

**RAJKOT MUNICIPAL CORPORATION  
RAJKOT**



**WATER MANAGMENT UNIT (WEST-NYARI ZONE)**

E-Tender no: WW/WZ/O & M/YR-2024-25/No-\_\_\_

**Volume-I  
Technical Bid**

**:-NAME OF WORK:-**

**Operation & Preventive Maintenance of Mavdi (Punitnagar) Pumping  
Station For Two Years (2<sup>nd</sup> Attempt)**

Last date for e-tendering are as under	
1. Downloading of e-Tender documents	22-11-2024 to 06-12-2024
2. Online submission of e -Tender	06-12-2024 up to 18-00 hrs
3. Physical submission of EMD, Tender fee (All other documents i.e. Experience certificate, Registration Class Certificate, Electrical Contractor License etc. Should be Submitted Online Only.)	11-12-2024 up to 18-00 hrs
4. Verification submitted documents (EMD, e - Tender fee, etc.) and opening of Technical Bid.	11-12-2024
5. Opening of Price Bid (If possible)	12-12-2024, 11-00 hrs
6. Bid Validity	120 days

For further particular, visit us on (1) [www.rmctender.nprocure.com](http://www.rmctender.nprocure.com), (2) [www.rmc.gov.in](http://www.rmc.gov.in)

**Add. City Engineer,  
Water Management Unit,  
West (Nyari) Zone  
Rajkot Municipal Corporation  
Shree Harishinhji Gohil Bhavan  
150' Ringroad, Rajkot - 360 005  
[cbmori@rmc.gov.in](mailto:cbmori@rmc.gov.in)**

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**Name of work** :- Operation & Preventive Maintenance of Mavdi  
(Punitnagar) Pumping Station For Two Years (2nd  
Attempt)

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**RAJKOT MUNICIPAL CORPORATION**  
**WATER MANAGEMENT UNIT**  
e- Tender Notice (Re-Tender 2<sup>nd</sup> Attempt)

The e-tenders are invited with two-bid system by Add. City Engineer, Water management unit, Rajkot Municipal Corporation, Shree Harishinhji Gohil Bhavan, Nr. 150' Ringroad, Rajkot-360 005, from the experienced, & financially sound contractors possessing equipments and having trained technicians for the below mentioned work:

Sr No	Name of work	1) Estimated cost in Rs. For two (2) years.	1) 32,49,874/-
1	Operation & Preventive Maintenance of Mavdi (Punitnagar) Pumping Station For Two Years (2nd Attempt)	2) EMD	2) 32,500/-
		3) e-TENDER fee	3) 1,875/-
		4) Time limit of work	4) 2 Years

Last date for e-tendering are as under	
1. Downloading of e-Tender documents	22-11-2024 to 06-12-2024
2. Online submission of e - Tender	06-12-2024 up to 18-00 hrs
3. Physical submission of EMD, Tender fee (All other documents i.e. Experience certificate, Registration Class Certificate, Electrical Contractor License etc. Should be Submitted Online Only.)	11-12-2024 up to 18-00 hrs
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6. Bid Validity	120 days

For further particular, visit us on (1) [www.rmctender.nprocure.com](http://www.rmctender.nprocure.com), (2) [www.rmc.gov.in](http://www.rmc.gov.in)

The e-Tender fee (Non Refundable) & bid security (EMD) will be accepted in form of Demand Draft in favor of "Rajkot Municipal Corporation" Rajkot, or NEFT/RTGS or Online Transfer (RMC Account Detail Given Below), from any Nationalize bank or as per bank list of latest GR of Finance Department. Documentary evidence for online payment must submit.

RMC Account Details:-			
A/C No.:	015305010638	Bank Name:	ICICI BANK
IFSC Code:	ICIC0000153	BRANCH:	JAY HIND PRESS

The agency submitting the tender shall have to produce documentary evidence for full filling of pre-qualification criteria mentioned in the technical bid. Failing which bid of such agency shall be consider as Non-responsive & stands too cancelled.

**The pre-qualification requirement is as under:**

➤ **Financial Criteria:**

1. The bidder must have achieved a minimum annual turnover in any one year over the last seven financial year of the annual value of contract period. (i.e.Rs.16.25 lakh)
2. Working capital must not be less than 25% of the tender amount. (i.e. Rs.8.13 lakh)
  - Note: Enhancement factor will be applicable as per tender protocol.

➤ **Experience Criteria**

1. Bidder should have satisfactorily executed at least one work of similar nature (similar nature means- Municipal service like Water Pumping Station, STP, Drainage Pumping Station, Water Treatment Plant, Swimming pool, Pumping Station, Head Works, Electrical and Mechanical maintenance Rate Contract etc) of 40% (i.e.16.25 lac) of the 1 year tender amount of either Government or Semi-Government as a main contractor in period of last seven years.
2. The bidder / firm must have Electrical Contractor License and have registration in **E-1** Class or above with Electrical Division of any State Government / Central Government authority.
3. Joint Venture is not permitted.

**Certified copy of Registration certificates/documents as followed must be submit with authorized sign & stamp on each page of document.**

**(Note:- All the Original Document and Price & Tech Bid should be authorized sign & stamp on each page and submitted in electronic Format only through online by scanning and in the event of short falling of document No correspondence to Agency will be done and bid shall be consider as Non-responsive & stands too cancelled.)**

1. Scan copy of Tender Fee & EMD.
2. Registration certificate in Government (Elect. Dept.) In appropriate category.
3. Registration as Electrical Contractor.
4. Provident Fund registration certificate.
5. E.S.I. certificate.
6. **Professional tax-Enrollment Certificates (EC) of Rajkot Municipal Corporation.**
7. **Professional tax-Registration Certificate (RC) of Rajkot Municipal Corporation.**
8. PAN number registration.
9. Labor license under Contract labor act 1970 (Past work) (If Applicable)
10. The Chartered Accountant's audited financial report (working capital and turnover certificate) for last seven years for financial strength of the bidder.
11. Experience certificates regarding this work issued by competent authority.
12. Power of Attorney authorizing the person for signing the Tender and attending pre-Bid meetings and give any clarification asked by department.
13. **The agency should not be Black Listed / Terminated / Debarred or connected with firm black listed in any States, CPWD / MES / Railways or any Govt. Semi-Govt. Autonomous Body or Pvt. Body. Also no complaint is lodged against the Firm / Company, for which, agency will have to submit fresh Notarized Affidavit on stamp paper of Rs. 300 + Rs. 50 Notary ticket.** (As per our prescribed format Annexure-I)
14. Circulars uploaded with Tender must be submitted in attested copy.
15. GST No. to be submitted & it is applicable as per Govt. Norms.
16. Site visit & fully aware with nature of work confirmation letter.
17. Man power undertaking as per tender format.(Pg.No.34)
18. Form A-1 & Vendor Registration form with Cancelled Check.
19. Available bid capacity must be more than the tender amount which will be calculated as.

$$ABC=2*(A*N)-B$$

A=Maximum value of work executed in any one year during the last seven years taking into account the completed as well as works in progress  
N=Number of years prescribed for completion of the works for which the tenders are invited.  
B=Value (\*price level) of existing commitments and on-going work to be completed during the next N years.

- After opening of online Technical Bid, the procedure for the pre-qualification shall be adopted and the e-Price Bid of only successful qualified bidder shall be opened for final evaluation of the contract. The decision of Municipal Commissioner regarding the pre-qualification shall be final and binding to all the bidders.
- Conditional Tenders will be out rightly rejected.
- All the documents should be submitted in electronic Format only through online by scanning except if EMD and Tender Fee are in Form of demand draft it must be submit in physical on or before last date & time by **Reg. AD only to Deputy Executive Engineer, Water Management Unit, West(Nyari) Zone, Room no. 12, First floor, Shree Harishinhji Gohil Bhavan, 150' Ringroad, Rajkot**
- Commissioner, Rajkot Municipal Corporation, Rajkot, reserves the right to accept / reject any or all e-Tender(s) without assigning any reasons thereof.

**Add. City Engineer  
Water Management Unit  
Rajkot Municipal Corporation**

**RAJKOT MUNICIPAL CORPORATION**  
**Water Management Unit, West(Nyari) Zone**

**Information of the Bidder**  
**Form A-1**

**NAME OF WORK :** Operation & Preventive Maintenance of Mavdi (Punitnagar)  
Pumping Station For Two Years (2nd Attempt)

Earnest Money :

Tender Fee :

Name of contractor :

Address & Tel.No. :

Date of filling Tender :

Witness :

Occupation & Address :

E-mail id :

Mobile No. :

Details of Earnest Money (Bid Security):

Earnest Money Deposit (Bid Security) in favor of Commissioner, Rajkot Municipal Corporation, Rajkot,  
amounting to Rs. \_\_\_\_\_ bearing No. \_\_\_\_\_ dated \_\_\_\_\_ of  
\_\_\_\_\_ Bank (Nationalized Bank).

Electrical License No. :

Labor License No :

Provident Fund reg No. :

ESI Reg. No :

PAN No :

GST No :

Name of Bank :

Bank A/C No :

Signature of Contractor

**Annexure-I**  
**Contractor submit fresh original notarised affidavit on**  
**Rs.300/- stamp paper**

**AFFIDAVIT**

I/We ..... Partner/proprietor of .....,  
Residing at ..... do hereby solemnly agreed, abide and declare on  
oath as under.

- (1) I say that I am working with ..... as Partner/proprietor,  
and I am duly authorized/ competent person of the said Co. To do  
present affidavit on its behalf.
- (2) I say that the said **(Agency Name)** has submitted/ uploaded e-  
tender floated by The City Engineer, Water Works(O&M Cell),  
Central Zone, Rajkot Municipal Corporation bearing Tender for the  
work of Operation & Preventive Maintenance of Mavdi (Punitnagar)  
Pumping Station For Two Years (2nd Attempt)
- (3) I have read and understand all the terms & conditions mentioned by  
competent authority of the said tender and it's are acceptable to our  
company.
- (4) I have visited & inspected the location site of tendered work and got  
all the details of works. I have understood all the details &  
conditions of all electro-mechanical machineries /equipments  
installed/existing on site. I have understood the details of  
preventive maintenance work and I will carry out the work within  
stipulated time limit narrated in tender conditions.
- (5) I certify that our company / firm are not **Black Listed / Terminated /**  
**Debarred or connected with firm black listed in any States, CPWD / MES**  
**/ Railways or any Govt. Semi-Govt. Autonomous Body or Pvt. Body. Also**  
**no complaint is lodged against the Firm / Company** under which we  
had executed contract agreement.
- (6) We, The Partner/Owners of this firm, Herby give an undertaking  
that we are jointly and severally responsible to meet all the  
liabilities ever and above the business of this firm and make good  
the above financial loss sustained by the Rajkot Municipal  
Corporation as a result of our abandoning the works entrusted to  
us.
- (6) I have submitted all the details on behalf of firm / company are true  
and fair. I also aware that making false statement on affidavit is a  
criminal offence. I hereby solemnly declare above mentioned details  
on oath.

Solemnly affirmed on this \_\_\_\_\_ day of \_\_\_/\_\_\_/\_\_\_\_ at \_\_\_\_\_

\_\_\_\_\_  
(DEPONENT)

**Annexure-II**  
**: DRAFT AGREEMENT:**

This agreement is made on \_\_\_\_\_ between Executive Engineer, of Rajkot Municipal Corporation, West Zone Office, Shri Harisinhji Gohil Bhavan, B/h. Big Bazaar, 150 ft Ring Road, Rajkot 360005 of the one part and M/s (**Agency Name and address**)(Herein after called as 'the contractor') of the other part.

Whereas the employer is desirous that certain work should be executed by the Contractor, viz, (**Name of Work**) and accepted bid (e-tender Id: \_\_\_\_\_ on n-procure) by the contractor for the execution and completion of such works and the remedying of any defects therein from the date of work order for a \_\_\_\_\_ year at the tender cost & as per Commissioner Order no. \_\_\_\_\_, Dt.- \_\_\_\_\_ & Contractor had submitted F.D.R. No: \_\_\_\_\_ Dt. \_\_\_\_\_ of \_\_\_\_\_ Bank for Rs. \_\_\_\_\_ as a defect liability security deposit for this work.

1. In this agreement words and the expression shall have the same meaning as are respectively assigned to them in the condition of the contracts hereinafter referred to.
2. The following documents shall be deemed as to form and be read construed as part of this agreement, viz-
  - a) The contract agreement.
  - b) The letter of acceptance.
  - c) The Technical & Price Bid.
  - d) Information to the bidder.
  - e) General conditions.
  - f) The specifications.
  - g) The schedules.
3. In consideration of payment to be made by the employer to the contractor as herein after mentioned, the contractor hereby covenants with the employer to execute and complete the work and remedy any defects therein conformity in all respects with the provisions of the contracts & tender bid.
4. The employer here by covenants to pay the contractor in consideration of the execution and completion of the work and remedying of defects therein the contracts price or such other sum as may become payable under the provision of the contract at the times and in the manner prescribed by the contract.
5. If time limit for this contract shall extended for suitable period on mutual consent at that time this agreement shall deemed valid for such extended period.



6. Total responsibility towards Employee's Provident Fund (E.P.F.) & Employee's State Insurance (E.S.I.) for the employee engaged by the contractor under this contract shall on the part of contractor/bidder/employer. Rajkot Municipal Corporation will not be responsible/answerable for the E.P.F & E.S.I. of employee engaged by the contractor/ employer under this contract.

In witness thereof, the parties here to have caused this agreement to be executed on the day and year first above mentioned.

Add. City Engineer  
Water Management Unit  
Rajkot Municipal Corporation

For.  
M/s. (Name of Agency),

Witness :

1.

Corporator  
Rajkot Municipal Corporation.

2.

Corporator  
Rajkot Municipal Corporation.

Seal of Rajkot Municipal Corporation

**RAJKOT MUNICIPAL CORPORATION**  
**Water Management Unit, West(Nyari) Zone**

**DETAILED PRE-QUALIFICATION CRITERIA**

Pre-Qualification for this work should be match with value of estimate of work & relevant required certificates / documentary evidence are as below.

**01. Financial Criteria:**

- The bidder must have achieved a minimum annual turnover in any one year over the last seven financial year of the annual value of contract period. (i.e.Rs.16.25 lakh)
- Working capital must not be less than 25% of the tender amount. (i.e. Rs.8.13 lakh)

Note: Enhancement factor will be applicable as per tender protocol.

**02. Experience Criteria**

- Bidder should have satisfactorily executed at least one work of similar nature (similar nature means- Municipal service like Water Pumping Station, STP, Drainage Pumping Station, Water Treatment Plant, Swimming pool, Pumping Station, Head Works, Electrical and Mechanical maintenance Rate Contract etc) of 40% (i.e.16.25 lac) of the 1 year tender amount of either Government or Semi-Government as a main contractor in period of last seven years.
- The bidder / firm must have Electrical Contractor License and have registration in **E-1** Class or above with Electrical Division of any State Government / Central Government authority.
- Joint Venture is not permitted.
- Circulars uploaded with Tender must be submitted in attested copy.

**03. Availability of tools, plant & manpower.**

1. The agency should have adequate number of tools & plant along with adequate numbers of experienced staff carrying out the work.  
(Details of staff & tools with agency must be submitted in tech bid with physical certified certificate copy of the staff.)

**04. Certified copy of Registration certificates/documents as followed must be submit with authorized sign & stamp on each page of document.**

**(Note:-All the Original Document and Price & Tech Bid should be authorized sign & stamp on each page and submitted in electronic Format only through online by scanning and in the event of short falling of document correspondence to Agency will be done and bid shall be consider as Non-responsive & stands too cancelled.)**

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9. Labor license under Contract labor act 1970 (Past work) (If Applicable)
10. The Chartered Accountant's audited financial report (working capital and turnover certificate) for last seven years for financial strength of the bidder.
11. Experience certificates regarding this work issued by competent authority.
12. Power of Attorney authorizing the person for signing the Tender and attending pre-Bid meetings and give any clarification asked by department.
13. **The agency should not be Black Listed / Terminated / Debarred or connected with firm black listed in any States, CPWD / MES / Railways or any Govt. Semi-Govt. Autonomous Body or Pvt. Body. Also no complaint is lodged against the Firm / Company, for which, agency will have to submit fresh Notarized Affidavit on stamp paper of Rs. 300 + Rs. 50 Notary ticket.** (As per our prescribed format Annexure-I)
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16. Site visit & fully aware with nature of work confirmation letter.
17. Man power undertaking as per tender format.(Pg. 34)
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**ABC=2\*(A\*N)-B**

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 N=Number of years prescribed for completion of the works for which the tenders are invited.

B=Value (\*price level) of existing commitments and on-going work to be completed during the next N years.

All above criteria must be full filled by the Agency & its supporting documents with certified copy must be submit with tech bid documents in electronic format through online by scanning, failing which (bid evaluation committee evaluate the bid as per the documents submitted) bid will be considered as non-responsive & treated as cancelled & price bid of such agency will not be open.

Signature of Contractor with stamp

**SCHEDULE - A**  
**Estimate, Scope of work & Staff requirement**

**Name of work :Operation & Preventive Maintenance of Mavdi (Punitnagar) Pumping Station For Two Years (2nd Attempt)**

**ESTIMATE**

Sr. No.	Description	Estimate Amount in Rs. for Two Years	
		1 <sup>st</sup> year amount	15,57,821.00
1.	Operation & Preventive Maintenance of Mavdi (Punitnagar) Pumping Station For Two Years (2nd Attempt)	2 <sup>nd</sup> year amount	16,92,053.00
		Total Amount Rs.	32,49,874.00

I/We agree to carry out the above-mentioned work at the rate I/We mentioned

Note: -

1. The work is to be done in shifts of 8 hours. Manpower shift agreement are as per instructed by Engineer in-charge and The timing of each shift will be as under:

First Shift : 06:00 to 14:00 hours  
Second shift : 14:00 to 22:00 hours  
Third Shift : 22:00 to 06:00 hours  
General Shift : 09:00 to 17:00 hours

2. If there will absence of man power or less man power found in any shift during checking, penalty will be charged to contractor. Amount of penalty will be imposed as per the penalty clause.
3. Concern RMC In charge Engineer may change above shift arrangement as per filter plant's operation requirement. Contractor is bound to arrange same as per requirement.
- 4. In Case of Pumping station is Shut down for Maintenance Work from Civil department or any Other Circumstances only one operator requires in general shift. Other than that, Engineer in-Charge Decide to Change in no. of manpower according to requirement contractor is bound to follow same and payment is made according to no. of manpower in each shift Decided by Engineer in-Charge.**

Signature of Contractor with stamp

## **:: GENERAL SCOPE OF WORK ::**

Name of work:- Operation & Preventive Maintenance of Mavdi (Punitnagar) Pumping Station For Two Years (2nd Attempt)

Providing skilled / semiskilled/unskilled / conservancy workers as per tender for running of Pumping Station and all works like; daily regular operation of all electrical and mechanical machineries, cleaning of site, regular cleaning of machineries, operation of all control valve - by pass and gate valve, daily regular Operation of other pumps, valves within the premises as and when instructed by Operator/Engineer In-Charge etc. all the necessary cleaning liquid/detergent/agent, tool-tackles, scaffolding, Safety ladder, safety equipment/PPE for staff etc. shall have to provided by the contractor and make use of them as and when instructed by Engineer In-Charge, Loading, un-loading of chlorine cylinders & its charging as well as maintenance work in three shifts should be done. Report regarding scheduled maintenance work should be generated & submit to Incharge Engineer periodically.

### **Preventive Operation & Maintenance Schedule**

Electro-Mechanical Preventive Maintenance:

#### DAILY

- 1) Checking of Vibration in the Motors and Pumps.
- 2) Visual inspection of all Electrical items.
- 3) Checking of Temperature rise in Motor.
- 4) Checking all measuring devices.
- 5) Checking and Take reading of voltage and current of Motors as well as starter penal.
- 6) Checking and rectifying pump and valve gland packing leakage.
- 7) Bearing temperatures, Pressure, noise & Vibration in all moving parts.
- 8) Check all level for bearing lubricant and topping up if necessary.
- 9) Clean and remove dust from pump sets, piping and valves.
- 10) Tightness of all loose nut-bolts and other fasteners.
- 11) Working of gauges and other measuring devices.
- 12) Checking and take reading of chlorine dose.
- 13) Checking any leakage in chlorine system like copper pipe, header line etc.
- 14) Cleaning of pumping station as per instruction of engineer in-charge.

### WEEKLY

- 1) Tightening of all cable connections & Electrical panel connections.
- 2) Cleaning of all the electrical panel, motor, pump, valve, chlorine system etc.
- 3) Checking of pump-motor alignment and tightening of foundation bolt.
- 4) Greasing in all pump-motor set.
- 5) Checking operation of all valves.

### MONTHLY

- 1) Checking of all electrical ear-thing and ear-thing pit.
- 2) Checking of all pump-motor couple bush.
- 3) Checking of graphite cord in valve and pumps If it's necessary insert new graphite cord in valve and pumps.
- 4) Checking and tightening of all nut-bolt.
- 5) Checking of all electrical connection and cleaning the same with blower.

### QUARTERLY

- 1) Insert new graphite cord in all the pumps and valves.
- 2) Cleaning of gland cover nut-bolt with oil and tightening the same.
- 3) Checking alignment of pump-motor.
- 4) Greasing in all bearings of pumps and motors.
- 5) Checking of chlorine system.

Signature of Contractor with stamp

The minimum numbers of skilled / unskilled labors for each shift for operation of the pumping station will be as under:

Name of work : Operation & Preventive Maintenance of Mavdi (Punitnagar) Pumping Station For Two Years (2nd Attempt)

Sr No.	Qty.	Description	Education Qualification	Experience
1	3	Operator-Semi skilled	12 <sup>th</sup> Std. Passed	Experience of O&M of pumping machinery & operation of DG set and HT-LT work.
2	3	Helper - Unskilled (Male)	10 <sup>th</sup> Std. Passed	Experience in valve operation & other Ele./Mech. work

- The presence of staff as per schedule & instruction in tender or by Engineer in Charge, at pumping station is compulsory. If while checking, any staff is found absent, the prevailing wages will be deducted from the bill of contractor and also deduct penalty per person as per the penalty mentioned in this tender & Also, in case of breach of any other condition of contract or work is not found satisfactory, penalty will be imposed as deemed fit by the Exe Engineer / Add. City Engineer, Dy. Commissioner or commissioner, which will be binding to the contractor.
- Contractor must be submit all necessary documents as per below list of their employees engage under this contract.
  - Aadhar card
  - Education Qualification Certificate
  - P.F.U.A.N number
  - Bank Account Number

All above document should submit within 10 days after issue work order.

Signature of Contractor with stamp

**RAJKOT MUNICIPAL CORPORATION**  
Water Management unit (O&M Cell), Central- Zone

**SCHEDULE – B**

Name of work : Operation & Preventive Maintenance of Mavdi (Punitnagar)  
Pumping Station For Two Years (2nd Attempt)

Sr. No.	Details of Machinery		Total	Working	Standby
	HSCF pump set				
1.	150 HP Motor Make: Bharat Bijli Pump make- WPIL H=35 m, D=785m <sup>3</sup> /hr		6	3	3
2.	500 KVA DG Set	Engine: Volvo Penta Alternator: Stamford	1	1	0
3.	Vaccume feed chlorine unit with scrubber system		1	1	0
4.	Other Pumping Related machineries (Transformer, Valves, Penal, Dewatering pump etc.)		1 lot	1 lot	0

Note:

a. Above mentioned machinery with allied starter panel, cables, accessories, MCCB, Transformer yard, ACB, & allied electrifications, Chlorination units etc.

2)Rajkot Municipal corporation reserves rights to make any suitable change / modification / alteration / adding or removing any of the machinery at any time during contract period & such machineries operation & required routine preventive maintenance shall be bound to the contractor.

Signature of Contractor with stamp



**RAJKOT MUNICIPAL CORPORATION**  
**Water Management unit (O&M Cell), Central- Zone**

**SCHEDULE - C**

Name of work : Operation & Preventive Maintenance of Mavdi (Punitnagar)  
Pumping Station For Two Years (2nd Attempt)

**Details of tools required on site**

<b>Details of Tools and Plants with Name (To be kept by the Agency during the period of contract)</b>	<b>Qty.</b>
6 mm to 24 mm size Fix Spanner Set	01 Set
6 mm to 24 mm size Ring Spanner Set	01 Set
Pipe wrench of 24" and 36" size	01+01 No.
Screw Driver of size 6", 9" and 12"	2 Nos. each size
Insulated Pliers of 12" size	01 Nos.
Adjustable screw spanner size	01 No.
Hammer	01 No.
Testers	02 Nos.
Hacksaw frame with Hacksaw blade	02 Nos.
Hand gloves for 11 KV, D.O. Rod and Tin coated D.O. Wire	01 Set
Torch / Battery (Chargeable)	01 Nos.
Grease (Approved Make) AP3 Grade	5 kg

**Note: -**

1. Other than above, Mention Tools if required For the Preventive Operation & Maintenance of Pumping Machinery should be arranged by the agency.
2. All the tools must be in good condition should be kept at head works.
3. The responsibility to look after the all-necessary tools for maintenance of pumping machineries at site rests with the successful Bidder.

Signature of Contractor with stamp

**RAJKOT MUNICIPAL CORPORATION**  
**Water Management unit (O&M Cell), Central- Zone**

**SCHEDULE - D**

**Details of existing manpower (Skilled / Unskilled) available with the contractor**

Name of work : Operation & Preventive Maintenance of Mavdi (Punitnagar)  
Pumping Station For Two Years (2nd Attempt)

Sr No	Name of Skilled / Unskilled personnel	Educational Qualifications	Years of experience	Age

**Note:**

The contractor shall have to submit the details along with certificates like; Educational Qualifications, experience, age etc. as and when demanded.

Signature of Contractor with stamp

**RAJKOT MUNICIPAL CORPORATION**  
**Water Management unit (O&M Cell), Central- Zone**

**SCHEDULE - E**  
**Details of work on hand and work completed by the Contractor**

Name of work : Operation & Preventive Maintenance of Mavdi (Punitnagar)  
Pumping Station For Two Years (2nd Attempt)

Sr No	Name of work	Details of works completed / on hand.	Name of department	Period	Remarks

**Note:**  
Necessary documentary evidence for the works shown shall have to be submitted.

Signature of Contractor with stamp

**TERMS, CONDITIONS AND SPECIFICATIONS OF CONTRACT**

Name of work : Operation & Preventive Maintenance of Mavdi (Punitnagar)  
Pumping Station For Two Years (2nd Attempt)

**Special Instruction to the Bidder: -**

1. Tender fees are non-refundable.
2. The Earnest Money Deposit will be refunded to the bidders only after an award has been finalized.
3. All bidders must submit Earnest Money Deposit in form of Demand draft or NEFT/RTGS or Online Transfer in favor of "Rajkot Municipal Corporation", Rajkot, in the Account Number Given in Price Bid from any Scheduled bank or Nationalized Bank (except Co-operative Bank) in India.
4. The Earnest Money Deposit (e-Tender Guarantee) will be forfeited in the event, the successful Bidder fails to accept the contract and fails to submit the "Performance Guarantee Bond" to the Owner as stipulated in this e-Tender documents within seven days after receipt of notice of award of contract.
5. The Earnest Money Deposit of the successful Bidder shall be returned after the contractor furnishes the required performance guarantee bond.
6. No interest shall be paid by the owner on any e-Tender guarantee.
7. The successful Bidder shall be required to pay a security deposit, which shall amount to 5% of the contract value, in favor of the 'Rajkot Municipal Corporation.' This deposit can be made in the form of a Fixed Deposit Receipt or Bank guarantee, of a Nationalized Bank, or any other form specified in the latest Government Resolution (GR) of the Finance Department valid for a period of 30 months.
8. The successful tenderer shall have to enter into an agreement on a non-judicial stamp paper of Rs. **(as specified by prevailing norms of the government)** as per the prescribed format provided by the Rajkot Municipal Corporation. The charge for the agreement with stamp duty born by The Contractor.
9. Conditional tender or tender submitted in other way will be summarily rejected.

10. The complete tender must be printed out and submitted with signatures and stamps on each page of the technical bid, along with the required certified documents to qualify their technical bid, excluding the price bid. This submission should be made electronic format through online by scanning before the last date of submission.
11. Price bid must be submit only by e-Tendering procedure.
12. Bid evaluation shall be done as per the pre-qualification criteria by the tender evaluation committee as per the documents submitted in electronic format through online by scanning within time limit & committee or commissioner's decision shall be bounding to the contractor.
13. Rajkot Municipal Corporation reserves its right to reject all or any of the tender without assigning any reason thereof.
14. In the event of dispute, Commissioner's decision shall be bound to bidder or contractor.
15. Legal litigation shall be done only at the Rajkot Jurisdiction only.
16. The validity of the offer for the work shall be 120 (One hundred twenty) days from the date of opening of Tech Bid.
17. This work contract is for the most essential service of Rajkot Municipal Corporation for Water Supply to citizens of Rajkot city, so contractor should very clearly understand that no man-made mistakes or negligence in O&M shall not be tolerated, in such condition decision of the Municipal Commissioner shall be bound to the concern contractor.
18. The Employer may propose an extension to the O & M Period with mutual consent by obtaining approval from competent authority & contract agreement shall be deemed applicable for that extended period.
19. No any other extra payment otherwise mentioned in this tender will be made towards any kind of tax or cess or levy whichever is in force or may be in future.
19. Labor license (If Applicable) under labor contract act to be submitted by the agency whenever asked & 1 % of labor cess will be deduct from the Running bill of the contractor as per G R under the labor & employment department of Govt. of Gujarat.

**Assistant Engineer**  
RMC

**Dy. Exe. Engineer**  
RMC

**Add. City Engineer**  
RMC

## **Special General Condition of the Contract: -**

1. The contractor shall depute the employees in each shift as per schedule, who can read and write & understand Gujarati language & also with Hindi & English. Knowledge of computer application will be preferable.
2. This contract is Manpower supply for preventive operation of pumping station as well as routine operation & preventive maintenance like; oiling, greasing, repairing, tightening of loose connection of cables in electric panel, motor and in the machinery of filter plant is to be done. In this connection, necessary oil, grease, cotton waste etc. is to be used of required Company/Brand as per instructions of engineer-in-charge on site. The contractor at his own cost shall keep in stock and make use of necessary ring, fix spanner set, insulated plier, screw driver, tester, screw spanners as well as pipe spanners etc, tools on the site as per Schedule-C.
3. Any type of fault, repairing, failure of power supply shall be informed immediately to the competent authority. In case of closure/failure of power supply by PGVCL should also be informed to PGVCL fault center in the respective area. During power failure at pumping station, the DG set shall have to be started immediately or as per the instructions of In-charge-engineer. All necessary operation for on/off of DG set should be carried out as per instructions of Electrician or Pump Operator.
4. The contractor shall have to arrange for the skilled / unskilled staff as per tender requirement for operation of machinery of pumping station in each shift and also avail their group insurance /ESIC policy with medical benefits/work compensations policy with medical benefits. PF should be deposited with Government as per rules in force and it should be informed to the competent authority of this work.

Bidder has to quote his own rate taking in to consideration PF and ESIC for his employees all formalities pertaining to PF and ESIC are required to be fulfilled by the contractor. Responsibility will remain exclusively on the part of the contractor.

5. The Pumping station machinery room & premises area should always be kept neat and clean.
6. All buildings, bathrooms and toilets shall be cleaned daily with water. In this connection, necessary acid, harpic, phenyl, air freshener, washing powder, brooms, wire brush, duster, bamboo, toilet soap, Cotton waste, shall have to provided by the contractor and make use of them as and when required. All ventilation, doors-windows should be cleaned and kept in good condition.

7. The contractor should not depute any person below 18 years for the work. In addition, if the behavior of any skilled / unskilled worker is found unsatisfactory, the contractor shall have to remove such worker from the work as may be instructed by Dy. Exe. Engineer (Elect./Mech.) / Add. City Engineer either orally or in writing and if higher officials refuse to continue any staff, then in that case the contractor should not continue such staff for this work.

If and whenever any of the Contractor's assistants or other employees shall, in the opinion of the Engineer-In-Charge, be guilty of any misconduct or be incompetent or insufficiently qualified or negligent in the performance of their duties or that in the opinion of the owner or Engineer-In-Charge, it is undesirable for administrative or any other reason for person or persons to be employed in the works, the Contractor if so directed by the Engineer-In-Charge, shall at once remove such person or persons from employment thereon. Any person or persons so removed shall not again be re-employed in connection with the works without the written permission of the Engineer-In-Charge. Any person, so removed from the works shall be immediately replaced at the expense of the Contractor by a qualified and competent substitute. Should the Contractor be required to repatriate any person removed from the works he shall do so after approval of Engineer-In-Charge and shall bear all costs in connection there with.

The Contractor shall be responsible for the proper behavior of all the staff, foreman, workmen and others and shall exercise proper control over them and in particular and without prejudice to the said generality, the Contractor shall be bound to prohibit and prevent any employee from trespassing or acting in any way detrimental or prejudicial to the interest of the community or of the properties or occupiers of land and properties in the neighborhood and in the event of such employees so trespassing, the Contractor shall be responsible therefore and relieve the owner of all consequent claims, actions for damages or injury or any other ground whatsoever. The decision of the Engineer-In-Charge upon any matter arising under this claim shall be final.

Contractor shall be responsible for Any illegal activity done by the contractor's employee in the premises or at pumping station, & its legal police action must be followed by the contractor.

Contractor shall also responsible for any theft or at the time of unwanted event contractor has to complete all required police or any other procedure at contractor's own cost.

Rajkot Municipal Corporation will impose penalty in case of any type of misbehavior of staff and for bad workmanship.

8. The contractor shall have to provide at own cost Dress code and Identity Cards to the staff deputed for this work as per the instruction. When required by the owner, the Contractor's personnel entering upon the owner's premises shall be properly identified.

The Contractor Shall have to provide and hang the Detail Information Board with Appropriate size as per instruction of Engineer In-Charge of this said contract which should shows following the detail information not limited to that like name of site, work, agency, period of contract, agency super wiser name & contact number, address of contractor, date of work started, name and Contact number of engineer in-charge RMC Person (Deputy executive Engineer) etc. In addition to that Contractor shall have to provide at own cost Another Board with Appropriate size as per instruction by engineer in-charge which shows following detail information not limited to that like shift wise on duty orator and helper/sweeper Name and Contact Number etc.

9. The contractor shall have to depute experienced operator for operating the machinery and HT/LT panel. The successful tender at the time of entering into an agreement shall have to submit the details of the staff to be deployed for this work.
10. The contractor shall have to maintain required registers at own cost for their employees to be deputed on this work, like Attendance Register, Leave Register, etc required as per the provisions of Labor Law, in addition to that contractor shall have to provide at own cost log book register as per prescribed format provided by in-engineer in charge.
11. During the running period and after completion of the work, it is responsibility of the contractor to maintain the site in good condition. On completion of time limit of the work, the contractor shall have to hand over the site machinery to Rajkot Municipal Corporation in fully working condition as per requirement. All the electrical, mechanical instrumentation (including standby) should be in working condition as per contract were awarded.
12. Routine preventive maintenance of Mechanical / Electrical machineries to be carried out by employees of contractor where major fault in any machinery like Pump, Motor, Starter panel, Sluice valve, Gate Valve, Gear Boxes, DG set servicing, Transformer repairing etc shall be done by RMC through separate rate contract but regardless this contracted agency to take due care for operation of machinery with good industrial practice.
13. The contractor will be responsible for any incident of damage or injury to the staff during the work as well as the contractor will also be responsible for any claim etc. If the contractor fails to fulfill the



claim to his staff for the injury or damage, Rajkot Municipal Corporation reserves the right to recover such amount of claim from the bill of contractor if the same is required to be fulfilled by Rajkot Municipal Corporation.

14. If any damage occurs to the machinery due to carelessness of the staff of the contractor, the contractor will have to bear the expense of repairing / replacement for the same. The competent authority will decide the responsibility of damage, which will be binding to the contractor.
15. The contractor shall have to avail Work Compensation policy for the employees under him.
16. Add. City Engineer may order prior 7 days for additional number of skilled / unskilled labor as per the requirement of work on contracted site or at any other RMC's work site, which will be binding to the contractor and payment will be made as mentioned in mode of payment section.

If there is a any excess man power found during the contract period add. City Engineer will give 7 day's prior notice to the Contractor to remove such excess manpower from the work & payment deduction shall be made on pro-rate bases.

17. The contractor shall have to provide at own cost mobile phone / landline phone at the concerned pumping station during the contract period & its number must be submit in written to the RMC.
18. The contractor or his authorize representative shall remain present at the site of work.
19. If the contractor fails to carry out the work either partly or fully, Dy. Exe. Engineer (Elect./Mech.) of Rajkot Municipal Corporation will furnish notice to correct the same but even then if the contractor fails to do so, Rajkot Municipal Corporation will carry out the work at the risk and cost of the contractor by purchasing the material or Rajkot Municipal Corporation through other contractor or in any other way will carry out this work and the additional expenditure will be recovered from the contractor. If the work is carried out at the lower rates of the contractor, then the contractor will not be entitled for any claim.
20. During the contract period employees deputed by the contractor go on strike and if there is be any damage to the material or property of Rajkot Municipal Corporation. Under such circumstances, if any dispute arises, the decision of Add. City Engineer will be final and bound to the contractor. If Rajkot Municipal Corporation is required to incur any expenditure for this, the same will be recovered from the running bill / security deposit of the contractor.

21. **The period of contract is for Two years. Rajkot Municipal Corporation** reserves the right to terminate this contract at any time, for which, 15 day's notice will be given to the contractor.
22. The Municipal Commissioner reserves his rights to extend or terminate the contract period for reasonable time & extended time shall be bound to the concerned contractor.
23. The decision of add. City Engineer regarding operation of pumping station will be final and if the work is not completed as per oral or written instructions then Commissioner, Rajkot Municipal Corporation, Rajkot, reserves the right to terminate this contract.
24. On completion of the contract, the contractor shall have to return all goods, material in good condition to Rajkot Municipal Corporation. The amount deposited in terms of Security Deposit will be returned after three months of completion of work and after giving final bill to the contractor. But during this period, if any work or machinery of pumping station is found defective or damaged, contractor shall have to rectify the same satisfactorily. If the contractor fails to do so, Rajkot Municipal Corporation will recover such expenses from the security deposit of the contractor.
25. When the chlorine tonner or cylinder for chlorination gets empty, new tonner received should be unloaded by using new led washer and charge loading should be done and the empty chlorine tonner should load in the vehicle of Rajkot Municipal Corporation. In this connection, necessary material will be provided by Rajkot Municipal Corporation.
26. The contractor will be responsible for all types of preventive maintenance. The contractor will also be responsible for maintaining equipments day-to-day and periodic maintenance resulting into running of Pumping station in good and efficient manner.
27. If the leakage in any of the sluice valve is observed, graphite cord should be inserted and greasing should be done to stop the leakage. Graphite cord provided by contractor.
28. The payment towards bill of PGVCL will be done by Rajkot Municipal Corporation.
29. In the event of dispute, Commissioner's decision shall be bound to bidder or contractor. Legal litigation shall be done only at the Rajkot Jurisdiction.
30. In case of any dispute arising during the course of execution, the matter should be referred to Municipal Commissioner who will be sole Arbitrator whose decisions will be final and binding to the Contractor.

31. The employees / labors of the contractor will have no claim in Rajkot Municipal Corporation in any manner. Also, claim in any from the heirs of employees / labors will not be entertained.
32. The contractor will be responsible for any litigation arising out of any legal matter / petition / Labor Laws etc. for this work.
33. As per the Labor Act, only eight hours work shall have to be taken from any of the employee and as such, the same employee will not be permitted to work for two shifts. Weekly off shall have to be given to the employees as per the rules and arrangement for off reliever is to be done accordingly by the contractor.
34. The contract is very important for providing health related service to the citizen of Rajkot. The contractor shall have to carry out the work of operation, preventive maintenance very carefully and within the stipulated period of time and completely by implementation of tender conditions, specifications and instructions given from time to time. The instructions given to the contractor should be followed scrupulously.
35. The contractor will be fully responsible for financially for this work for any new taxes levied by the State or Central Government or local Government.
36. The contractor shall have to arrange for all necessary skilled / unskilled staff for operation and preventive maintenance of the pumping station. Any of the employees of contractor working in pumping station will not be treated as employee of Rajkot Municipal Corporation and will not be entitled for submission of any claim or petition, for which, the legal responsibilities rests with the contractor.
37. Absence of man power or less man power found in Pumping Station during checking, penalty will be charged to contractor. Amount of penalty will be imposed as per the penalty clause. For any other careless of contractor's employee penalty as per decision of Add. City Engineer or deputy executive engineer will be final.
38. The contractor needs to be contacted at any given time during 24 hours and as such; the contractor shall have to provide his Mobile number, which shall have to be mentioned at the time of entering into an agreement.
39. The contractor shall have to submit the bills of PGVCL to the Water works branch, Central Zone office, Room no.-8A, immediately.
40. The contractor cannot sublet this work. If it is found that the contractor has sublet this work, this contract will be summarily terminated and legal action will be taken against the contractor. In

this connection, the decision of Commissioner, Rajkot Municipal Corporation, Rajkot, will be final and binding to the contractor for this work. If the contract is terminated then Rajkot Municipal Corporation will carry out this work through other agency at the risk and cost of the contractor.

For the poor workmanship report in any manner, Commissioner reserves his right to put such contractor in black list of Rajkot Municipal Corporation for appropriate time.

41. The contractor shall have to carry out the operation, preventive maintenance the existing machinery in the pump house, however, if any other machinery over and above is provided in the pumping station then the contractor shall have to carry out the operation, preventive maintenance and repairing work of the said machinery also.
42. In case of any ambiguity found in specifications etc., the decision of Add. City Engineer/ Dy. Commissioner or Commissioner shall be final and bound to the contractor.
43. Check and clean whole DG set with canopy. (If DG set is there.)
44. Maintain registers correctly with proper details such as No. of hours of operation, totalize reading, stock register of diesel etc. Required diesel shall be provided by RMC. (If DG set is there.)
45. Contractor shall be responsible for operating all valves within Pumping station premises & also to main intake / off take valve of balancing tank of premises.
46. As per Factory Act and as per the instructions of Factory Inspector, Attendance Register, Salary Statement, Identity Card Register etc. for the employees on site should be prepared and maintained. The License fee as per Factory Act will be paid by Rajkot Municipal Corporation.

Contractor should avail labor license as per Contract Labor act 1970 (Regulation and Abolition)

If 10 or more employees are working under his agency, contractor must have ESI number. As per the provisions under ESI act and must provide benefits to employees under ESI act and provide details of the same to RMC.

47. In case of failure of screw and nut, sluice valves, plate valves, sluice valves / butterfly valves at pumping station the same shall have to be informed to the competent authority and maintenance of each valve should be done as and when required.

**A. Litigation:-**

In the aggregate, there are no pending or, to the knowledge of Contractor, threatened actions, investigations or proceedings before any court, governmental authority or arbitrator, which would have material adverse effect on the ability of Contractor to perform its obligations under these Conditions.

**B. Insurance:-**

1. General Conditions.

1.1 Without limiting the Contractor's obligations, responsibilities and liabilities under these Conditions, the Contractor shall be required to provide and maintain in full force and effect, at his expense the insurance coverage for the O&M Period. Any deductibles on the insurance shall be to the account of the Contractor.

1.2 Maintenance of insurance shall not relieve the obligation of the Contractor to remedy or repair any damage to the Facility in case such damage is caused due to the fraud, negligence, willful misconduct or breach of any obligations of the Contractor under these Conditions (including failure to perform the O & M Services in accordance with Good Operating Practices) at the Contractors cost promptly and regardless of the extent of settlement of claims by the underwriters or the time taken for settlement of claims. Any amounts not insured or not recovered from the insurers shall be borne by the Contractor to the extent any such liability or damage is caused due any breach of any obligations of these Conditions (including failure of the Contractor to perform the O & M Services in accordance with the Good Operating Practices) by the Contractor or any willful misconduct, negligence on the part of the Contractor.

1.3 The terms of the Insurance shall be approved by the Employer.

1.4 The Contractor shall not make any alteration to the terms of any insurance without the prior approval of the Employer. If the Contractor fails to effect and keep in force any of the insurance it is required to effect and maintain under these Conditions, or fails to provide satisfactory evidence and copies of policies in accordance with this Sub-Clause, the Employer may (at its option and without prejudice to any other right or remedy) effect insurance for the relevant coverage and pay the premiums due and may claim the same from the Contractor.

1.5 Contractor must purchase a valid Work Compensation insurance policy for their employee & its copy must be submit to RMC.

- 1.6 Contractor must purchase a valid Work Compensation insurance policy for their employee & its copy must be submitted to RMC before entering agreement. The contractor is bound to submit a new renewal policy after completion of each year and there after the R.A. bill of next year will be paid. If fail in same then Rs. 500/Day penalty will be charge from R.A. Bill.
- 1.7 The insurances Shall be extended to cover liability for all loss and damage to the Employer's property arising out of the Contractor's performance of his obligations or failure to do so under these Conditions and any fraud, gross negligence or willful misconduct on his part, and If the Contractor fails to effect and keep in force insurance which is required to be maintained under these Conditions, and the Employer neither approves the omission nor effects insurance for the coverage relevant to this default, any moneys which would have been recoverable pursuant to such insurance shall be paid by the Contractor.
- 1.8 The natural Calamity, Fire etc. Insurance shall be limited for Electrical/Mechanical equipments should be on Account of RMC "All Risk Type Policy" of manpower engaged to work by Tenderer should be on Account of Tenderer.

As a whole, the contractor is bound to have an appropriate policy according to the nature and time period of work with full force and effect. It is his sole responsibility to settle any type of claim.

### **C. Indemnification:-**

#### **1.1 Loss or Damage to Facilities.**

The Contractor shall at its own expense make good any physical loss or damage to the Facilities occasioned by it in the course of the performance of its obligations under these Conditions if and to the extent such loss or damage is caused by the negligence, willful default or breach of statutory duty or failure to follow Good Industry Practices by the Contractor.

#### **1.2 Other Loss or Damage.**

1.2.1 Except as otherwise stated in this Clause 1.2 or covered by Clause 1.3 the Contractor shall indemnify, defend and hold harmless the Employer against any and all liabilities, losses, damages and claims of whatever kind and nature, including all related costs and expenses incurred in connection therewith, in respect of personal injury to or death of third parties or any employee of the Employer or the in respect of loss of or damage to

any third party property or property belonging to employee of the Employer by: Any breach by the Contractor of its obligations hereunder; and (ii) any negligence, willful default or breach of statutory duty on the part of Contractor.

1.2.2 Except as otherwise stated in this Clause 1.2 or covered by Clause 1.3, the Employer shall indemnify, defend and hold harmless the Contractor for all claims and losses of whatever kind and nature, including all related costs and expenses incurred in connection therewith, in respect of personal injury to or death of third parties or of any person employed by the Contractor in respect of loss of or damage to any third party property or property belonging to any person employed by the Contractor to the extent that the same arises out of any Employer's Risk.

### **1.3 Accidents or Injury to Workmen.**

1.3.1 The Contractor shall indemnify, defend and hold harmless the Employer or any Employer's Personnel against any and all claims for loss, damage and expense of whatever kind and nature (including all related costs and expenses) in respect of the death of or injury to any person employed by the Contractor in connection with the performance of the O&M Services and obligations hereunder except to the extent that such death or injury is caused by an Employer's Risk.

1.3.2 Neither Party shall be liable to the other Party for loss of use of the Facilities, loss of profit, loss of any contract or for any indirect or consequential loss or damage which in connection with the other Party in connection with the Contract, may suffer, other than under Sub-Clause [13] and this Clause.

1.3.3 The total liability of the Contractor to the Employer, under or in connection with these Conditions other than as provided in Clause 1.3.2 & 14 shall not exceed the sum of the O & M Price and the Delay Damages payable under these Conditions. This Sub-Clause shall not limit liability of the Contractor in case of fraud, willful default, gross negligence and liabilities arising due to breach of Applicable Law and the liability under any other Clause of these Conditions that might impose a greater liability on the Contractor.

## **D. Force Majeure:-**

In this Clause, "Force Majeure" means an event or circumstance, which materially and adversely affects the ability of the affected Party to perform its obligations:

- (a) which is beyond a Party's control,
- (b) which such Party could not reasonably have provided against before entering into the O & M Contract,
- (c) which, having arisen, such Party could not reasonably have avoided or overcome, and
- (d) which is not attributable to the other Party.

Force Majeure may include, but is not limited to, exceptional events or circumstances of the kind listed below, so long as conditions (a) to (d) above are satisfied:

- (i) War, hostilities (whether war be declared or not), invasion, act of foreign enemies,
- (ii) Rebellion, terrorism, revolution, insurrection, military or usurped power, or civil war,
- (iii) Riot, commotion, disorder, strike or lockout by persons other than the Contractor's Personnel and other employees of the Contractor,
- (iv) Ammunitions of war, explosive materials, ionizing radiation or contamination by radio-activity, except as may be attributable to the Contractor's use of such munitions, explosives, radiation or radio-activity, and
- (v) Natural catastrophes such as earthquake, hurricane, typhoon or volcanic activity. heavy rainfall, cyclone, strike and lockout.

### **1. Notice of Force Majeure.**

1.1 If a Party is or shall be prevented from performing any of its obligations under these Conditions by Force Majeure, then it shall give notice to the other Party of the event or circumstances constituting Force Majeure and shall specify the obligations, the performance of which is or shall be prevented. The notice shall be given within 7 days after the Party became aware, or should have become aware, of the relevant event or circumstance constituting Force Majeure.

1.2 The Party shall, having given notice, be excused performance of such obligations for so long as such Force Majeure prevents it from performing them.

Notwithstanding any other provision of this Clause, Force Majeure shall not apply to obligations of either



Party to make payments to the other Party under the Contract.

**2. Duty to Minimize Delay.**

- 2.1 Each Party shall at all times use all reasonable endeavors to minimize any delay in the performance of the Contract as a result of Force Majeure.
- 2.2 A Party shall give notice to the other Party when it ceases to be affected by the Force Majeure.
- 2.3 Notwithstanding anything else herein contained the Employer may terminate the O & M Contract if the Force Majeure event continues for more than a period of 90 days.

**E. Penalty Provisions:-**

- 1. Without consent of Engineer in charge of RMC or Force Majeure contractor staff remains absent penalty charge will be imposed by Add. City Engineer or Deputy Engineer the running bill as provided below.

Pump Operator	Rs. 500+Amount of Operator of one shift *No of shift
Helper	Rs. 400+Amount of Helper of one shift * No of shift

- 2. In case of other careless of employee of contractor penalty amount decision of City engineer or deputy Executive Engineer shall be bound to the contractor.
- 4. If any machinery damage by careless of employee of agency repairing charge will deduct O & M bill or security deposit.
- 5. For the breach of any other contract condition, City/Add. City Engineer's/City Engineer's, or Dy. Commissioner or Commissioner's decision shall be bound to the Contractor.

**F. Criteria Liquidate damages for termination of Contract:-**

- 1. When Total Liquidate damages shall exceed than 10% of the contract amount department can terminate the contract giving 8 Day's notice to contractor.
- 2. In event of termination of contract, security deposit of the contractor shall be forfeited and department can make other suitable arrangement for the remaining work of contract.

3. The contractor whose contract has terminated such contractor shall not eligible to lift the tender under this office.
4. In general, liquidate damages 0.1 % of contract value per day and shall be subject to the maximum amount of 10 % of the estimated amount or approved rate whichever is higher for this tender.

**G. Mode of Payment:-**

1. After satisfactory work completion, running bill shall be prepared on monthly / Mutual Agree basis and payment will be made on availability of Funds.
  - 1.1. Monthly O&M report of pumping station as instructed by Engineer in-charge.
  - 1.2. On the part of social responsibility towards employees of bidder contractor should pay Minimum wages & all other benefits like PF, Insurance, ESI, etc. to his employees & for that purpose, documentary evidence must be produce to RMC on demand.
  - 1.3. No any other payment shall be made towards advance payment or Down payment or any other taxes, levies or cess what so ever by any Central Govt. / State Govt. / Local authority in force or may be in future.

Running bill shall be prepared according to below:

Year	Estimated Bill Amount	Monthly Bill Payment to Bidder
First Year	Rs.15,57,821.00	[Estimate + {Estimate x (+/-) %}] / 12
Second Year	Rs.16,82,053.00	[Estimate + {Estimate x (+/-) %}] / 12

2. Running bill shall be made as per the rules of RMC & its payments will be made as per the Rules of RMC at Time to Time.
3. If the any excess payment made to or any recovery from contractor by the RMC at any account shall be liable to be recovered from the amount payable to the contractor / supplier under this clause.
4. The RMC shall deduct from the amount payable to the Contractor, any amount paid by RMC on behalf of the Contractor e.g. (telephone bills, PGVCL penalty for Power factor or any other dues and liquidated damages as per clause and, as per tender terms and condition. Any excess telephone bills submitted by telephone department; the cost of bills will be borne by Contractor.)
5. Agency should maintain attendance register for the employees provided for each work & copy of register certified by agency must be submit to RMC when demand.
6. O&M report for the plant must be submitted to concern supervisor of RMC.

7. Number of employees to be provided may be vary time to time on the basis of actual work load. Accordingly, payment shall be made on the basis of actual manpower provided as per the formula above. No minimum or maximum payment shall be made as guaranteed work.

The contractors request for payment shall be made to RMC in writing accompanis by invoice along with presence sheet of personals of particular month duly certified by supervisor or engineer in charge on site.

1. Employee Provident fund receipt with employee's name of relevant month of R.A. bill must be submitted by contractor with every invoice.
2. Work compensation policy or Group Insurance premium receipt/ESIC Receipt with employee's name of relevant month of R.A. bill must be submitted by contractor with every invoice.
3. Monthly O&M report of pumping station as instructed by Engineer in-charge.(If Required)
4. On the part of social responsibility towards employees of bidder contractor should pay as sanctioned value & all other benefits like PF, Insurance, etc to his employees & for that purpose documentary evidence must be produce to RMC on demand.

**I/We have read the above terms, conditions and specifications and agree to carry out the above work accordingly.**

Signature of Contractor with stamp

**Assistant Engineer  
RMC**

**Dy. Exe. Engineer  
RMC**

**Add. City Engineer  
RMC**

(Must be submitted on the separate letter head of bidder)

**To,  
Add. City Engineer,  
Water management unit  
Rajkot Municipal Corporation,  
Rajkot.**

**UNDERTAKING**

- 1) I/We undertake that our agency/firm/partners etc. will strictly follow all government rules/Laws which are applicable for workers/staffs/labors shift duties, working hours, PF and ESI etc. in all respect. Also we further assure that I/We shall comply all applicable rules amendments which will be enforced by any government authority during contract period. If any violation occurs in this regards then I/We shall remains solely responsible.
- 2) I/We undertake that our agency/firm/partners etc. will strictly operate and utilized all Work premises for RMC tender and contract agreement purpose. No any other activity shall be carried out at site by I/We our staff and outsider Third person which is against any government law and intense for crime or violation of any government rules or regulation. I/We further assure that the complete Custody and Security of work point shall be our responsibility. If such activity/Violation/premises use is occur in any regards at site then I/We shall remains solely responsible for it. I/We are bound to take immediately actions to stop such activity/Violation/premises use at site.
- 3) I/We undertake that our agency/firm/partners/staff etc. will obediently follow all oral/written/telephonic instruction issued by all concern department staff and shall not enforced any RMC official by any way for any kind of purposed which is affecting operation and maintenance work/tender/contract agreement.

**Signature of Contractor/Prop writer/Partners with seal.**

Acceptance of Bank Guarantee as  
Security Deposit and Earnest  
Money Deposit.

**Government of Gujarat**

**Finance Department**

GR. No.: FD/MSM/e-file/4/2023/4020/D.M.O.

Date: 11/03/2024

Read: FD GR. No.: FD/MSM/e-file/4/2023/0057/D.M.O. Dt. 21/04/2023

**Preamble:**

Tendering authorities of the State Government and its Boards/Corporations/PSUs frequently take Bank Guarantee from the bidders towards Security Deposit and Earnest Money Deposit. The State Government had issued the list of eligible banks vide above mentioned resolutions of this department dated 21/04/2023.


After careful consideration, the Government has decided to approve the list of Banks whose Bank Guarantees would be accepted for the purpose mentioned above. It has now been decided to resolve as follows:

**Resolution:**

Government Departments and State Government Boards/Corporations/PSUs would accept Bank Guarantee (towards Security Deposit and Earnest Money Deposit) issued by any of the banks included in the **Annexure I**, attached to this Resolution.

The tendering authority will be required to ascertain the authenticity of the Bank Guarantee and set up necessary internal control procedures.

By order and in the name of the Governor of Gujarat.

  
(Bhavya Verma)  
Deputy Secretary (Budget)  
Finance Department

To,

The Secretary to His Excellency Governor of Gujarat, Raj Bhavan, Gandhinagar

Principal Secretary to Hon. Chief Minister

PS to Hon. Finance Minister

PS to all Hon. Ministers, State Ministers and Deputy Ministers

PS to Chief Secretary

PS to Principal Secretary, Finance Department

PS to Secretary (EA), Finance Department

PS to Secretary (Expenditure), Finance Department

PS to Additional Secretary (B), Finance Department

All Administrative Departments, Sachivalaya, Gandhinagar

System Manager, Finance Department for put up on GSWAN website

Select File DMO-Finance Department

**Annexure I.**

**Finance Department, GR. No.: FD/MSM/e-file/4/2023/4020/D.M.O.**

Date: 11/03/2024

(A) Guarantees issued by the following banks will be accepted as SD/EMD on permanent basis:

❖ **All Nationalized Banks**

(B) Guarantees issued by the following Banks will be accepted as SD/EMD for the period up to March 31, 2025. The validity cut-off date in the GR is with respect to the date of issue of Bank Guarantee irrespective of the date of termination of Bank Guarantee.

Sr No	Name of Banks	Sr No	Name of Banks
1	AXIS Bank	19	Kotak Mahindra Bank
2	AU Small Finance Bank	20	South Indian Bank
3	Bandhan Bank	21	Tamilnadu Mercantile Bank
4	City Union Bank	22	Utkarsh Small Finance Bank
5	CSB Bank	23	Ahmedabad Mercantile CO-op. Bank
6	DBS Bank India Limited	24	Nutan Nagrik Sahkari Bank Ltd.
7	DCB Bank	25	Rajkot Nagarik Sahakari Bank Ltd.
8	Equitas Small Finance Bank	26	Saraswat Co-Operative Bank Ltd
9	FEDERAL Bank	27	SVC Co-Operative Bank Ltd.
10	HDFC Bank	28	The Cosmos Co-op Bank Ltd.
11	HSBC Bank	29	The Gujarat State Co-operative Bank
12	ICICI Bank	30	The Mehsana Urban Co-Op. Bank
13	IDBI Bank	31	The Surat District Co-op Bank
14	IDFC First Bank	32	The Surat People's Co. Op. Bank Ltd
15	IndusInd Bank	33	The Kalupur Commercial Co-op. Bank
16	Jana Small Finance Bank	34	Baroda Gujarat Gramin Bank
17	Karnataka Bank	35	Saurashtra Gramin Bank
18	Karur Vysya Bank		

**All the eligible banks are instructed to collect the original documents/papers of guarantee from the concerned tendering authority.**

  
(Bhavya Verma)

Deputy Secretary (Budget)

Finance Department

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R.M.C./C./ ૧૩૨

કમિશ્નર વિભાગ,  
રાજકોટ મહાનગર સેવાસદન  
તા. ૧૦/૬/૨૦૧૩

લુકમ :-

**વિષય:-** ઈ-ટેન્ડર / ઓપન ટેન્ડર પધ્ધતિથી મંગાવવામાં આવતી તમામ પ્રકારની ઓફરો સાથે બિનઅધિકૃત રજુ થતાં ડોક્યુમેન્ટ્સ સામે કડક કાર્યવાહી હાથ ધરવા બાબત.

**સંદર્ભ :-** આ અગાઉનાં પરીપત્ર નં. આર.એમ.સી./સી./૩૨૯, તા.૨૨/૧૨/૨૦૧૨.

રાજકોટ મહાનગર સેવાસદનના ત્રણ ઝોનનાં તમામ વોર્ડમાં શહેરનાં વિકાસ તથા જાળવણી માટે વિવિધ કામગીરી કરાવવા ઈ-ટેન્ડર / ઓપન ટેન્ડર પધ્ધતિથી અલગ-અલગ એજન્સીઓ પાસેથી સ્પર્ધાત્મક ધોરણે અખબારી પ્રસિધ્ધિથી ભાવો ટુ બીડ સીસ્ટમ (૧) ટેકનીકલ બીડ (૨) પ્રાઈઝ બીડ થી મંગાવવામાં આવે છે.

સંદર્ભના પ્રસિધ્ધ કરેલ પરીપત્ર મુજબ તમામ ઈ-ટેન્ડર / ઓપન ટેન્ડરથી મંગાવવામાં આવતાં ભાવો સાથે ભાવ ભરનાર એજન્સીઓ / બીડરો દ્વારા ટેન્ડર બીડ માટે રજુ કરવાનાં થતાં તમામ ડોક્યુમેન્ટ્સ ફરજિયાતપણે ખરી નકલમાં અથવા સેલ્ફ એટેસ્ટેડ રજુ કરવા આદેશ કરવામાં આવેલ છે. જે સંબંધે નીચે મુજબનાં લુકમની અમલવારી તાત્કાલીક અસરથી કરવા આદેશ કરવામાં આવે છે.

(૧) તમામ ટેન્ડરકામોના ટેકનીકલ બીડ ઓપન કરતી વખતે જે ટેન્ડર બીડ ભરનાર એજન્સીઓ દ્વારા તમામ ડોક્યુમેન્ટ્સ કે તે પૈકી કોઈપણ એક ડોક્યુમેન્ટ્સ ખરી નકલમાં અથવા સેલ્ફ એટેસ્ટેડ રજુ કરેલ ન હોય તો રજુ થયેલ ટેકનીકલ બીડ ઓપન કરવાની કાર્યવાહી દરમ્યાન ટેકનીકલ બીડ ઓપન કરનાર સંબંધિત અધિકારીશ્રી / કર્મચારીશ્રીએ Disqualify પ્રકારનો રબર સ્ટેમ્પ બિનઅધિકૃત રજુ થયેલ ટેન્ડરનાં તમામ પાને લગાવી ટેકનીકલ બીડમાં ટેન્ડર Disqualify ફરજિયાતપણે કરવાનું રહેશે.

જે ટેન્ડર ખરી નકલ કે સેલ્ફ એટેસ્ટેડ સાથે રજુ થયેલ નથી, તેવું ટેકનીકલ બીડમાં ધ્યાને આવ્યેથી રજુ થયેલ ટેન્ડરને Disqualify ન કરી, તે બીડરનું જો પ્રાઈઝ બીડ ખોલવામાં આવશે તો આવા પ્રાઈઝ બીડ ખોલનાર તમામ સંબંધિત અધિકારીશ્રી / કર્મચારીશ્રી સામે સખત શિક્ષાત્મક પગલાં લેવાની ફરજ પડશે.

(૨) તમામ ટેન્ડરોનાં કિસ્સાઓમાં સંબંધિત ખરી નકલમાં રજુ થયેલ તમામ ડોક્યુમેન્ટ્સની મુળ (ઓરીજીનલ) નકલ મંગાવી તેની ખરી નકલની ચકાસણી ફરજિયાતપણે સંબંધિત ડી.ઈ.ઈ.શ્રી તથા મ.ઈ.શ્રી / અ.મ.ઈ.શ્રીએ કરવાની રહેશે. જે મુળ નકલ સાથે વેરીફાય કર્યાની સહી ફરજિયાતપણે દરેક ખરી નકલમાં સંબંધિત ડી.ઈ.ઈ.શ્રી / મ.ઈ.શ્રી / અ.મ.ઈ.શ્રીએ કરવાની રહેશે. તે પહેલાં તે ટેન્ડરની પ્રાઈઝ બીડ ઓપન કરી શકાશે નહીં. જેમાં ફરજચૂક થયેથી સંબંધિત જવાબદાર ડી.ઈ.ઈ.શ્રી / મ.ઈ.શ્રી / અ.મ.ઈ.શ્રી ની સામે કડક ખાતાકીય પગલાં લેવાની ફરજ પડશે.

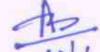
(૩) ક્રમ નં.(૧) તથા (૨) મુજબની ચકાસણી કરવા છતાં જે કિસ્સામાં ટેકનીકલ બીડ ઓપન કરતાં બીડર દ્વારા કોઈપણ પ્રકારનાં ફોડ ડોક્યુમેન્ટ્સ રજુ કરી કામ મેળવવા માટે પ્રયાસ કર્યાનું સાબિત થશે, તેવા કિસ્સામાં બીડર / એજન્સીને બ્લેકલીસ્ટ કરી, આવા બીડર સામે ફરજિયાતપણે ફોજદારી કાર્યવાહી સંબંધિત શાખાના વડા તથા વીજીલન્સ અધિકારીશ્રી (પ્રોટેક્શન) દ્વારા જોઈન્ટલી દિન-૭ માં કરવા આદેશ કરવામાં આવે છે. જેની લેખિતમાં



જાણ તાત્કાલીક અત્રે કરવાની રહેશે. જેમાં ચૂક થયેથી સંબંધીત તમામ અધિકારીશ્રી / કર્મચારીશ્રી સામે કડક પગલાં લેવા ફરજ પડશે.

- (ઠ) સંદર્ભનો પરીપત્ર તથા આ હુકમ તમામ પ્રકારનાં ટેકનીકલ કામના દરેક ટેન્ડર પ્રસિધ્ધ કરતી વખતે ટેન્ડરનો હિસ્સો ગણી ટેન્ડરના ભાગ તરીકે પ્રસિધ્ધ કરવાનું ફરજિયાત રહેશે, તથા બીડર દ્વારા ટેન્ડરમાં પ્રસિધ્ધ થતાં સંદર્ભનાં પરીપત્ર તથા આ હુકમનાં દરેક પાને સહી સિક્કા સાથે ભરેલ ટેન્ડરની ટેકનીકલ બીડ ફરજિયાત રજૂ કરવાની રહેશે.

ઉપરોક્ત હુકમનો તાત્કાલીક અસરથી ચુસ્તપણે અમલ કરવા આદેશ કરવામાં આવે છે.

  
કમિશ્નર  
રાજકોટ મહાનગર સેવાસદન

નકલ રવાના (જાણ અર્થે):-  
નાયબ કમિશ્નરશ્રીઓ (તમામ)

નકલ જાણ તથા અમલવારી અર્થે :-  
(૧) સહાયક કમિશ્નરશ્રીઓ (તમામ)  
(૨) શાખાધિકારીશ્રીઓ (તમામ)

આર.એમ.સી./સી. ૩૨૪

રાજકોટ મહાનગરપાલિકા

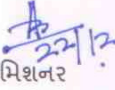
કમિશનર વિભાગ

તા.૨૨/૧૨/૨૦૧૨

### પરિપત્ર:-

ઇ-ટેન્ડર પદ્ધતિ / ઓપન ટેન્ડર પદ્ધતિથી માંગવામાં આવતી ઓફરોમાં એજન્સીઓ દ્વારા ટેકનીકલ બીડમાં રજુ કરવામાં આવતા ડોક્યુમેન્ટ્સ જેવા કે ટર્નઓવર, અનુભવના પ્રમાણપત્રો વિગેરે ખરી નકલમાં રજૂ કરવામાં આવતા નથી. આથી હવે પછીથી એજન્સીઓ દ્વારા રજૂ થતાં ટેકનીકલ બીડમાં રજુ કરવામાં આવતા ડોક્યુમેન્ટ્સ ખરી નકલમાં અથવા સેલ્ફ એટેસ્ટેડ હોવા જરૂરી છે તેમજ જે એજન્સીનું ટેન્ડર ટેકનીકલ બીડમાં ક્વોલીફાય થાય અને ખરી નકલ ગેઝેટેડ ઓફીસર મારફત પ્રમાણિત કરાવેલ ન હોય તેવા કેસમાં તેના ઓરીજનલ ડોક્યુમેન્ટ્સ પ્રાઇસબીડ ખોલતા પહેલા ચકાસી અને ખરી નકલ રજૂ કરાવીને જ ખોલવાના રહેશે તથા આ બાબતનું શાખાધિકારીશ્રીઓએ ચુસ્તપણે પાલન કરાવવાનું રહેશે. આમ ન થયેથી પુરતી ચકાસણીને અભાવે જો કોઈ એજન્સીને ખોટા કે અધુરા આધારો સાથે કામ આપવાની ક્ષતિજનક બાબત જાણમાં આવ્યે તે ટેન્ડર ડોક્યુમેન્ટ્સની ચકાસણી કરનાર કર્મચારીશ્રીઓ તેમજ શાખાધિકારીશ્રીની જવાબદારી નક્કી કરવામાં આવશે, જેની સર્વે શાખાધિકારીશ્રીઓએ નોંધ લેવી.

ઉપરોક્ત બાબતનો અમલ તાત્કાલિક અસરથી કરવો.

  
કમિશનર

રાજકોટ મહાનગરપાલિકા

નકલ રવાના :- (જાણ અર્થે)

- નાયબ કમિશનરશ્રીઓ (તમામ)

નકલ જાણ તથા અમલવારી અર્થે :-

- સહાયક કમિશનરશ્રીઓ (તમામ)

- શાખાધિકારીશ્રીઓ (તમામ)

**કોચિંગ સેન્ટરોમાં શિક્ષકોની સરનામું (સપ્ટેમ્બર ૨૦૧૪) ની કલમ ૧૪૪ અન્વયે કાઢેલ દુકમ**

ક્રમાંક: પો.બી./મજુર/સહેરનામુ/૧૬૩૬/૨૦૧૪.  
 પોલીસ કમિશનરશ્રીની કચેરી,  
 રાજકોટ શહેર, રાજકોટ.  
 તા. ૨૬/૦૪/૨૦૧૪

રાજકોટ શહેરમાં શિક્ષકોની સરનામું વ્યાજબી રીતે તૈયાર કરવા અને તેમાંથી અનુભવિત શિક્ષકોને સરનામું આપવાના હેતુએ આ કલમ ૧૪૪ અન્વયે કાઢેલ દુકમ અંગેની વિગતો નીચે મુજબ છે. આ કલમ ૧૪૪ અન્વયે કાઢેલ દુકમ અંગેની વિગતો નીચે મુજબ છે. આ કલમ ૧૪૪ અન્વયે કાઢેલ દુકમ અંગેની વિગતો નીચે મુજબ છે. આ કલમ ૧૪૪ અન્વયે કાઢેલ દુકમ અંગેની વિગતો નીચે મુજબ છે.

શિક્ષકો દ્વારા મોકલેલ જાણપત્રો, પોલીસ કમિશનર, રાજકોટ શહેર કોચિંગ સેન્ટરોમાં શિક્ષકોની સરનામું (સપ્ટેમ્બર ૨૦૧૪) ની કલમ ૧૪૪ અન્વયે અમોઝે મળેલ સરનામું અને આથી દુર્લભ કરેલ દુકમ, રાજકોટ શહેરના પોલીસ કમિશનર વિસ્તારમાં લેબર કોન્ટ્રાક્ટર/મુકાદમનાઓએ યોજાતી પાર્ટી જે મજુર શ્રામે લાગેલ હોય અને મજુરો કામગીરી માટે સંપાદાય કરતા હોય તેઓએ નીચે જણાવેલ કોમ્પ્યુટર દરેક મજુરોના અલગ-અલગ ફોર્મ ભરી કરવવાનું પાલન કરવાની જાણ કરવાની રહેશે તથા મજુરો જ્યારે મજુરો કામ તથા રાજકોટ શહેર છોડી જતા રહે ત્યારે લેબર કોન્ટ્રાક્ટર/મુકાદમ તે અંગેની જાણ ન્યામ/સરનામુ સહિતની વિગત સાથે સ્થાનિક પો.સે.મા કરવાની રહેશે.

૧	લેબર કોન્ટ્રાક્ટર / મુકાદમ (સપ્લાયર) નું પૂરું નામ, સરનામું મો.નં., નંબર સહિત	-
૨	મજુરનું નામ તથા ડી.વ.	-
૩	મજુરનું કાલનું સરનામું ટેલીફોન નંબર	-
૪	મજુરનું પૂર્ણ વતનનું સરનામું ગામ, તાલુકો, જિલ્લો	-
૫	શિક્ષકની મજુરોની સ્થળ / કંપનીનું નામ	-
૬	મજુરનું વતનનું સ્થાનિક પો.સે.નું નામ તથા ટેલીફોન નંબર	-
૭	મજુરના વતનના આગેવાનનું નામ, સરનામું, ટેલીફોન નંબર	-
૮	મજુર અગાઉ કોઈ પોલીસ સુબ્કામાં પકડાયેલ હોય તો તેની વિગત	-
૯	કચારથી પ્રકારનો / કોન્ટ્રાક્ટરને મજુરો કામ માટે લાભને છે	-
૧૦	મજુરનું જોવામાં આવેલું બાકડી પુરા (ફોટા સાથે નું)	-
૧૧	રાજકોટ શહેરમાં કઈ તારીખથી મજુરો કામ કરે છે ? અને કઈ તારીખે જવાનો છે ?	-
૧૨	રાજકોટ શહેરમાં નજીકના સંબંધી કોઈ કોચિંગ સેન્ટરનું નામ, સરનામું	-

૨૬/૬  
જાણ

મજુરનો તાજાંતરનો ફોટા.....  
 મજુરના અગાઉનું સરનામું.....  
 મુકાદમ/સપ્લાયર/કોન્ટ્રાક્ટરની સહી.....  
 નામ.....

આ દુકમ તા. ૦૧/૦૫/૨૦૧૪ થી તા. ૩૦/૦૬/૨૦૧૪ સુધી લાગુ લાગેલ રહેશે.  
 આ દુકમનો હેતુ કરનાર વ્યક્તિ ભરતીય ઈસ સહિતનાની કલમ ૧૮૮ મુજબ શિક્ષકોને પાત્ર થશે.  
 તારીખ: ૧૬/૪/૨૦૧૪  
 સહી: [Signature]

તમામને વ્યક્તિગત રીતે નોટીસની બાજબી કરવી શક્ય ન હોય આથી એકતરફી ઢૂંકમ કરી જુ. જાહેર જનતાની જાણ સારું સ્થાનિક વર્તમાન પણ આકાશવાણી અને ફરદારીન કેન્દ્ર ખાસ કરીને પ્રસિધ્ધી દ્વારા તાજ પોલીસ સ્થળના પોલીસ સુબેડાર, મહત્વની પોલીસ કમિશર, નાજાર પોલીસ કમિશર તથા પોલીસ કમિશર કચેરીના નોટીસ બોર્ડ ઉપર હુકમની નકલ યોગ્ય પ્રસિધ્ધી કરવામાં આવશે તેમજ સહેલાઈથી જોઈ શકાય તેવી જાહેર જગ્યાઓ ઉપર હુકમની નકલ યોગ્ય પ્રસિધ્ધી કરવામાં આવશે ગુજરાત પોલીસ એક્ટ ૧૯૭૩ મુજબ પોલીસ અધિકારીઓ પણ આ હુકમની જાહેરાત કરવા અધિકૃત ગણાશે.

આજ તારીખથી એપ્રિલ-૨૦૧૭ ના રોજ માટે કરી અને સિદ્ધી કરી આગેલ છે.



(સહી અને મુદ્રા)  
પોલીસ કમિશર  
રાજકોટ શહેર, રાજકોટ

નકલ રવાના:-

- (૧) અગ્ર સચિવશ્રી, ગૃહ વિભાગ, ગાંધીનગર.
- (૨) પોલીસ મહાનિરીક્ષક અને મુખ્ય પોલીસ અધિકારીશ્રી, ગુ. રા. ગાંધીનગર
- (૩) અધિક પોલીસ મુખ્ય ડિરેક્ટરશ્રી (ઈ.એ.) ગુ. રા. ગાંધીનગર.
- (૪) પોલીસ કમિશરશ્રી, અમદાવાદ શહેર, વડોદરા શહેર, સુરત શહેર.
- (૫) ખાસ મુખ્ય પોલીસ અધિકારીશ્રી, રાજકોટ કેન્દ્ર, રાજકોટ.
- (૬) જીલ્લા પોલીસ અધિકારીશ્રી, રાજકોટ શહેર, રાજકોટ.
- (૭) કલેક્ટરશ્રી, રાજકોટ શહેર.
- (૮) મ્યુનિસિપલ કમિશરશ્રી, રાજકોટ શહેર.
- (૯) વિધાનસભા, માહિતી ખાતું એકતરફી પહેલાં જાણ મુખ્ય સચિવાલય બ્લોક નં.૩, વીજા માળે, ગુ. રા. ગાંધીનગર.
- (૧૦) જીલ્લા સરકારી વકીલશ્રી, સેક્શન ૩૦૨, રાજકોટ.
- (૧૧) વિનિયમશ્રી, અર્થગત વિભાગ, રાજકોટ. (વિનિયમ બહાન માં પ્રસિધ્ધ કરવા સારું).
- (૧૨) મહત્વની પોલીસ કમિશરશ્રી, પુલ્વ / પશ્ચિમ વિભાગ, રાજકોટ શહેર.
- (૧૩) આર્ટ.કમિશરશ્રી, (ઈ.એ.), રાજકોટ રીક્રીમન, રાજકોટ.
- (૧૪) નાયબ પોલીસ અધિકારીશ્રી / પી.એસ.ઓ. રાજકોટ જે.એ. જોશીના પી.એ.
- (૧૫) તમામ પો.સે. સંન્યાસીઓ, રાજકોટ શહેર (નકલ યોગ્ય લાઈટ સ્પીકર વાહન દ્વારા જાહેરાત કરાવવા સારું)
- (૧૬) તમામ સ્કવોડ તથા શાખા સંન્યાસીઓ, રાજકોટ શહેર.
- (૧૭) ઠાણીલ સંન્યાસીશ્રી, રાજકોટ શહેર (૧૦ નકલ) વર્તમાનપત્રોને આપવી.
- (૧૮) ડેપુટી કમિશરશ્રી, ... તમામ જાણતી સંસ્થાઓને અવગત કરવા સારું

નકલ સુવિનય રવાના:-

- (૧) રજીસ્ટ્રારશ્રી, ડાઈરેક્ટ, ગુ. રા. સીલકોટ અમદાવાદ.
  - (૨) રજીસ્ટ્રારશ્રી, ડિસ્ટ્રીક્ટ એન્ડ સેશન્સ કોર્ટ, રાજકોટ.
  - (૩) રજીસ્ટ્રારશ્રી, ગૌડ જમ્પીકાલ મેજિસ્ટ્રેટ કોર્ટ, રાજકોટ.
  - (૪) રજીસ્ટ્રારશ્રી, બેટીકલ સેશન્સ જજ કોર્ટ, રાજકોટ.
  - (૫) એડવોકેટ મુકીલ મેજિ.શ્રી, રાજકોટ શહેર
  - (૬) એડવોકેટ મુકીલ મેજિ.શ્રી, રાજકોટ નવજી
  - (૭) સવુંકત માહિતી વિભાગશ્રી, રાજકોટ.
- (સ્થાનિક વર્તમાનપત્રો, આકાશવાણી તથા ફરદારીન કેન્દ્રમાં પ્રસિધ્ધ કરવા અને વર્તમાનપત્રોની કાપડીઓ યોગ્ય વગર)

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