			Estimate for 02 Year	Quoted Rate in %
1	2	3	4	5
Job	L.S.	Operation & Maintenance of Mavdi & Raiya-1 Sewage Pumping Stations for 02 Years. 2. Mavdi SPS 3. Raiya Main SPS	Rs. 56,87,441/-	(TO BE QUOTED ONLINE) (ABOVE/BELOW/AT PAR)

*** ALL PRICE ARE INCLUSIVE OF GST, LABOUR CESS AND ANY OTHER SUCH LEVIES AND TAXES AS PER PREVAILING GOVT. NORMS AND RULES**

NOTE:

- 1) Contractor should quote online rate in words & figure both.
- 2) The bidder should strictly note that no price escalation will be paid for increase in quantity of sewage water or any other factors.

R.M.C./C./ ૧૩૨

કમિશ્નર વિભાગ,
રાજકોટ મહાનગર સેવાસદન
તા. ૧૦/૬/૨૦૧૩

હુકમ :-

વિષય:- ઈ-ટેન્ડર / ઓપન ટેન્ડર પધ્ધતિથી મંગાવવામાં આવતી તમામ પ્રકારની ઓફરો સાથે બિનઅધિકૃત રજૂ થતાં ડોક્યુમેન્ટ્સ સામે કડક કાર્યવાહી હાથ ધરવા બાબત.

સંદર્ભ :- આ અગાઉનાં પરીપત્ર નં. આર.એમ.સી./સી./૩૨૯, તા.૨૨/૧૨/૨૦૧૨.

રાજકોટ મહાનગર સેવાસદનના ત્રણ જોનનાં તમામ વોર્ડમાં શહેરનાં વિકાસ તથા જાળવણી માટે વિવિધ કામગીરી કરાવવા ઈ-ટેન્ડર / ઓપન ટેન્ડર પધ્ધતિથી અલગ-અલગ એજન્સીઓ પાસેથી સ્પર્ધાત્મક ધોરણે અખબારી પ્રસિધ્ધિથી ભાવો ટુ બીડ સીસ્ટમ (૧) ટેકનીકલ બીડ (૨) પ્રાઈઝ બીડ થી મંગાવવામાં આવે છે.

સંદર્ભના પ્રસિધ્ધ કરેલ પરીપત્ર મુજબ તમામ ઈ-ટેન્ડર / ઓપન ટેન્ડરથી મંગાવવામાં આવતાં ભાવો સાથે ભાવ ભરનાર એજન્સીઓ / બીડરો દ્વારા ટેન્ડર બીડ માટે રજૂ કરવાનાં થતાં તમામ ડોક્યુમેન્ટ્સ ફરજિયાતપણે ખરી નકલમાં અથવા સેલ્ફ એટેસ્ટેડ રજૂ કરવા આદેશ કરવામાં આવેલ છે. જે સંબંધે નીચે મુજબનાં હુકમની અમલવારી તાત્કાલીક અસરથી કરવા આદેશ કરવામાં આવે છે.

(૧) તમામ ટેન્ડરકામોના ટેકનીકલ બીડ ઓપન કરતી વખતે જે ટેન્ડર બીડ ભરનાર એજન્સીઓ દ્વારા તમામ ડોક્યુમેન્ટ્સ કે તે પૈકી કોઈપણ એક ડોક્યુમેન્ટ્સ ખરી નકલમાં અથવા સેલ્ફ એટેસ્ટેડ રજૂ કરેલ ન હોય તો રજૂ થયેલ ટેકનીકલ બીડ ઓપન કરવાની કાર્યવાહી દરમ્યાન ટેકનીકલ બીડ ઓપન કરનાર સંબંધીત અધિકારીશ્રી / કર્મચારીશ્રીએ Disqualify પ્રકારનો રબ્બર સ્ટેમ્પ બિનઅધિકૃત રજૂ થયેલ ટેન્ડરનાં તમામ પાને લગાવી ટેકનીકલ બીડમાં ટેન્ડર Disqualify ફરજિયાતપણે કરવાનું રહેશે.

જે ટેન્ડર ખરી નકલ કે સેલ્ફ એટેસ્ટેડ સાથે રજૂ થયેલ નથી, તેનું ટેકનીકલ બીડમાં ધ્યાને આવ્યેથી રજૂ થયેલ ટેન્ડરને Disqualify ન કરી, તે બીડરનું જો પ્રાઈઝ બીડ ખોલવામાં આવશે તો આવા પ્રાઈઝ બીડ ખોલનાર તમામ સંબંધીત અધિકારીશ્રી / કર્મચારીશ્રી સામે સખત શિક્ષાત્મક પગલાં લેવાની ફરજ પડશે.

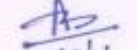
(૨) તમામ ટેન્ડરોનાં કિસ્સાઓમાં સંબંધીત ખરી નકલમાં રજૂ થયેલ તમામ ડોક્યુમેન્ટ્સની મુળ (ઓરીજીનલ) નકલ મંગાવી તેની ખરી નકલની ચકાસણી ફરજિયાતપણે સંબંધીત ડી.ઈ.ઈ.શ્રી તથા મ.ઈ.શ્રી / અ.મ.ઈ.શ્રીએ કરવાની રહેશે. જે મુળ નકલ સાથે વેરીફાય કર્યાની સહી ફરજિયાતપણે દરેક ખરી નકલમાં સંબંધીત ડી.ઈ.ઈ.શ્રી / મ.ઈ.શ્રી / અ.મ.ઈ.શ્રીએ કરવાની રહેશે. તે પહેલાં તે ટેન્ડરની પ્રાઈઝ બીડ ઓપન કરી શકાશે નહીં. જેમાં ફરજિયાત થયેથી સંબંધીત જવાબદાર ડી.ઈ.ઈ.શ્રી / મ.ઈ.શ્રી / અ.મ.ઈ.શ્રી ની સામે કડક ખાતાકીય પગલાં લેવાની ફરજ પડશે.

(૩) ક્રમ નં. (૧) તથા (૨) મુજબની ચકાસણી કરવા છતાં જે કિસ્સામાં ટેકનીકલ બીડ ઓપન કરતાં બીડર દ્વારા કોઈપણ પ્રકારનાં ફોડ ડોક્યુમેન્ટ્સ રજૂ કરી કામ મેળવવા માટે પ્રયાસ કર્યાનું સાબિત થશે, તેવા કિસ્સામાં બીડર / એજન્સીને બ્લેકલીસ્ટ કરી, આવા બીડર સામે ફરજિયાતપણે ફોજદારી કાર્યવાહી સંબંધીત શાખાના વડા તથા વીજીલન્સ અધિકારીશ્રી (પ્રોટેક્શન) દ્વારા જોઈન્ટલી ટિન-૭ માં કરવા આદેશ કરવામાં આવે છે. જેની લેખિતમાં

જાણ તાત્કાલીક અન્ને કરવાની રહેશે. જેમાં ચૂક થયેથી સંબંધીત તમામ અધિકારીશ્રી / કર્મચારીશ્રી સામે કડક પગલાં લેવા ફરજ પડશે.

- (૪) સંદર્ભનો પરીપત્ર તથા આ હુકમ તમામ પ્રકારનાં ટેકનીકલ કામના દરેક ટેન્ડર પ્રસિધ્ધ કરતી વખતે ટેન્ડરનો હિસ્સો ગણી ટેન્ડરના ભાગ તરીકે પ્રસિધ્ધ કરવાનું ફરજિયાત રહેશે, તથા બીડર દ્વારા ટેન્ડરમાં પ્રસિધ્ધ થતાં સંદર્ભનાં પરીપત્ર તથા આ હુકમનાં દરેક પાને સહી સિક્કા સાથે ભરેલ ટેન્ડરની ટેકનીકલ બીડ ફરજિયાત રજૂ કરવાની રહેશે.

ઉપરોક્ત હુકમનો તાત્કાલીક અસરથી ચુસ્તપણે અમલ કરવા આદેશ કરવામાં આવે છે.


કમિશ્નર

રાજકોટ મહાનગર સેવાસદન

નકલ રવાના (જાણ અર્થે):-
નાયબ કમિશ્નરશ્રીઓ (તમામ)

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(૧) સહાયક કમિશ્નરશ્રીઓ (તમામ)
(૨) શાખાધિકારીશ્રીઓ (તમામ)