



RAJKOT MUNICIPAL CORPORATION SOLID WASTE MANAGEMENT

CONSTRUCTION OF ELEVATED SEMICLOSED BODY REFUSE TRANSFER STATION AT SURVEY NO. 352,
KOTHARIYA, RAJKOT

E- TENDER

TENDER NOTICE NO : RMC/SWM/2018-19/27

VOLUME: I

PRE-QUALIFICATION BID

| | |
|---|---|
| DATE OF DOWNLOADING OF ONLINE TENDER | 27/03/2019, 16:00 Hour |
| WEB SITE | www.rmc.nprocure.com |
| PRE BID MEETING | 14/03/2019 up to 11:30 hrs. at Office of the environment engineer, Room No. 03, 3 rd floor, Rajkot Municipal Corporation, Dhebar Road, Rajkot. |
| LAST DATE OF SUBMISSION OF ONLINE TENDER | 27/03/2019, 18:00 Hour |
| DATE OF SUBMISSION OF TECHNICAL BID, TENDER FEES, EMD AND OTHER DOCUMENTS IN HARD COPY | 02/04/2019, 18:00 Hour |
| Verification of submitted documents (EMD, e-tender fee, Etc.) | From 04/04/2019, 16:00 hours Onwards |
| Opening of online tender | From 04/04/2019, 16:30 hours Onwards |
| ESTIMATED AMOUNT | Rs. 9,30,39,438/- |
| DOCUMENT FEES | Rs. .15000/- |

TO BE SUBMITTED TO:

**Environment Engineer
Rajkot Municipal Corporation.
Dr. Ambedkar Bhavan, Dhebar Road
Rajkot-360001
GUJARAT**



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**NOTICE INVITING TENDER:**

| | | |
|-----------------------------|---|---|
| Tender Notice No. | CONSTRUCTION OF ELEVATED SEMICLOSED BODY REFUSE TRANSFER STATION AT SURVEY NO. 352, KOTHARIYA, RAJKOT | |
| Organization Name | Rajkot Municipal Corporation | |
| Department Name | Solid Waste Management Department | |
| Scope of Work | CONSTRUCTION OF ELEVATED SEMICLOSED BODY REFUSE TRANSFER STATION AT KOTHARIYA RAJKOT | |
| Tender Notice | | |
| Tender Type | Open | |
| Bidder Nationality | NCB | |
| Product | CONSTRUCTION OF ELEVATED SEMICLOSED BODY REFUSE TRANSFER STATION AT KOTHARIYA RAJKOT | |
| Type of Contract | Work | |
| Bidding Currency | Single | |
| Joint Venture | Not allowed | |
| Schedule of E-Tender | Pre-bid Meeting | Office of Environment Engineer, 3rd Floor , room no. 3 , Rajkot Municipal Corporation, Dr. Ambedkar Bhavan, Dhebar Road, Rajkot- 360001 |
| | Document downloading last date & time | From 00/00/2019 to 00/00/2019 up to 00.00 Hour |
| | Last date & time of online Bid submission | 00/00/2019 up to 00:00 Hour |
| | Physical submission of EMD, Document Fee, PQ bid ,Technical bid and Supporting documents | 00/00/2019 to 00/00/2019 Up to 00:00 Hour at the office of Dy. Commissioner, Rajkot Municipal Corporation, Dr. Ambedkar Bhavan, Dhebar Road, Rajkot-360001 through RPA/Speed Post through postal authority only. |
| | Opening of PQ Bid (Online) | 00/00/2019 in the office of solid Waste Management Department,Rajkot Municipal Corporation |
| | Opening of Technical and Price Bid (Online) | Intimated later (on line) |
| | Bid validity period | 120 days from opening of bid |
| | Project Duration | 18 months. (excluding Monsoon) |
| Payment Details | Document Fee | Rs. 15,000.00 In form of Account Payee Demand Draft/Pay Order payable in the favour of The Commissioner, Rajkot Municipal Corporation |
| | EMD | EMD Rs.9,30,395.00 shall have to be paid by pay order or demand draft of any Nationalized Bank/Scheduled Bank payable at Rajkot in favour of the |



| | | |
|---------------------------------------|---|---|
| | | Commissioner Rajkot Municipal Corporation only, (Tenderer may pay full amount of EMD (Rs.9,30,395.00) in the form of pay order or demand draft) |
| | Estimated Value | Rs.9,30,39,438 |
| General Terms & Conditions | <p>Bidders who wish to participate in this E-Tender will have to procure valid digital certificate as per information Technology Act 2000. Bidders can procure this certificate from any of the Government approved certifying agency i.e. (n) Code Solution. Bidders shall upload the tender documents after submitting the DD details for tender fees and EMD details online. The Demand Draft toward Tender Document fees can be submitted along with Earnest Money Deposit before the due date as specified above. This should be as per details given online and it should be drawn before last date of the uploading of the tender. The intending bidders shall have to submit the following documents along with the EMD. The Bidder should submit all the forms electronically only.</p> <ul style="list-style-type: none"> (a) The CD containing technical & financial details required for evaluation dully digitally signed. (b) Power of attorney. (c) Company's profile and certificate of registration of company under the law. <p>DOWNLOAD OF TENDER DOCUMENT: - The tender document for these work are available only in Electronic format which can be download free of cost by the bidder.</p> <p>SUBMISSION OF TENDER:- Tenderer shall submit their offer in Electronic format on above mentioned website on or before the scheduled date and time as mentioned, after Digitally Signing the same. No price bid in physical form will be accepted and any such offer if received by Rajkot Municipal Corporation will be out rightly rejected. Bidder shall have to submit separate account payee DD for Tender Fee & EMD drawn in favour of The Commissioner, Rajkot Municipal Corporation</p> | |
| | <p>OPENING OF TENDER: - The Technical Bid will be opened on the specified date online on website https://rmc.nprocure.com Bidders or their representative who wish to participate in online tender opening can log on to https://rmc.nprocure.com on the due date and time, mark their presence and participate in online tender opening. Bidders who wish to remain present at Rajkot Municipal Corporation, Solid Waste Management Department at the time of tender opening can do so. Only one representative</p> | |



| | |
|---|--|
| | of each firm will be allowed to remain present. |
| Information for online participation | <ol style="list-style-type: none"> 1. Internet site address for e-Tendering activities will be https://rmc.nprocure.com 2. Interested bidders can view detailed tender notice and download tender documents from the above mentioned website. 3. Bidders who wish to participate in online tender have to register with the website through the “New User Registration” link provided on the home page. Bidder will create login id & password on their own in registration process. 4. Bidders who wish to participate in this tender need to procure Digital Certificate as per Information Technology Act-2000 using that they can digitally sign their electronic bids. Bidders can procure the same from any of the CCA approved certifying agencies, or they may contact (n) code Solution at below mentioned address and they will assist them in procuring the same. Bidders who already have a valid Digital Certificate need not to procure the same. In case bidders need any clarification regarding online participation, they can contact M/S (n)code Solution 301, G.N.F.C. Info Tower, Near grant Bhagwati Hotel, Ahmadabad 380015, India. Tel: +91 79 26857316 Tel: +91 79 26857317 Tel: +91 79 26857318 E-Mail: URL: https://rmc.nprocure.com 5. Bidders who wish to participate in e-Tender need to fill data in predefined forms of tender fee, EMD, PQ (Technical) or experience details and Price bid only. 6. Bidder should upload scan copies of reference documents in support of their eligibility of the bid. 7. After filling data in predefined forms bidders need to click on final submission link to submit their encrypted bid. Bidder should also submit Document Fees, EMD, Technical bid document & Reference Documents in hard copy if such instructions are given by the tendering authority. 8. After filling data in predefined form bidders need to click on final submission link to submit their encrypted bid. Bidder can also submit document fee, EMD, Technical bid document & reference documents in hard copy if such instructions are given by tendering authority. |

Environment Engineer
Rajkot Municipal Corporation



1.0 GENERAL

Rajkot Municipal Corporation intends to carry out the CONSTRUCTION OF ELEVATED SEMICLOSED BODY REFUSE TRANSFER STATION AT KOTHARIYA RAJKOT Post-qualification process for selection of Contractors for the civil works and allied mechanical, electrical work etc. will lay high emphasis on the ability and competency of contractors to do high quality work within the given time schedule.

Details of project is as under

| Sr.No. | Short Description | Period of completion | Approx. Estimated cost (Rs. Lacs) |
|--------|--|--------------------------------|-----------------------------------|
| 1 | CONSTRUCTION OF ELEVATED SEMICLOSED BODY REFUSE TRANSFER STATION AT SURVEY No. 352, KOTHARIYA RAJKOT | 18 months. (excluding Monsoon) | 9,30,39,438/- |

1. Completed work shall mean which are at least 90% completed as on the date of submission and continuing satisfactorily on date of application.
2. All the information shall have to be filled in the prescribed statement wherever mentioned.
3. All the details required in the prescribed statement shall have to be duly filled up. No information shall be left out. Relevant item without required information shall not be considered for evaluation.
4. All the required attachments shall have to be invariably attached. Relevant item, without required attachment shall not be considered for evaluation.
5. Rajkot Municipal Corporation reserves the right to accept any one or reject all of the offers / tenders without giving any reasons thereof.
6. The details given by the applicants in the post qualification documents will be evaluated as per qualifying criteria; Rajkot Municipal Corporation reserves the right to restrict the list of post-qualified applicant to any number deemed suitable by it. Rajkot Municipal Corporation's decision for post-qualifying the applicants shall be final and binding to all.
7. All information has to be typed or hand written legibly in English language. All pages of the post-qualification document have to be initialed by the applicant. All corrections, erasures or overwriting, therein, have to be initialed by Applicant.



POST-QUALIFICATION CRITERIA AND EVALUATION PROCEDURE

1. POST-QUALIFICATION CRITERIA AND EVALUATION PROCEDURE

1.1. DETAILED ASSESSMENT

The bids received under these single stage three envelope procedures shall be assessed and evaluated based on the qualification criteria and evaluation procedure prescribed hereunder:

A. Substantially completed works means those works which are at least 90% completed as on the date of submission (i.e gross value of work done up to the last date of submission is 90% or more of the original contract price) and continuing satisfactorily. For these, a certificate from the employer shall be submitted along with the application incorporating clearly the name of the work, Contract value, billing amount, date of commencement of works, satisfactory performance of the Contractor and any other relevant information.

B. The applicant who is not capable of meeting requirement listed below in **Para 1.2** shall not be qualified for the works. Post qualification of applicant will be based complying minimum criteria regarding their particular experience, financial position, personnel and equipment capabilities and other relevant information as demonstrated by the applicant's responses in the forms attached to the Letter of application. The qualifications, capacity and resources of proposed subcontractors will not be taken into account in determining the Applicant's compliance with the qualifying criteria. **The applicant to note specifically that all information given including those in the form of various formats must be supported by certificates from respective authorities (not less than Executive Engineer or equivalent) duly attested.**

Contractor can furnish the details on the separate sheets but the format should not be changed in any case.

- Financial capacity
- Past Experience

1.1.1. Financial Capacity

1.1.1.1. Definitions

- **"Financial Statements"** consist of profit-and-loss statements, balance sheet, and if available, cash flow statements (also called "Sources and Applications of funds" statements).
- **"Annual Turnover"**: Average turnover of last seven years will be considered for evaluation. Income from *"contractual receipts"* only will be taken into consideration. The income such as interest income, trading income will not be considered.

Base year and Escalation

The base year shall be taken as **2018-19**

Following enhancement factors will be used for the cost of works executed and the financial figures to bring to a common base for the value of works completed in India



| Year before | multiplying factor |
|-------------|--------------------|
| One | 1.10 |
| Two | 1.21 |
| Three | 1.33 |
| Four | 1.46 |
| Five | 1.61 |
| Six | 1.77 |
| Seven | 1.95 |

1.1.1.2. Documentation to be used and referred

All applicants have to submit **audited annual reports/financial reports/ Chartered Accountant's certificate** of last seven years. (If Audited Annual Report is not available, **Un-audited Annual Reports** shall be accepted subject to duly authentication **of Company Secretary** of the Annual Reports). Firms that do not publish financial statements, such as partnerships, submit **pecially prepared statements**. A qualified external auditor should **certify such statements**. Annual reports shall include the auditor's certification.

1.2 Experience

Factors used in evaluating experience of the bidder in last seven years ending June-2012 are as follows:

Qualifying Criteria

A Average Annual financial turnover during the last 7 years, ending **31/03/2018** should be at least **50%** of the amount put to tender (**i.e. 50% of 930.40 lakh**). Separate Chartered Accountant's certificate shall be attached.

B Experience of having successfully completed similar works during last **7 years ending on December-2018** should be either of the following

- Three separate similar completed works, each of amounts not less than **30%** the amount put to tender (**i.e. 30% of 930.40 lakh**).

OR

- Two separate similar completed works, each of amounts not less **than 40%** the amount put to tender (**i.e. 40% of 930.40 lakh**).

OR

- One similar completed work not less than the project cost equal to **60%** of the amount put to tender (**i.e. 60% of 930.40 lakh**).

C The Contractors / Companies having registration of **"AA" Class issued by RMC or any Central / State Government or Equivalent Authority**.

D The Contractors/Companies having solvency certificate of National / Schedule Bank amounting to 300 LAKH. Solvency Certificate should not be more than one year .

- Similar work shall mean construction of Refuse transfer station with RCC frame structure / Bridge work.



1.3 Special Notes

(A) Disqualification

Even though the Applicants meet the above criteria, they are subject to be disqualified if Applicant or any of its constituent partners have:

- Made misleading or false representation in the forms, statements, and attachments submitted; or
- Been debarred by Central govt. organization / State govt. organization /RMC.

In case of a proprietary firm, partnership firm the following are the disqualification in case of failure to disclose information by partners or the proprietor:

- (i) If, any of the partners or the proprietor is debarred by Central govt. organization/ State govt. organization /RMC or any other Agency of Government of India or any of the State Governments.
- (ii) If, any of the partners or the proprietor has a criminal history or has been convicted by any court of law for any of the offenses under any Indian laws.
- (iii) If, any criminal proceeding is pending in any court of law in India against any of the partners or a proprietor and if any such proceeding culminates into conviction in last seven years.

Note:

1. The experience as sub contractor shall not be considered.
2. Joint Venture shall not be considered.

(B) RECEIPT OF TENDER DOCUMENTS:

- (Following condition shall supersede relevant condition mentioned elsewhere in the bidding document) E.M.D & Tender fee shall be with technical bid. This submission shall mean that E.M.D & tender fee are received for purpose of opening the Bid. Accordingly, offer/tenders of those tenders whose E.M.D & tenders fee is received, shall be opened. However, for realization of EMD and tender fee, bidder shall send the EMD as well as Tender fee in required format in original through RPAD/Speed post to reach Environment Engineer (RMC office) as per milestone date.
- All Documents must be notarized.
- All the Documents must be notarized with clearly displaying stamp, number and name of the notary.
- Price Bid shall have to be quoted strictly online only. No hard copy of price bid shall be accepted.
- Addenda/corrigenda to these tender documents must be signed and submitted online and in hard copy also.



“Following Documents shall only be submitted in HARD COPY to RMC by all bidders”

1. Earnest Money Deposit as mentioned in the Tender. (i.e. DD/Bank Guarantee)
2. Tender fees as mentioned in the tender
3. Affidavit on Non-Judicial Stamp Paper of Rs. 100/- (Annexure-X)
4. Stamped and signed tender documents, Addenda and Corrigendum (if any)
5. Under taking of not blacklisted on non-judicial stamp paper. (Annexure-VIII)
6. Necessary document certificates etc.

Technical bid and qualification documents mentioned in the tender to be submitted in physical form and price bid are not to be submitted in physical form. Please note that Non – Submission of Hard Copies of technical Bid as well as price Bid does not absolve the bidders from any liability created from the bid condition and bidding process. **Price bid shall have to be quoted strictly online only.**

**Environment Engineer
Rajkot Municipal Corporation**

Signature of the contractor



Annex – I

General Information

: Annex - I

All individual firms are requested to complete the information in this form. Individual information should be provided for all owners or applicants that are partnerships or individually owned firms.

| | | |
|----|--|---------------------------------------|
| 1 | Name of firm: | |
| 2 | Type of firm: Proprietary/ Partnership/ Pvt. Ltd./Public Ltd/NGO | |
| 3 | Head office address: | |
| 4 | Local office address (if any): | |
| 5 | Mobile: | Contact: |
| 6 | Landline: | Contact: |
| 7 | Facsimile: | Telex: |
| 8 | E-mail: | |
| 9 | Place of incorporation / registration: | Year of incorporation / registration: |
| 10 | Main lines of business: | |
| | 1. | Since: |
| | 2. | Since: |
| | 3. | Since: |
| | 4. | Since: |



Annex – II

| | |
|-------------------------------------|---------------------|
| Audited financial statements | : Annex - II |
|-------------------------------------|---------------------|

Attach true copy

Annex - III

| | |
|---|----------------------|
| List of manpower to be available with the firm | : Annex - III |
|---|----------------------|

Submit list of technical and non-technical manpower with names, qualification and other details to be deployed on site and HQ for the project. (Do not include labour)

| Sr. No. | Name of person | Project Designation | Company designation |
|---------|----------------|---------------------|---------------------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

Note:

- 1 Please attach CV of technical persons and Safety personnel.
- 2 Attach Manning (Personal) schedule stating each personnel's roles and responsibility for work to be carried out for the Project.



Annex - IV

| | |
|---|---------------------|
| List of Tools, Equipment & Plants (TEP) owned by company | : Annex - IV |
|---|---------------------|

Please provide here the list of all the Tools, Equipment, Plants available with the company.

| Sr. No. | TEP Details | Capacity | Quantity | Owned/To be purchased/to be leased | Remarks |
|---------|-------------|----------|----------|------------------------------------|---------|
| 1.0 | Tools | | | | |
| | | | | | |
| | | | | | |
| 2.0 | Equipment | | | | |
| | | | | | |
| | | | | | |
| 3.0 | Plants | | | | |
| | | | | | |
| | | | | | |

- The information provided above will be binding to the successful bidder.
- Any change has to be authorized by Executive Engineer, RMC



Annex - V

| | |
|--|--------------------|
| List of important projects done in last seven years / on hand | : Annex - V |
|--|--------------------|

Please provide information about important projects completed over the last seven years / in progress including those where the company has received a letter of intent but a formal contract has not yet been awarded.

| Sr. No. | Name of Employer | Engineer responsible for supervision | Location and description of works | Value of contract Rs. | Value of completed and certified Rs. | Percentage of practical completion % | Date of work order | Stipulated of completion of work | Likely completion date | Reasons for slow progress if any | Status of Project Completed in Progress |
|---------|------------------|--------------------------------------|-----------------------------------|------------------------------|---|---|--------------------|----------------------------------|------------------------|----------------------------------|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| | | | | | | | | | | | Completed |
| | | | | | | | | | | | On hand |

Notes:

- 1) Attested copies of the latest certificate from the employers may be attached.
- 2) Non disclosures of any information in the schedule will result in disqualification of the firm.
- 3) In case of private work sufficient authentic proof of work done. Along with evidence of financial transactions shall have to be furnished.



Annex - VI

| | |
|--|---------------------|
| List of similar projects done in last seven years / on hand | : Annex - VI |
|--|---------------------|

Give information about similar projects completed over the last seven years / in progress including those where the company has received a letter of intent but a formal contract has not yet been awarded.

| Sr. No | Name of Employer | Engineer responsible for supervision | Location and description of building works | Value of contract | Value of completed and certified | Percent age of practical completion | Date of work order | Stipulated of completion of work | Likely completion date | Reasons for slow progress if any | Status of Project complete or in progress |
|--------|------------------|--------------------------------------|--|-------------------|----------------------------------|-------------------------------------|--------------------|----------------------------------|------------------------|----------------------------------|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| | | | | | | | | | | | Completed |
| | | | | | | | | | | | On hand |

Notes:

- 1) Attested copies of the latest certificate from the employers may be attached.
- 2) Non disclosures of any information in the schedule will result in disqualification of the firm.
- 3) In case of private work sufficient authentic proof of work done. Along with evidence of financial transactions shall have to be furnished.



Annex - VII

| | |
|------------------------------|----------------------|
| History of litigation | : Annex - VII |
|------------------------------|----------------------|

Applicant should provide information on any history of litigation or arbitration resulting from contracts in last ten year or currently under execution.

| Year | Award for / or Against applicant | Name of Client, cause of Litigation and matter of dispute | Disputed amount in Rupees |
|------|-------------------------------------|--|------------------------------|
| | | | |
| | | | |
| | | | |
| | | | |

Note:

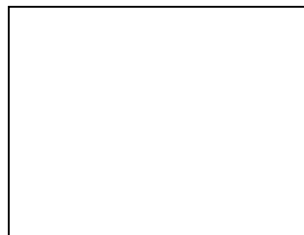
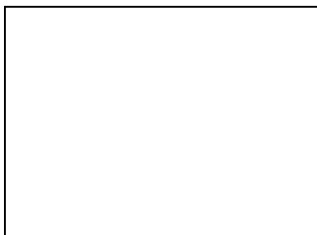
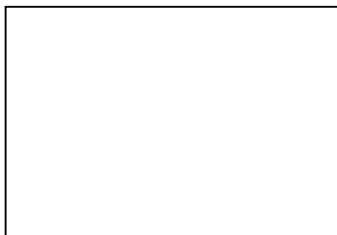
If the information to be furnished in this schedule is not given and come to the knowledge of RMC subsequently it will result in disqualification of the bidder.



Annex - VIII

Undertaking : **Annex - VIII**

Photographs of Partners, Managing Director



1. I/We agree that the decision of the Rajkot Municipal Corporation in pre-qualification/selection of applicants/contractor, Phasing of work and in any other project related matter, will be final and binding the me/us.
2. All the information and data furnished herewith and correct to my/our best of knowledge.
3. I/We agree that we have no objection if inquiries are made about our works, its related areas and any other inquiry regarding all details, projects and works listed by us in the pre-qualification document at any state.

Signature with seal of the company

**Annex - IX****DECLARATION OF THE CONTRACTOR****: Annex - IX**

Name of Work : CONSTRUCTION OF ELEVATED SEMICLOSED BODY REFUSE TRANSFER STATION AT SURVEY
No. 352, KOTHARIYA RAJKOT

I / We hereby declare that I / We have made me / us thoroughly conversant with the local conditions regarding all materials and labour on which I / We have based my / our rates for this tender. The specifications and leads on this work have been carefully studied and understood before submitting this tender. I / We undertake to use only the best materials approved by the Engineer or his duly authorized representative during execution of the work and to abide by the decision.

Signature of Applicant



Annex - X

| | |
|----------------------------------|--------------------|
| AFFIDAVIT * Rs. 100 Stamp | : Annex - X |
|----------------------------------|--------------------|

1. I, the undersigned, do hereby certify that all the statements made in the required attachments are true and correct.
2. The undersigned also hereby certifies that neither our firm M/s. _____ nor any of its constituent partners have abandoned any work in India nor any contract awarded to us for such works have been rescinded, during last five years prior to the date of this application.
3. The undersigned hereby authorize(s) and request(s) any bank, person, firm or corporation to furnish pertinent information deemed necessary and requested by the Department to verify this statement or regarding my (our) competence and general reputation.
4. The undersigned understands and agrees that further qualifying information as may at the requested, of the Rajkot Municipal Corporation.

Signed by an Authorized Officer of the Firm

Title of Officer

Name of Firm

Date

Affidavit shall be given on Non-judicial stamp paper of value worth Rs.100/- duly signed by authorized notary