

Rajkot Municipal Corporation

Central Stores (Engineering)

Construction Division



Tender for supplying
“ MS Tree Guard_2018-19-20”

Page 1 To 13

RAJKOT MUNICIPAL CORPORATION	
e-TENDER No. :- RMC/ Engineering Store- 2019-20/01	
(National Competitive Bidding)	
RMC invites tenders in two covers system for following work by e-tendering for below described Works time limit is 180 Days and Amount for each to be paid in DD only.	
Name of work:- Tender for Supplying of MS Tree Guard for the year 2019-20.	
EMD is Rs. 1,80,000/- Tender fee is Rs. 3000/- Security Deposit:-Rs. 3,00,000/-	
1. Downloading of e-tender documents	07/03/2019 to 28/03/2019 up to 17:00 Hr.
2. Online submission of tender	28/03/2019 up to 18:00 Hours
3. Submission of EMD, tender fee and other documents through RAPD/ SPEED POST only	01/04/2019 up to 16:00 hours
4. Verification of submitted documents (EMD, tender fee, etc.)	04/04/2019 up to 16:30 hours
5. Opening of online Primary Bid (Technical Bid)	05/04/2019 at 17:00 hours
6. Opening of price Bids (for qualified bidders) if possible	09/04/2019 at 17:30 Hours
7. Bid Validity	180 Days
For further details log on www.rmc.nprocure.com	
Add. City Engineer (CZ) Rajkot Municipal Corporation	

Year 2019-20

Rajkot Mahangar Sevasadan
Central Stores (Engineering)
Construction Division
Behind Municipal Workshop
Opp.Sitaram Weigh Bridge
Near Field Marshal,
80 Feet Bhavnagar Road
RAJKOT - 360003
Phone No.:- (0281) 2387059

Conditions And Details of Tender

I/We will supply materials as mentioned in this tender according to the rates and conditions mentioned in the tender.

Name of work :- Tender for Purchasing of MS Tree-Guard for the year 2018-19.

Tender Fee (Non-refundable)	Rs. 3000/-	Demand Draft No.		Date
Earnest Money Deposit	Rs. 1,80,000/-	Demand Draft No.		Date
Security Deposit	Rs. 3,00,000/-			

Full Name of supplier (In Block Letters) : _____

Name of contact person : _____

Address of Supplier : _____

Address of Workshop : _____

Phone Number of Supplier : (O) _____ Fax No. _____

(R) _____ Mobile No. _____

Date:

Signature of Supplier :

Assistant Engineer
Central Stores (Engineering)
Rajkot Municipal Corporation

Deputy Executive Engineer
Central Stores (Engineering)
Rajkot Municipal Corporation

Additional City Engineer
Rajkot Municipal Corporation

Signature of Tenderer (Supplier) with Stamp

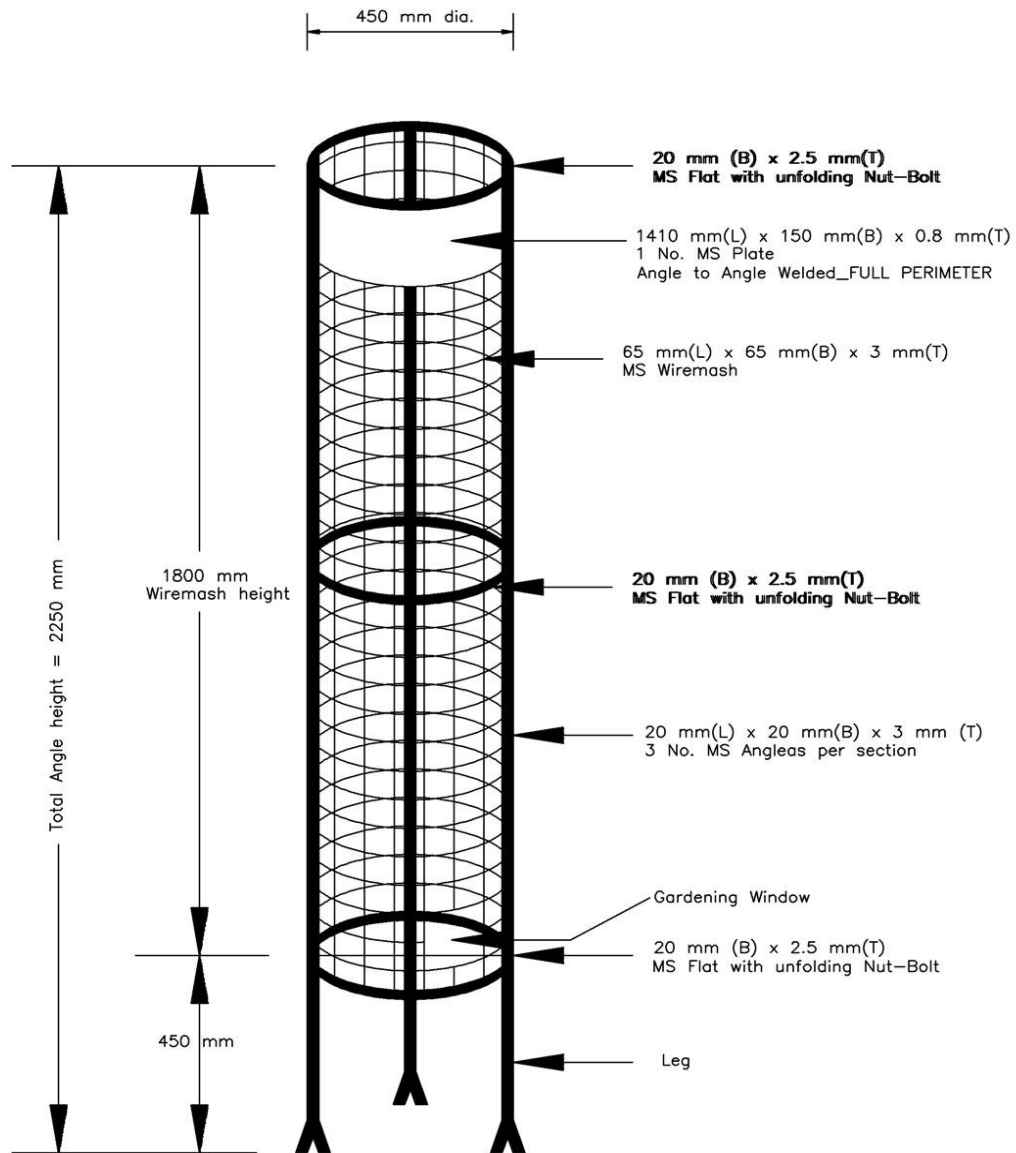
Specification for MS Tree-Guard

Sr. No.	DISCRIPTION	Quantity may be purchased in one financial Year	unit	Basic Unit Rate (`)	Total Cost
(1)	<p>(A) Tree-Guard should be of 450 mmØ ROUND shape.</p> <p>(B) Total length of Tree-Guard = 1800 mm + 450 mm leg = 2250 mm</p> <p>(C) MS angle having length 2250 mm (continuous) shown in drawing. Size of MS angle is 20 mm x 20 mm x 3 mm At the bottom side if each angle having "Y" cut as per instructed.</p> <p>(D) Wire mesh for Tree-Guard having size of 65 mm x 65 mm x 3 mm having 1800 mm length (Continuous).</p> <p>(E) 3 Nos. of MS Flat of 20 mm x 2.5 mm having continuous circular shape according to Tree-Guard shape. At top, center and bottom.</p> <p>(F) A Logo plate having size of 150 mm broad and having continuous length in circular shape welded top of Tree-Guard shown in Drawing. Having punching in 25 mm fonts top of the plate or as per instructed. Logo plate must have RMC logo and tree-guard serial no. as per instructed.</p> <p>(G) Tree-Guard must have nut-bolt system for unfolding purpose. (As shown in drawing and instructed.)</p> <p>(H) Tree-Guard having Gardening Window as shown in drawing.</p> <p>(H) Every Tree-Guard should be painted in 2 coats with primer and 2 coats with color of ASIAN, BERGER or any approved brand. (SHADE will be instructed)</p> <p>(I) Tree-Guard minimum weight should be 13.700 kg per Tree-Guard. Tree-Guard less than specified weight will be rejected.</p>	6,000	Nos.	1,100/-	66,00,000/-

I / We agree to carry out the above said work at _____ % Equal / above / below on the tendered rates shown in above price bid.

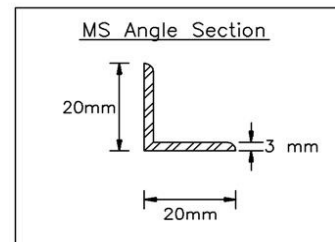
Signature of Tenderer (Supplier) with Stamp

Drawing of MS Tree-Guard



TREE GUARD DETAIL DRAWING

Rajkot Municipal Corporation
Central Stores (Engineering)



INSTRUCTIONS FOR TENDERER

Tenderers should read general terms and conditions of tender, technical specifications and following instructions thoroughly and carefully before submitting bid:

ABBREVIATIONS

R.M.C.	Rajkot Municipal Corporation
M.C.	Municipal Commissioner
A.C.E.	Additional City Engineer
D.E.E.	Deputy Executive Engineer
T.M.	Terms and Conditions
CL	Clause
E.M.D.	Earnest Money Deposit
S.D.	Security Deposit
D.D.	Demand Draft
L-1	First Lowest
E.D.	Excise Duty

1. Rates shall be quoted as per CL of General Terms and Conditions
2. **Online Submission of Tech-Bid & Price bid:-**
 - a) Bidders can prepare and edit their offers number of times before final submission. Once finally submitted bidder cannot edit or view their offers submitted in any case. No written or online request in this regards shall be granted.
 - b) Bidders shall submit their offer i.e. Technical bid as well as price Bid in Electronic format on above mentioned website.
 - c) Offers submitted without digitally signed will not be accepted.
 - d) Offers in physical form will not be accepted in any case.
 - e) Demand Draft for EMD & Tender fee shall be submitted in electronic format through online (by scanning) while uploading the bid. This submission shall mean that EMD & tender fee are received for purpose of opening the bid. However for the purpose of realization of DD bidder shall send the ***DD in original through RPAD/Speed Post only***
 - f) For not submitting EMD or tender supporting documents in original bidder shall be banned to participate in any tender of the RMC for period of 3 years as a penalties action.
 - g) Tender fee and EMD in form of DD shall be paid in favor of "Municipal Commissioner" Rajkot Municipal Corporation payable at Rajkot issued by any Nationalized Bank.
3. Tender shall be rejected outright -
 - a) If tender is received after due date and time i.e. last date of receipt of tender prescribed in tender form.
 - b) If tender is not accompanied by E.M.D. by D.D. as per CL. or G.T.M., E.M.D. should be kept in the envelope of Technical Bid.
 - c) If bidders has given indefinite or vague delivery period and not accept clause of dispute as per CL. of General Terms and Conditions.
 - d) If bidders has quoted rates with additional condition and counter conditions.
 - e) In case of any deviations in the specifications, terms and conditions of the tender.
 - f) If all pages of tender is not signed by the supplier/contractor/ Bidders
4. Following documents / information shall be invariably incorporated with the tender otherwise tender is likely to be treated as NON RESPONSIVE in the discretion of the Rajkot Municipal Corporation.

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- i) Attested copy of GST Registration Certificate,
 - ii) Details of their sister concern or associate firm.
 - iii) The Tender copy uploaded on (n)-procure must be submitted with tender documents. And all the pages of the tender copy signed with rubber stamp.
 - iv) The supplier/contractor has to furnish the undertaking on the Non-Judicial Stamp Paper of Rs.100/- duly Notarized regarding his firm is not black listed at the time of tendering. This undertaking should be enclosed in the technical bid of the tender.
 - v) The name and specimen signature of authorized signatory of the bidder shall be given in the tender so that during the validity of contract the correspondence from that the signatory authority will be entertained.
 - vi) All the Tender supporting documents must be self attested or attested by Gazetted officer. However the bidder agencies have to produce all the tender supporting documents in original for verification.
4. If any vendor is found canvassing for his vender from the date of opening of tender till finalization of the tender than his award and he will be automatically debarred for two years from vendors of the Rajkot Municipal Corporation.

5. **The Pre-Qualification requirement is as under:-**

a) **FINANCIAL CRITERIA:-**

- At least one financial annual turnover of last seven year should not be less than Rs. 30.0 LACS (50% of tender cost).
- Working capital should not be less than Rs. 15.00 LACS (25% of tender cost).
- Solvency should not be less than Rs.12 LACS.

Note:-

Enhancement factor will be applicable as per tender protocol of RMC. It will be applicable to derive average annual turnover and finalize the magnitude of work done in last five years.

b) **EXPERIENCE CRITERIA:-**

The bidder should posses following minimum experience,

- The bidder should have at least one work (Single Tender work) **“experience of supplying MS Tree-Guard item or experience of fabrication item “** worth Rs.30 LACS (50% of tender cost) or two works of Rs.24.0 LACS (40% of tender cost & Each single tender work) in any Government or Semi-Government department in last seven year as a main supplier / Contractor.

Note:- Work-order will not be considered as experience certificate, have to submit work completion certificate of the concern department.

5. Along with the tender, tender agency shall have to furnish following details. Tender agency must have the contact Telephone (office and home) Number, Mobile Number and e-mail ID for any instant instructions. Mention these details below:

	Name of Contact Person	Telephone Number
1		Mobile No: Land Line No: e-mail ID:
2		Mobile No: Land Line No: e-mail ID:

Above details shall be mentioned as attachment.

Signature of Tenderer (Supplier)

Place:

Date:

Assistant Engineer Central Stores (Engineering) Rajkot Municipal Corporation	Deputy Executive Engineer Central Stores (Engineering) Rajkot Municipal Corporation	Additional City Engineer Rajkot Municipal Corporation
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THE METHOD OF EVALUATION AND AWARD OF TENDER

1. In the case urgent requirement of Tree-Guard, Rajkot Municipal Corporation reserves the right to enter into parallel agreement with any tender bidding agency, if he matches the L1 rate.
2. In the case of evaluated Tenders of two or more bidders happened to be the same, Rajkot Municipal Corporation will consider other factors like quality aspects, past performance of supplier, etc. to decide internal grading amongst such bidders. RMC's decision in this regard shall be final and no reason or details will be given.
3. The particular supplier / contractor's rate will be rejected, whose performance regarding supply during last three years did not found satisfactory i.e. rates of supplier will be rejected who has supplied the material after long process for acquiring the material and has created a stressful environment during the course of last year Tender.

Signature of Tenderer (Supplier)

Place:

Date:

Assistant Engineer Central Stores (Engineering) Rajkot Municipal Corporation	Deputy Executive Engineer Central Stores (Engineering) Rajkot Municipal Corporation	Additional City Engineer Rajkot Municipal Corporation
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Signature of Tenderer (Supplier) with Stamp

**GENERAL TERMS AND CONDITIONS
FOR SUPPLY OF TREE-GUARD UNDER TENDER**

1. ELIGIBILITY FOR BIDDING:-

Suppliers are only eligible to complete in their own name in this bid and accordingly Tender agreement will be executed with supplier only. However, supplier may designate only one agent through an appropriate power of attorney acceptable to Rajkot Municipal Corporation who may deal with Rajkot Municipal Corporation on his behalf. The specimen signature of authority signatory of the tenderer shall be given in the tender so that during the validity of Tender Agreement the correspondence from that the signatory authority will be entertained.

2. TECHNICAL CRITERIA:-

- Bidder / Supplier agency should have own workshop or space of fabrication unit in RAJKOT city. In the case of outside of Rajkot city, the Bidder / Supplier agency have to arrange for inspection before each lot to be supplied. In case of the Bidder / Supplier agency haven't own workshop, he has to submit a copy of lease agreement for workshop, and full address of that workshop must be mentioned in tender document and list of all work on hand at the time of tendering and after that.
- Third Party Inspection (TPI) for this tender work is a part of tender work. All the expenses for this TPI born by the Supplier agency. TPI charges shall be paid based on actual quantum of material inspected & received at Central Store (Eng.) in satisfactory condition. **TPI agency will be finalized by RMC. TPI will be carried on site or any place will be finalized by RMC.**
- If material isn't ready for inspection even though inspection call has been given in that case it shall be considered as "FALSE CALL". In that case 1% amount of material offered for inspection, penalty will be deducted from payment. During the rate contract period, if "FALSE CALL" reported three times or more, it will be treated as breach of contract and security deposit of that agency will be forfeited and shall be "BLACK LISTED" for three year in any tender work of RMC.
- Bidder / Supplier agency should have own work-shop (in case of not ownership has to submit lease agreement) and enough machinery for fabrication of Tree-Guard, and he has to submit list of machinery and detail address of work-shop.

3. QUOTING RATES:-

Material supply rates shall be inclusive of all taxes i.e. CST / GST, insurance charges, Excise duty, Entry Tax, freight, loading-unloading and stacking at CENTRAL STORES (ENGINEERING) CAMPUS, RAJKOT MUNICIPAL CORPORATION or as per the instruction on site of Rajkot Municipal Corporation. Tender shall submit without taxes or octroi or freight or FOR delivery will be considered as non-responsive and those will be rejected. Quoted rate will be valid for this tender only and RMC will enter in to agreement with lowest rate holder agency for this tender only.

4. SUBMISSION OF TENDER:-

Tender shall be submitted on n-procure by e-tendering system.

5. VALIDITY PERIOD FOR THE OFFER:-

Of this tender shall not be less than 180 days.

6. EARNEST MONEY DEPOSIT:-

The offer shall be accompanied by **Earnest Money Deposit worth Rs.1,80,000/-** in the form of Demand Draft of any **Nationalized Bank**, in favor of Municipal Commissioner, Rajkot Municipal Corporation and that shall be attached with the tender document. The validity of EMD shall not be less than 6 months (as per latest RBI guidelines). The number of draft shall be denoted on cover of tender. After sanction of this Tender, if any supplier does not enter into agreement procedure within stipulated time, Earnest Money Deposit will be forfeited and that supplier will be black listed for the period of 3 years in RMC. In this situation, considering the rates of that supplier removed next lowest rates will be applicable. These rates shall be bound to next lowest supplier. The next lowest rate mentioned in comparative statement will be executed by Additional City Engineer as Head of Store. For executing the same, no separate resolution will be passed through Standing Committee and no separate agreement will be done.

7. TAXES & PRICE ESCALATION:-

No concessional "P" or "C" form will be issued by Rajkot Municipal Corporation. Rate of GST / VAT applicable shall be mentioned. All the transit losses and breakage shall be at the supplier's risk and cost. The Tender rate shall be firm and fixed during the agreement period. I.e. no statutory variation is permitted.

8. PAYMENT:-

Payment of the goods supplied and stacked in sound acceptable condition as per specification will be made within 45 days from the date of passing the bill from Audit Branch of Rajkot Municipal Corporation (Subject to FUND availability) Supplier shall produce the party bill of supplied material timely otherwise payment may be delayed.

9. SECURITY DEPOSIT AND TENDER AGREEMENT:-

The successful supplier shall pay **security deposit worth Rs. 3,00,000/-** after the rates of supplier sanctioned by competent authority of Rajkot Municipal Corporation. The security deposit shall be in form of Fixed Deposit pledged in name of Municipal Commissioner, Rajkot Municipal Corporation from any **Nationalized Bank** other for 12 months duration. Security deposit will be refunded after 90 days from the date of last payment of the Tender. After payment of security deposit, the supplier shall have to enter into an agreement with Rajkot Municipal Corporation on necessary non-judicial stamp paper of 4.90% value of security deposit amount (As per stamp duty rules), at his own cost. Details of security deposit shall be mentioned in the agreement.

10. TERMINATION OF AGREEMENT:-

If the supply performance of supplier / contractor will not be found good i.e. supplier / contractor fails to deliver the goods within the time period mentioned in the work order or materials is not found as per prescribed specifications, Rajkot Municipal Corporation will terminate the AGREEMENT and will procure the material from other supplier / contractor at his risk & cost.. In this case, Additional City Engineer will have powers to forfeit his full security deposit and to purchase the material from the other supplier / contractor at his risk & cost. The supplier / contractor who breaches the terms and conditions of this tender, will be black listed for the period of 3 years.

11. TIME LIMIT FOR SUPPLY & PENALTY FOR LATE SUPPLY:-

Total time limit for supplying the Tree-Guard in single year will be 135 days from the date of work order issuing from "Central Stores (Eng.)" to the successful bidder after agreement procedure. Supplier has to supply mentioned quantity of the Tree-Guard in Phase wise in entire time limit. Mentioned below,

- 1st 35 days (1 to 35 days) supplier/contractor has to supply 20% material of work-order quantity,
- 2nd 50 days (36 to 85) supplier/contractor has to supply 40% material of work-order quantity,

- 3rd 50 days (86 to 135) supplier/contractor has to supply 40% material of work-order quantity,

No any extension will be given in time limit for supplying the material. Supplier has to supply within the time limit mentioned above.

Penalty will be charged for delay in supply at the rate of 0.2% per day of non supplying quantity amount.

Even though supplier will not deliver material for long time i.e. for fully incomplete order or phase wise material for long time. In performing this procedure all expenditure will be recovered from the supplier's Security Deposit.

Deputy Executive Engineer (Store) will have power to recover the concern penalty for late supply from the full security deposit and in this case Additional City Engineer will have power to forfeiting the security deposit.

The Municipal Commissioner has power to waive the penalty of any amount on recommendation of Additional City Engineer for reasonable delay in supply.

12. The finished M S tree guard should be supplied as per the specifications and drawings given in the tender document.

13. DEFECTIVE MATERIAL:-

Defective items or items which are not as per specification will not be accepted. Such items shall be taken back by the supplier at his own risk and cost. Payment will not be made in such cases and failing to this, damage charges will be charged. If manufacturing defect comes under attendance in material at time of fixing or after fixing it, the total expense i.e. labor of fixing that and transportation charges of that as decided by Deputy Executive Engineer shall have to be paid by supplier.

14. SPECIAL PENALTY:-

If the supplied Tree-Guards found below standard to technical specification, mentioned in tender, In that case the special penalty will be imposed in special cases as decided by Municipal Commissioner on opinion of Additional City Engineer.

15. FORCE MAJEURE:-

The supplier will not be liable for the penalty nor his security deposit be forfeited when failure of the supplier in making delivery is due to any event beyond the control of the supplier and could not have been foreseen, prevented OR avoided by a prudent person provided a notice of the happening is given within 15 days from the date of occurrence thereof by supplier to the purchaser. These events include but are not restricted to ACTS of GOD, ACTS of Enemy, ACTS of GOVT., fire, floods, explosion, riot, strikes, lockout, civil commotion, sabotage, terrorism, epidemics etc.

16. JURISDICTION:-

In the event of any dispute or difference arising out of this tender shall be subject to RAJKOT CITY JURISDICTION.

17. DISPUTE:-

In the event of any problem, dispute or difference arising out of or under this contract, the decision of Municipal Commissioner, Rajkot Municipal Corporation, which shall be the final and binding to the parties to this contract.

18. INTERPRETATION:-

If there is any difficulty in understanding the specification or any other matter, contact to Additional City Engineer (as Head of Store Department). Interpretation made by Additional City Engineer, Central Stores (Engineering) will be considered as final.

19. PURCHASE:-

Rajkot Municipal Corporation may not purchase any or all item allocated to selected party. The condition of minimum order quantity will not be accepted. The mentioned quantity in tender may increase or reduced by 25%. Time Limit for this change in quantity will be as appropriation. In case of requirement of more number of MS Tree-guard, the supplier shall have to supply the same at the approved rate and as per the terms, conditions and specifications of this tender document.

20. PARALLEL ORDER PLACING:-

In case of emergency, bases of performance of supplier, demand magnitude Deputy Executive Engineer, Central Stores (Engineering) will have powers to purchase the material at L1 rate, at same time from one or more supplier splitting the single sanctioned or to be sanctioned or post sanctioned (BAHALED) estimate and to reduce the order or to cancel the order, distributing the quantity among Tender holder for particular single or all items.

21. THE RIGHTS OF SANCTIONING:-

Municipal Commissioner, Rajkot Municipal Corporation reserves the right to sanction or to reject any one or all tenders without assigning reason. No correspondence will be entertained in this regard.

22. ADDRESS TO SUBMIT TENDER DOCUMENT:-

Deputy Executive Engineer
Central Stores (Engineering)
Water Works Department
Rajkot Municipal Corporation
In Behind Municipal workshop
Opposite Sitaram Weigh Bridge
80 Feet Bhavnagar Road
Near "Field Marshal"
RAJKOT - 360 003 (Gujarat)
Phone No.- (0281) 2387059

Signature of Tenderer (Supplier)

Place:

Date:

Assistant Engineer
Central Stores (Engineering)
Rajkot Municipal Corporation

Deputy Executive Engineer
Central Stores (Engineering)
Rajkot Municipal Corporation

Additional City Engineer
Rajkot Municipal Corporation

Signature of Tenderer (Supplier) with Stamp

CHECKLIST for the tender Documents

Sr. No.	Tender related documents	Tick Yes / No
(1)	Has Price bid submission on or before Date & Time mentioned on (n)-procure site? Y/N	
(2)	Has Tender related documents submission by SPEED POST On or before Date & Time mentioned on (n)-procure web site? Y/N	
(3)	Tender Fee Demand Draft worth Rs.3000/-	
(4)	EMD Demand Draft worth Rs.1,80,000/-	
(5)	Working capital (Minimum Rs.15.00 lacs)[25% tender amount]	
(6)	Bank Solvency (Minimum Rs. 12 lacs)	
(7)	GST registration certificate's attested copy	
(6)	Non-Judicial Stamp Paper of Rs. 100/- duly Notarized regarding his firm is not black listed at the time of tendering.	
(7)	Financial data of last 7 (seven) years regarding turnover data. (Minimum average not less than Rs. 30 lacs) [50% tender amount]	
(9)	Experience certificate required. (As per tender)	
(10)	Authorized person's signature on every page of tender documents, submitted with tender documents	

Signature of Tenderer (Supplier) with Stamp

R.M.C./C/ ૧૩૨

કમિશનર વિભાગ,
રાજકોટ મહાનગર સેવાસદન
તા. ૧૦/૬/૨૦૧૩

હુકમ :-

વિષય:- ઈ-ટેન્ડર / ઓપન ટેન્ડર પદ્ધતિથી મંગાવવામાં આવતી તમામ પ્રકારની ઓફરો સાથે બિનઅધિકૃત રજુ થતાં ડોક્યુમેન્ટસ સામે કડક કાર્યવાહી હાથ ધરવા બાબત.

સંદર્ભ :- આ અગાઉનાં પરીપત્ર નં. આર.એમ.સી./સી./૩૨૯, તા.૨૨/૧૨/૨૦૧૨.

રાજકોટ મહાનગર સેવાસદનના ત્રણ જોનમાં તમામ વોર્ડમાં શહેરનાં વિકાસ તથા જાળવણી માટે વિવિધ કામગીરી કરાવવા ઈ-ટેન્ડર / ઓપન ટેન્ડર પદ્ધતિથી અલગ-અલગ એજન્સીઓ પાસેથી સ્પર્ધાત્મક ધોરણે અખબારી પ્રસિધ્ધિથી ભાવો દુ બીડ સીસ્ટમ (૧) ટેકનીકલ બીડ (૨) પ્રાઈઝ બીડ થી મંગાવવામાં આવે છે.

સંદર્ભના પ્રસિધ્ધ કરેલ પરીપત્ર મુજબ તમામ ઈ-ટેન્ડર / ઓપન ટેન્ડરથી મંગાવવામાં આવતાં ભાવો સાથે ભાવ ભરનાર એજન્સીઓ / બીડરો દ્વારા ટેન્ડર બીડ માટે રજુ કરવાનાં થતાં તમામ ડોક્યુમેન્ટસ ફરજિયાતપણે ખરી નકલમાં અથવા સેલ્ફ એટેસ્ટેડ રજુ કરવા આદેશ કરવામાં આવેલ છે. જે સંબંધે નીચે મુજબનાં હુકમની અમલવારી તાત્કાલીક અસરથી કરવા આદેશ કરવામાં આવે છે.

(૧) તમામ ટેન્ડરકામોના ટેકનીકલ બીડ ઓપન કરતી વખતે જે ટેન્ડર બીડ ભરનાર એજન્સીઓ દ્વારા તમામ ડોક્યુમેન્ટસ કે તે પૈકી કોઈપણ એક ડોક્યુમેન્ટસ ખરી નકલમાં અથવા સેલ્ફ એટેસ્ટેડ રજુ કરેલ ન હોય તો રજુ થયેલ ટેકનીકલ બીડ ઓપન કરવાની કાર્યવાહી દરમ્યાન ટેકનીકલ બીડ ઓપન કરનાર સંબંધિત અધિકારીશ્રી / કર્મચારીશ્રીએ Disqualify પ્રકારનો રબ્બર સ્ટેમ્પ બિનઅધિકૃત રજુ થયેલ ટેન્ડરનાં તમામ પાને લગાવી ટેકનીકલ બીડમાં ટેન્ડર Disqualify ફરજિયાતપણે કરવાનું રહેશે.

જે ટેન્ડર ખરી નકલ કે સેલ્ફ એટેસ્ટેડ સાથે રજુ થયેલ નથી, તેવું ટેકનીકલ બીડમાં ધ્યાને આવ્યેથી રજુ થયેલ ટેન્ડરને Disqualify ન કરી, તે બીડરનું જો પ્રાઈઝ બીડ ખોલવામાં આવશે તો આવા પ્રાઈઝ બીડ ખોલનાર તમામ સંબંધિત અધિકારીશ્રી / કર્મચારીશ્રી સામે સખત શિક્ષાત્મક પગલાં લેવાની ફરજ પડશે.

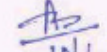
(૨) તમામ ટેન્ડરોનાં કિસ્સાઓમાં સંબંધિત ખરી નકલમાં રજુ થયેલ તમામ ડોક્યુમેન્ટસની મુજબ (ઓરીજીનલ) નકલ મંગાવી તેની ખરી નકલની ચકાસણી ફરજિયાતપણે સંબંધિત ડી.ઈ.ઈ.શ્રી તથા મ.ઈ.શ્રી / અ.મ.ઈ.શ્રીએ કરવાની રહેશે. જે મુજબ નકલ સાથે વેરીફાઇ કર્યાની સહી ફરજિયાતપણે દરેક ખરી નકલમાં સંબંધિત ડી.ઈ.ઈ.શ્રી / મ.ઈ.શ્રી / અ.મ.ઈ.શ્રીએ કરવાની રહેશે. તે પહેલાં તે ટેન્ડરની પ્રાઈઝ બીડ ઓપન કરી શકાશે નહીં, જેમાં ફરજવુક થયેથી સંબંધિત જવાબદાર ડી.ઈ.ઈ.શ્રી / મ.ઈ.શ્રી / અ.મ.ઈ.શ્રી ની સામે કડક ખાતાકીય પગલાં લેવાની ફરજ પડશે.

(૩) ક્રમ નં. (૧) તથા (૨) મુજબની ચકાસણી કરવા છતાં જે કિસ્સામાં ટેકનીકલ બીડ ઓપન કરતાં બીડર દ્વારા કોઈપણ પ્રકારનાં ફોડ ડોક્યુમેન્ટસ રજુ કરી કામ મેળવવા માટે પ્રમાણ કર્યાનું સાબિત થશે, તેવા કિસ્સામાં બીડર / એજન્સીને બ્લેકલીસ્ટ કરી, આવા બીડર સામે ફરજિયાતપણે ફોજદારી કાર્યવાહી સંબંધિત શાખાના વડા તથા વીજલન્સ અધિકારીશ્રી (પ્રોટેક્શન) દ્વારા જોઈન્ટલી દિન-૭ માં કરવા આદેશ કરવામાં આવે છે. જેની લેખિતમાં

જાણ તાત્કાલીક અંગે કરવાની રહેશે. જેમાં ચૂક થયેથી સંબંધીત તમામ અધિકારીશ્રી / કર્મચારીશ્રી સામે કડક પગલાં લેવા ફરજ પડશે.

- (૪) સંદર્ભનો પરીપત્ર તથા આ હુકમ તમામ પ્રકારનાં ટેકનીકલ કામના દરેક ટેન્ડર પ્રસિધ્ધ કરતી વખતે ટેન્ડરનો હિસ્સો બધી ટેન્ડરના ભાગ તરીકે પ્રસિધ્ધ કરવાનું ફરજિયાત રહેશે, તથા બીડર દ્વારા ટેન્ડરમાં પ્રસિધ્ધ થતાં સંદર્ભનાં પરીપત્ર તથા આ હુકમનાં દરેક પાને સહી સિક્કા સાથે ભરેલ ટેન્ડરની ટેકનીકલ બીડ ફરજિયાત રજુ કરવાની રહેશે.

ઉપરોક્ત હુકમનો તાત્કાલીક અસરથી ચુસ્તપણે અમલ કરવા આદેશ કરવામાં આવે છે.


કમિશ્નરશ્રી

રાજકોટ મહાનગર સેવાસંદન

નકલ રવાના (જાણ અર્થે):-
નાયબ કમિશ્નરશ્રીઓ (તમામ)

નકલ જાણ તથા અમલવારી અર્થે :-
(૧) સહાયક કમિશ્નરશ્રીઓ (તમામ)
(૨) શાખાધિકારીશ્રીઓ (તમામ)

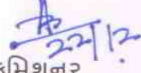
આર.એમ.સી./સી. ૩૨૪

રાજકોટ મહાનગરપાલિકા
કમિશનર વિભાગ
તા.૨૨/૧૨/૨૦૧૨

પરિપત્ર:-

ઇ-ટેન્ડર પદ્ધતિ / ઓપન ટેન્ડર પદ્ધતિથી માંગવામાં આવતી ઓફરોમાં એજન્સીઓ દ્વારા ટેકનીકલ બીડમાં રજુ કરવામાં આવતા ડોક્યુમેન્ટ્સ જેવા કે ટર્નઓવર, અનુભવના પ્રમાણપત્રો વિગેરે ખરી નકલમાં રજૂ કરવામાં આવતા નથી. આથી હવે પછીથી એજન્સીઓ દ્વારા રજૂ થતાં ટેકનીકલ બીડમાં રજુ કરવામાં આવતા ડોક્યુમેન્ટ્સ ખરી નકલમાં અથવા સેલ્ફ એટેસ્ટેડ હોવા જરૂરી છે તેમજ જે એજન્સીનું ટેન્ડર ટેકનીકલ બીડમાં ક્વોલીફાય થાય અને ખરી નકલ ગેઝેટેડ ઓફીસર મારફત પ્રમાણિત કરાવેલ ન હોય તેવા કેસમાં તેના ઓરીજીનલ ડોક્યુમેન્ટ્સ પ્રાઇસબીડ ખોલતા પહેલા ચકાસી અને ખરી નકલ રજૂ કરાવીને જ ખોલવાના રહેશે તથા આ બાબતનું શાખાધિકારીશ્રીઓએ ચુસ્તપણે પાલન કરાવવાનું રહેશે. આમ ન થયેથી પુરતી ચકાસણીને અભાવે જો કોઇ એજન્સીને ખોટા કે અધુરા આધારો સાથે કામ આપવાની ક્ષતિજનક બાબત જાણમાં આવ્યે તે ટેન્ડર ડોક્યુમેન્ટ્સની ચકાસણી કરનાર કર્મચારીશ્રીઓ તેમજ શાખાધિકારીશ્રીની જવાબદારી નક્કી કરવામાં આવશે, જેની સર્વે શાખાધિકારીશ્રીઓએ નોંધ લેવી.

ઉપરોક્ત બાબતનો અમલ તાત્કાલિક અસરથી કરવો.


કમિશનર

રાજકોટ મહાનગરપાલિકા

નકલ રવાના :- (જાણ અર્થે)

- નાયબ કમિશનરશ્રીઓ (તમામ)

નકલ જાણ તથા અમલવારી અર્થે :-

- સહાયક કમિશનરશ્રીઓ (તમામ)

- શાખાધિકારીશ્રીઓ (તમામ)